

STATE OF INDIANA  
EXECUTIVE DEPARTMENT  
INDIANAPOLIS

05-17

**EXECUTIVE ORDER** \_\_\_\_\_

**FOR:** CREATION OF THE OFFICE OF TECHNOLOGY

**TO ALL WHOM THESE PRESENTS MAY COME, GREETINGS.**

**WHEREAS,** today, the State's information technology is managed by each state agency under the limited oversight and coordination of at least three different entities: the Information Technology Oversight Commission, the Division of Information Technology, and the Intelenet Commission;

**WHEREAS,** this decentralized structure prevents Indiana from delivering the highest quality information technology services at the lowest cost, since such a siloed approach leads to inconsistent services, prevents uniform accounting and management of assets and expenses, and prevents consolidation and efficiency;

**WHEREAS,** the Intelenet Commission has been plagued by scandal and ineffectiveness and must be abolished;

**WHEREAS,** immediate efficiencies can be realized by the coordination of all state information technology through a single office;

**WHEREAS,** the Governor has proposed legislation to the General Assembly that would codify the Office of Technology; and

**WHEREAS,** it is appropriate and necessary to give immediate effect to actions designed to address the needs and implement the reforms described in this Executive Order;

**NOW, THEREFORE, I, Mitchell E. Daniels, Jr.,** by virtue of the authority vested in me as Governor of the State of Indiana, do hereby order that:

1. The Office of Technology (OT) is hereby created.
2. A Director of the OT, who shall serve at the pleasure of the Governor, shall be appointed by the Governor and shall be the Chief Information Officer of the State.
3. To the fullest extent permitted by law, the OT shall:
  - a. Develop and maintain overall strategy and architecture for the use of information technology in state government.
  - b. Review all state agency budget requests and proposed contracts relating to information technology.
  - c. Coordinate state information technology master planning.
  - d. Maintain an inventory of information technology resources and expenditures.
  - e. Manage a computer gateway known as "accessIndiana" solely to carry out or to facilitate the carrying out of essential public, educational, and governmental functions of authorized users.
  - f. Provide technical staff support services for each state agency in conjunction with the information technology director, or other similar person knowledgeable on information technology matters, within each state agency.
  - g. Monitor trends and advances in information technology.
  - h. Monitor state agency information technology activities.
  - i. Develop and maintain policies, procedures, and guidelines for the effective and secure use of information technology in state government.
  - j. Develop and maintain guidelines for the hiring of information technology staff in state agencies.

- k. Conduct periodic management reviews of information technology activities within state agencies.
- l. Seek funding for technology services from any source of funds.
- m. Perform other related functions and duties under the direction of the Chief Information Officer.
4. The OT shall have such other powers, duties, and responsibilities as may be set forth by statute upon enactment of the aforementioned legislation or as may be designated from time to time by the Governor consistent with the exercise of executive authority under the Constitution and laws of the State.
5. Agencies and instrumentalities of the executive, including the administrative, department of state government, as well as all bodies corporate and politic set up as instrumentalities of the State (hereinafter "state instrumentalities"), shall use information technology and telecommunications services provided by the OT.
6. State instrumentalities shall submit to the OT all information technology-related budget requests, which will be reviewed by and be subject to the approval of the OT, prior to submission to the state budget agency of requests for appropriations.
7. State instrumentalities shall submit all information technology-related proposed contracts to the OT, which will be reviewed by and be subject to the approval of the OT. The requirements of this subsection are in addition to the rules adopted by the Department of Administration (DOA); however, the DOA shall not promulgate any procurement rule that is duplicative or inconsistent with the rules adopted by the OT.
8. State instrumentalities shall submit all other information technology-related requests to the OT, which will be reviewed by and be subject to the approval of the OT.
9. The OT may require a director of information technology services or other individual employed by a state agency and knowledgeable on information technology matters to advise and assist the OT in carrying out its functions.
10. State instrumentalities shall consult with the OT concerning the hiring of information technology directors and staff.
11. At the request of the OT, a state agency must submit an information technology resource inventory to the OT to include all information technology hardware, software, technical personnel, and information technology contracts.
12. The functions and services of the Division of Information Technology (DoIT) in the DOA are transferred to the OT. The Chief Information Officer and the Commissioner of Administration are hereby authorized and directed to enter into such inter-agency agreements or memoranda of understanding and to take such other actions as may be necessary in order to provide for the OT's administration, to the fullest extent permitted by law, of the functions and services of DoIT and for the continued funding of DoIT through the DOA's budget until the enactment of legislation by the General Assembly to codify the creation of the OT and the other reforms described herein.
13. The OT shall oversee and coordinate the functions, responsibilities, and duties of the Information Technology Oversight Commission and Intelenet to the fullest extent permitted by law.
14. All state instrumentalities shall cooperate and provide assistance to the OT in implementing this Executive Order to the fullest extent permitted by law.
15. This Executive Order shall expire upon the enactment of legislation by the General Assembly to codify the OT as described in this Executive Order.



IN TESTIMONY WHEREOF, I, Mitchell E. Daniels, Jr., have hereunto set my hand and caused to be affixed the Great Seal of the State of Indiana on this 11<sup>th</sup> day of January, 2005.

*Mitchell E. Daniels, Jr.*

Mitchell E. Daniels, Jr.  
Governor of Indiana

*Todd Rokita*

ATTEST: Todd Rokita  
Secretary of State