

QUARTERLY COUNCIL MEETING

MINUTES

Date: 09/09/25

Time: 9:00am

Meeting called to order by: Beth DeHoff

Minutes take by: Robin Martinez

IN ATTENDANCE

Quorum established? Yes

APPROVAL OF AGENDA, MINUTES, AND QUARTERLY REPORT

Chris Ramey Motioned; Seconded – Erin MacGuire; Approved

PUBLIC COMMENT

None

REPORTS

Committee reports

- Leadership – Beth DeHoff reported
 - Chair, Vice-chair, Secretary, Treasurer, Parliamentarian
 - Led by Council Chair
 - Staffed by Executive Director and Office Coordinator
 - Sets agenda for Quarterly Council meetings
 - Emerging issues
 - Assist with planning and implementation of State Plan
 - Call for motion to approve report; motioned – Chris; seconded – Kevin McCracken; passed unanimously
- Finance – Chris Ramey reported
 - 2 meetings during quarter 3;
 - Monitor and evaluate spending
 - Operate on behalf of whole Council
 - Led by treasurer
 - Staffed by ED and finance manager
 - Call for motion to approve; Motioned – Dom Chase; second – Brandy Dickerson; passed unanimously
- Communications & Engagement – Desirea Island
 - Made of up of one Council member and community volunteers
 - Staffed by Special projects director
 - Frames key messages, ensures accessibility, plans engagement activities
 - Provides input on things like the newsletter etc.
 - Have taken a new focus of member engagement
 - Call for motion to approve; Motioned – Traci Taylor; seconded – Chris Ramey; passed unanimously
- Public Policy
 - Chaired by Beth DeHoff
 - Staffed by ED
 - Actively recruiting for community members at large
 - 5 meetings so far
 - Monitor public policy that affects people with ID/DD and their families

- Education and advocacy of/to policy makers and public
- Overview of current activities
- Motion to approve report – Traci Taylor; second – Casey DePriest; passed unanimously

Executive Director Report
 Overview of agency's activities during quarter three

Project Reports

- Council IN Community
 - Held statewide engagement sessions and gathered data for upcoming state plan
 - Further information in quarterly report
- Self-Advocates of Indiana
 - Strong satisfaction survey results
 - Further information in quarterly report
- Common Threads
 - Gathering held
 - Further information in quarterly report
- Whole Family Well-being
 - 4 family networks launched
 - Further information in quarterly report
- Motion to approve – Chris Ramey; Seconded – Erin MacGuire; passed unanimously

AGENDA TOPIC #1: BY-LAWS

- High-level changes reviewed by Kate Barrow
 - Clarify member terms
 - Process for removing members
 - Questions?
- Motion to approve – Dom Chase; Seconded – Chris Ramey; Passed unanimously at 9:16am by roll call vote
- Review of possible revisions to by-laws in the case of addition of seats, revision of mission and vision statements, etc.

AGENDA TOPIC #2: NOMINATION OF OFFICERS

- Members clicked on QR code or link to nominate yourself or someone else
- Vote not taken today, this was just to compile a list of candidates
- Overview of election process and eligibility rules
- All officers, except treasurer are members who are rolling off the council

AGENDA TOPIC #3: MEMBER ENGAGEMENT

- Review of survey results from iTAAC
- Discussion of meeting frequency
- Motion to change meeting frequency to every 2 months and starts with meeting in December – Dom; seconded – Casey and Kevin; passed
- By-laws will need to be amended to reflect new meeting schedule
- Vote to have iTAAC continue to provide technical assistance with membership engagement. Motioned – Chris Ramey; Seconded – Dom Chase; passed
- Recommended to create ad hoc state plan development committee: Chris, Beth (while still serving), Erin, Shawn

NEXT MEETING:

Tuesday, December 9, 2025