

## 2205.00.00 REDETERMINATIONS/ANNUAL RENEWALS

Periodic reviews of eligibility must be made on assistance cases to ensure that benefits are computed correctly. A redetermination is the process in which the caseworker gathers information on the circumstances of the case members and verifies all changeable elements to establish continuing eligibility.

For changes in circumstances which happen after initial approval but outside of the annual renewal timeframe, please see 2215.00.00 (and following) further in this chapter.

The requirements for redetermination of eligibility at annual renewals are discussed in this section. Annual renewals will be conducted for both MAGI and non-MAGI individuals once a year.

The only groups which typically do not complete annual renewals are those for whom a determination of income or resources is not required: ongoing pregnant/postpartum (12 months after pregnancy ends) members, foster children and those receiving Adoption Assistance, former foster children who aged out of foster care at age 18 and have not yet turned 26, and SSI recipients. Any changes in address or other household factors should be followed up on for these members when the change happens.

### Ex Parte (Automatic) Renewals

When it is time for annual renewal, the eligibility system will first attempt to gather electronic data to determine whether we have recent and reliable information which shows the member remains eligible. Common data sources which are checked are The Work Number and, for non-MAGI individuals, the Asset Verification System. If electronic data is returned showing the individual is still eligible for Medicaid, they qualify for an ex parte renewal.

Where electronic data is not returned, the system will evaluate how recently any eligibility factors subject to change have been verified. If the individual has verified the required factors in the last six months (whether for a Medicaid benefit for someone in their household, or as a result of a SNAP application/recertification/interim report for their household), they qualify for an ex parte renewal.

Individuals renewed on an ex parte basis will be sent an approval notice which is prepopulated with the information (such as income, resources, and household members) which was used to make the determination. The notice will include instructions to notify DFR if any of the information is not correct. Changes reported after an ex parte renewal has been completed are processed as changes in circumstances.

~~A redetermination is the process in which the caseworker gathers information on the circumstances of the case members and verifies all changeable elements to establish continuing eligibility.~~

~~In general, during a redetermination the following must occur:~~

- ~~• A new redetermination summary, which is considered the Eligibility Review Form, containing current information is printed and signed by the individual or authorized representative.~~
- ~~• All changeable eligibility factors for the AG are verified.~~

~~Individuals who do not qualify for ex parte renewal will be sent a redetermination mailer as explained in 2205.15.00.~~

~~If the income has been verified within the last 30 days, then no new income is required and should not need to be requested. If the income is older than 30 days, then the member must verify income as requested on the redetermination summary.~~

~~Individuals eligible under MASI are not required to complete a redetermination with the DFR.~~