



Monthly Supervision Report

July 2023
Indiana First Steps

COTAs and PTAs must have twelve (12) Monthly Supervision Report forms in their credentialing record for every one (1) year of supervision.

Reporting month (mm / yyyy)

PROVIDER INFORMATION

Name of provider	Discipline
Name of agency	Service area(s)
Phone number	Email address

SUPERVISOR INFORMATION

Name of supervisor	Discipline
Phone number	Email address

MONTHLY MEETING SUMMARY

Include topics discussed, training needs, recommendations, action plans, follow up, etc.

Notes

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Signature of provider	Date (mm / dd / yyyy)
Signature of supervisor	Date (mm / dd / yyyy)