



Eric Holcomb, Governor
State of Indiana

Indiana Family and Social Services Administration

402 W. WASHINGTON STREET, P.O. BOX 7083
INDIANAPOLIS, IN 46207-7083

To: Vocational Rehabilitation Staff, Service Providers and Other Appropriate Stakeholders
From: Theresa Koleszar, Director, Bureau of Rehabilitation Services (BRS)
RE: Vocational Rehabilitation Services Staff Awards
Date: June 22, 2018

The Commission on Rehabilitation Services is comprised of individuals appointed by the Governor to represent the disability community, in matters pertaining to the quality and effectiveness of Indiana Vocational Rehabilitation. I am very pleased to state that the Commission and the Bureau of Rehabilitation Services enjoy a positive working relationship, as well as a shared mission to ensure quality employment outcomes for individuals with disabilities. We collectively recognize the catalyst for successful employment outcomes is the hard work and professional expertise demonstrated by VR staff throughout the state.

In 2016, the Commission initiated the presentation of VR Staff Awards during the VR Symposium. This year, the Commission will once again recognize the excellent work being done by VR staff. During the quarterly VR Regional Symposiums in October, 2018, the Commission will honor four outstanding VR staff members. You are invited to nominate VR staff in one, or more, of the following categories. **A separate nomination form is required for each nomination.**

1. Support Staff of the Year - Secretary or Case Coordinator
2. Counselor of the Year - any VR Counselor
3. Rising Star - all VR staff who have been employed 36 months *or less*
4. Leadership - VR management staff other than the State BRS Director

A commission subcommittee has been assigned to review and evaluate each nomination and make a decision based on overall strength of performance. The subcommittee will provide four (4) recommendations to the full Commission for approval. Please provide sufficient detail in your comments to enable the reviewers to make a sound decision. BRS will not be involved in the selection of award recipients.

All nominations must be written on the nomination form, which is available by clicking here. Nominations will not be considered if the information is not on the required nomination form. You may provide, as appropriate, support documentation on a separate form. Nominations must be received **by Friday August 3, 2018.**

Please send nominations and any documents via email: VRCommission.VR@fssa.IN.gov or by mail to:

VR Commission
Bureau of Rehabilitation Services
402 W. Washington St, P.O. Box 7083
Indianapolis, IN 46207-7083
FAX: (317) 232-6478

We hope you will take a moment to recognize the outstanding work being done by VR colleagues. Thank you!

