

**Interagency Coordinated Council Meeting Minutes  
January 9, 2019**

**ICC Members present**

Barb Blain, Porsha Boney, Christina Commons, Thomas Fisher, Mariann Frigo, Kelsey Harmer, Deepali Jani, Tammy Maples, Nicole Norvell, Danny O’Neill, Jennifer Owens, Shirley Payne, Jake Stein, Jessica Tomasino, Stacy Williams

**State Agency personnel present:**

Christina Commons, Maggie McCall, Meghan Smith, Connie Young, Brenda Webster

January 9, 2019 ICC Meeting Minutes	
Welcome and Introductions	Jake Stein
Approval of January, 2019 minutes	Thomas Fisher had some corrections which are reflected in the approved minutes.
Annual Performance Review & Governor’s Report Submission	Jake Stein let the general council know that the executive committee decided to submit both the APR (Annual Performance Review) and the governor’s report this year so that the governor has a narrative to go with the data.
ICC Budget Review	Jake Stein expressed concern about having the budget for 6 meetings this year. We will monitor our expenses. Email if you have questions and we will revisit this in March and if not March, then in June
Updates—Christina Commons	<ul style="list-style-type: none"> <li>• <b>2018 Accomplishments</b></li> <li>---We have a fully appointed ICC. Christina Commons thanked the council for their commitment.</li> <li>--Brenda Webster will be leaving on Friday January 11, 2019 and her position is posted. Christina Commons asked for referrals from the group.</li> <li>--Policy Manual: Christina Commons asked that anyone with questions or comments contact the state team.</li> <li>--Central Reimbursement Office RFP (Request for Proposals) is due in February. They are looking forward to reviewing the proposals. A July contract execution is expected.</li> <li>--Training &amp; Outreach efforts have been outstanding.</li> <li>--State First Steps Conference: We look forward to providing the opportunity again at the spring conference for providers to connect and feel part of the bigger system.</li> <li>--Newsletter: The newsletter has been revised and reformatted to provide relevant information to personnel. If anyone who wishes to receive the newsletter and is not please let the state team know.</li> <li>--Home visiting series training is ongoing and trainers having begun coaching providers and service coordinators.</li> </ul>

	<p>-- Direct Service Provider (DSP) trainings are no longer in person. Live webinars are hosted monthly.</p> <p>--National recognition: included Christina Commons' being elected as Vice President of the Infant and Toddlers Coordinator's Association (ITCA) Board.</p> <p>--The ECHO trainings will be offered one time per month from February through May from 12-1:30pm. Topics will include an overview of opioid use disorder (OUD), perinatal exposure, parent/child dyad, and engaging families.</p> <p>--The memorandum of understanding (MOU) First Steps has written with the Department of Child Services (DCS) has received approval from the Office of Special Education Programs (OSEP). This MOU is a result of the Part C federal statute around the Child Abuse Protection Treatment Act (CAPTA). Christina explained that per CAPTA, DCS must refer all children under the age of three years with a substantiated abuse and neglect case. In 2017 First Steps received over 8,000 referrals. Christina reviewed the 2019 goals for First Steps</p> <ul style="list-style-type: none"> <li>• <b>New First Steps Vision and Mission Draft</b></li> </ul> <p>-- <i>To partner with Hoosier families whose young children are experiencing developmental delays and connect them with services that help them promote their child's development.</i></p> <ul style="list-style-type: none"> <li>• <b>Registration for the 2019 First Steps Conference is open!</b>  <a href="https://eventmobi.com/fs2019/people/39f773c3-5ec2-4ac5-bb62-94ef13d67cb0">https://eventmobi.com/fs2019/people/39f773c3-5ec2-4ac5-bb62-94ef13d67cb0</a></li> <li>• <b>Concluding Questions and Comments</b></li> </ul> <p>---Christina Commons answered questions from the ICC.</p>
Legislative Update	<ul style="list-style-type: none"> <li>• <b>New House bill 1216</b></li> </ul> <p>---Jake Stein recapped the following: In December First Steps and many other state agencies were told there weren't going to be any other budget increases. The legislature will be hashing this out over the next four months. The demands to run the programs are strained. With the PCG (Public Consulting Group) report we were excited that it might change.</p> <p>---- Representative Clere reached out to Jennifer Owens and asked her to talk to the ICC. In addition to driving support for additional funding, we could put something in place that might speak to presumptive eligibility so that Service Coordinators would not have to collect financial information from families that are already actively enrolled in TANF (Temporary Assistance for Needy Families), Medicaid, etc. He further asked if there is any other language that he could introduce.</p> <p>---Jake Stein publically thanked Representative Clere for starting this conversation.</p> <p>--The group discussed issues pertaining to income verification. Christina Commons shared that they are already working with agencies to share information.</p>
Partner Agency Update	<ul style="list-style-type: none"> <li>• The ICC had presentations outlining the agencies and their intersecting work with First Steps from:</li> <li>• Nicole Norvell ---Federal Preschool Development Grant update</li> <li>• Shirley Payne--Children's Special Health Care Division, Indiana State Department of Health</li> </ul>

Committee Meetings	The following committees met and provided a brief report to the group: ---Revenue Recovery --Professional Development --Program Advocacy
Public Comment	There were no public comments or questions offered
Adjournment	The meeting was adjourned at 2:20

**Next meeting:**  
**Wednesday March 13, 2019**  
**Choices Coordinated Care Solutions**  
**7941 Castleway Dr., Indianapolis, IN 46250**