



Eric Holcomb, Governor
State of Indiana

Indiana Family and Social Services Administration
402 W. WASHINGTON STREET, P.O. BOX 7083
INDIANAPOLIS, IN 46207-7083

Shannon Christian, Director
Office of Child Care
Administration for Children and Families
U.S. Department of Health and Human Services
330 C Street SW
Washington, DC 20201

Dear Director Christian,

The State of Indiana, the Office of Early Childhood and Out of School Learning under the Family and Social Services Administration, recognizes that our CCDF plan for FY 2019-2021 was approved on the condition that a corrective action plan (CAP) be developed and implemented for the provision outlined under 45 CFR 98.45 (4.4.1); 45 CFR 98.33 (2.3.7); 45 CFR 98.41 (5.2.2 a6); 45 CFR 98.44 (5.2.4b); and 45 CFR 98.41 (5.2.5) to bring into full compliance with the CCDBG Reauthorization Act of 2014 law and final rules by September 30, 2019.

For Consumer and Provider Education (45 CFR 98.33) and Health and Safety Requirements – Standards (45 CFR 98.41) as of 12/21/2018, the date of issuance of OCC’s letter, this requirement was met. OCC has agreed that this was in compliance at the time of the letter dated 12/21/18.

For Health and Safety Requirements – Training (45 CFR 98.44), as of 12/21.2018, the date of the issuance of OCC’s letter, this requirement was met and clarifying language has been added to the CCDF State plan to make this clear. OCC has agreed that this was in compliance at the time of the letter dated 12/21/18.

After consultation and written confirmation from the Region 5 Office of Child Care Indiana has been instructed that the only area that requires a corrective action plan is that of 45 CFR 98.45 (4.4.1) related to equal access.

Our CAPs includes detailed information about how we will fully comply with the unmet requirements. Including information on:

1. Plan Question needing correction
2. Description of the unmet requirement
3. Target CAP completion date (no later than September 30, 2019)
4. Action steps needed to meet the requirement, including



- a. Listing up to 5 action step to meet each action step
- b. Listing the individual responsible for accomplishing each action step
- c. Listing the start date and end date for each action step (no later than September 30, 2019)
- d. Describing any potential challenges to completing the action steps

We understand from the conditional Plan approval letter that if the CAP fails to address all required elements, the CAP will be considered incomplete and will need to be revised and resubmitted to ACF. We further understand that upon completion of all the activities of the CAP, we will submit a Plan Amendment to certify fulfillment of the requirement and any requirement not implemented by September 30, 2019 will be subject to a possible penalty. We look forward to hearing from you. Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Walthall". The signature is fluid and cursive, with the first name being more prominent.

Dr. Jennifer Walthall
Secretary, Family and Social Services Administration

Cc: Nicole Norvell, CCDF Administrator
Gina Miller, Regional Program Manager, Office of Child Care Region 5

