



**Office of Early Childhood & Out-of-School Learning**

**Health and Safety New Employee Orientation Training**

Employee Name			Date of Hire			
Date of Training	Name of Training	Name & Credential of Trainer or Training Organization	Content/Subject of Training	Type of Training	Training Certificate or Transcript	# of clock hours
Prevention and control of infectious disease (including immunizations)						
Administration of medication consistent with standards for parental consent						
Prevention and response to emergencies due to food an allergic reactions						
Building and physical premises, safety, including identification of and protection from hazards, bodies of water, and vehicular traffic						
Emergency Preparedness and response planning for emergencies resulting from a natural disaster, or a man-caused event						
Handling and storage of hazardous materials and appropriate disposal of biocontainment's						

Appropriate precautions in transporting children (if applicable)						
Prevention of sudden infant death syndrome and use of safe sleeping practices (if applicable)						
Recognition and reporting of child abuse and neglect; prevention of shaken baby syndrome and abusive head trauma						
First Aid & CPR Overview						
Major domains of child development (recommended)						

**FOR FSSA USE ONLY**

This file has been verified and is complete. Please maintain this file and the certificates in the employees file.

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FSSA Signature

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Date

This file is not complete. Please see notes below.

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FSSA Signature

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Date