

Appendix F – GPRA 6 Month Follow up Incentive

GPRA 6-Month Follow-Up Incentives

Select community providers will be reimbursed for offering incentives to clients for completion of the 6-month follow-up GPRA assessment. SOR Grant Guidelines limit client incentives to \$30 of non-cash value per client.

The non-cash incentive should be provided to the client within 24 hours of the 6-month follow-up. The DEBS system will reimburse the provider up to 35 days after the claim is accepted.

The GPRA assessment is built into the DEBS application in a fillable HTML platform. Forms should be:

- Filled out completely and correctly. Once complete, hit submit. Please correct any errors on the form.
- Once submitted successfully, the form will show the status **“Uploaded”**
- The form will be batch uploaded from DEBS to SPARS overnight. Once the form is accepted by SPARS, the form will show the status of **“Approved”**
- Once **“Approved”**, you may submit a claim.

The GPRA incentives will be reimbursed at the following rates:

- 6-month follow-up: \$30

Clients are limited to \$30 in total in non-cash incentives for GPRA assessment completion per SOR funding stream. If client already has a GPRA intake or 6-month follow-up recorded by DMHA under the SOR grant fund, the client is NOT eligible for incentives and provider may not seek reimbursement via the DEBS system. Please notify your DMHA project director if your organization suspects a client to have an existing GPRA intake or 6-month follow-up submitted to DMHA. **Please note: the date of the claim should match the date of the follow up interview.**