

## RFF-2023-005: Mental Health & Wellness Strategic Planning Questions

- **The RFF says “Only agencies that are designated as non-profit or public entities are eligible to apply for these funds.” Does this mean that a WBE S-Corp is not eligible to apply?**
  - Due to the funds being used for this grant, only non-profit and public entities are eligible. An S-Corp is unfortunately not categorized under either of these categories.
- **Please let me know if I was correct in assuming you are looking for an agency that would be more of a consultant to develop your plan. Or are you looking for non-profit entities like ours to assist with convening groups to develop a strategy.**
  - The scope of this project is primarily to assist in collecting information regarding service gaps, active projects, and priority areas which will then be organized into a strategic plan with the Mental Health & Wellness Team at DMHA.
- **Describe the makeup of the DMHA Mental Health and Wellness Team**
  - The Mental Health & Wellness Team at DMHA includes the following teams: Youth Services, Adult Services, School-based Services, Family Systems, and Behavioral Health Integration.
- **How does this RFF interact and relate to Be Well Indiana <https://www.in.gov/bewellindiana/>**
  - Be Well Indiana is related to DMHA as a whole, so understanding of how this resource impacts mental health needs would be beneficial.
- **Describe DMHA’s role in the strategic plan development.**
  - The Mental Health & Wellness team at DMHA will work closely with the provider to oversee project and needs identification, give input on the collected data, and provide feedback on finalizing strategic goals and how these will be tracked/updated.
- **Are letters of support required?**
  - While not required, letters of support are encouraged.
- **Will information from non-funded applications be shared with the awardee?**
  - This information will not be shared unless requested through proper channels.
- **Who is the current incumbent?**
  - This is a new project, therefore there is no current project holder.
- **Describe if the RFF response is for creating the strategic plan itself, or for creating a plan/process to create a strategic plan later?**
  - This RFF is for a provider to assist the Mental Health & Wellness team at DMHA in gathering and organizing information as well as assisting in creating the strategic plan.
- **What are the other teams mentioned (peers/recovery, prevention)?**
  - Other teams at DMHA include: Prevention, Addiction, Crisis/Suicide Prevention, Recovery Services, Health Equity, State Psychiatric Hospitals, and Quality Improvement.
- **What is the page limit?**
  - There is no specific page limit. Applicants are encouraged to be succinct while using the number of pages that is required to fully explain each category.
- **Will the created strategic plan/program review include addiction treatment services, Substance Use Prevention and/or Recovery Resources?**

- Ideally the strategic plan will identify how these teams interact and overlap with the Mental Health & Wellness team, however it is not expected that these teams will be part of the larger strategic plan.
- **What is the scope of programs to identify? All mental health and wellness programs or programs with a DMHA (state) Affiliation?**
  - Mental Health & Wellness programs that are currently affiliated with DMHA and identification of what needs these programs address are the priorities for this category.
- **Who will the awardee work with at DMHA?**
  - The awardee will be expected to meet with a number of staff at DMHA in order to ensure all programs and interactions are captured.
- **How will training be a part of the strategic plan?**
  - While providing training will not be a part of this award, identifying training needs of community members may be included.
- **Please describe the intended end user audience for the strategic plan.**
  - The end user of this strategic plan is the Mental Health & Wellness team at DMHA.
- **What is the role of evaluation in this RFF?**
  - DMHA will use the scoring rubric found on page three of the RFF document to determine the top proposal to be funded. After being funded, it is anticipated that no further formal evaluation will be required.
- **Will awardee have access to DMHA existing information on funded programs, initiatives, and existing resources.**
  - The awardee will have access to this information and staff based on the identified scope of the project.
- **Who will awardee report to?**
  - The primary point of contact and contract holder at DMHA will be identified within the Mental Health & Wellness team during contract development.
- **What is the scope of programs to be included? DMHA funded?**
  - Mental Health & Wellness programs that are currently affiliated with DMHA and identification of what needs these programs address are the priorities for this category.
- **Is the funding 1:1 cost reimbursement or payment on deliverable completion?**
  - While this detail will be finalized during contract development, the current thought is payment upon completed deliverables.
- **What are evaluation requirements for this proposal?**
  - Please refer to page three of the RFF document to view evaluation and scoring categories.
- **My organization is a for profit agency. Do we qualify to apply for this grant?**
  - Due to the funds being used for this grant, only non-profit and public entities are eligible.
- **The RFF states: “Only agencies that are designated as non-profit or public entities are eligible to apply for these funds.” Our consulting firm is a for-profit company that provides strategic planning facilitation. Are we eligible to submit a proposal to assist DMHA with creating a strategic plan?**
  - Due to the funds being used for this grant, only non-profit and public entities are eligible.

- **Do you have to have a 501(c)(3) to obtain the grant?**
  - Due to the funds being used for this grant, only non-profit and public entities are eligible. A 501(c)(3) may be included in this status.
- **Can you work remotely?**
  - Remote work for this project is allowed assuming the provider can identify how all objectives will be met successfully.
- **Is there going to be meeting/presentation for this RFF?**
  - There will not be any meeting or presentations for this funding opportunity.