



Eric Holcomb, Governor
State of Indiana

Richmond State Hospital
Division of Mental Health and Addiction
498 N.W. 18TH STREET
RICHMOND, IN 47374-2898
765-966-0511
FAX: 765-966-4593

Dear Family Members and Support Persons:

At Richmond State Hospital we continue to strive to provide the best treatment for your loved ones. We want to share with you the following updates to visitation, phone calls, and package delivery for our patients.

Visitation will resume on 2/27/2021 with the same guidelines in place as prior to the most recent moratorium in visits. Those guidelines include:

- All visitors MUST wear a mask throughout the entire visit. No exceptions.
- All visitors must sign in and provide information for contact tracing in the event of a COVID positive case.
- Temperature and pre-screening will be conducted on all visitors.
- Visits will be limited to two visitors at a time.
- All visitations must be scheduled through the psychiatric services specialist a week prior to the visit weekend and times are scheduled by hospital units as follows:
 - 422 Strength Units 1 – 2 p.m.
 - 421 Recovery Units 2:10 – 3:10 p.m.
 - 420 Hope Units 3:20 – 4:20 p.m.
- Social distancing measures must be maintained in visitation area.
- No items can be left for the patient. All items need to be mailed to the patients.

Please keep in mind that safety is our number one priority. Upon entering, all visitors will be searched using a wand. You will be asked to leave your coats, bags, and any other possessions in a locker at the lobby or taken back to your vehicle. Remember that any **devices with cameras or recorders** (including cell phones) are not permitted.

Another recent change that we wanted to let you know about is our phone call policy. Incoming phone calls cannot be given to the patient. A staff will take a message and relay it to the patient. The patient can then return the phone call during the appropriate phone call times.

Respectfully,

Paul Stanley, Superintendent

