



Eric Holcomb, Governor
State of Indiana

Division of Mental Health and Addiction
402 W. WASHINGTON STREET, ROOM W353
INDIANAPOLIS, IN 46204-2739

June 24th2024

To: FSSA Grants Office
RE: Request for Funds

The Division of Mental Health and Addiction (DMHA) in Indiana is pleased to announce the provision of grants to two eligible individuals with a focus on providing training through the Recovery Works program. Our intention is to collaborate with two agencies that can deliver multiple statewide training courses for Recovery Works-designated service providers as well as criminal justice providers.

First Candidate

We are seeking a suitable candidate to focus on implementing best practices and ensuring effective clinical service delivery in mental health and addiction. The goal is to equip mental health and addiction service providers with the necessary knowledge and skills to serve those in need. To achieve this objective, we seek an ideal agency with a proven track record of delivering high-quality training programs, extensive experience in training, and a commitment to providing excellent service.

The selected candidate for this position will be responsible for designing and developing training courses that align with the Recovery Works program's goals and objectives. Every candidate must maintain accurate data collection and provide Continuing Education Unit (CEU) credits to program attendees. This role demands a thorough understanding of the subject matter and an ability to create an engaging and interactive learning experience. The following is a comprehensive list of classes that the ideal candidate for the position must be able to train with proficiency:

Part A

1. **Substance use disorders:** This course is designed to provide healthcare providers with a theoretical and practical understanding of substance use disorders. The course will cover the assessment and treatment of substance use disorders, including the various types of substances, the impact of substance use on individuals and society, and the different treatment modalities available.
2. **Co-Occurring Disorders: Diagnosis and Treatment:** This course is designed to provide providers with an understanding of the relationship between substance use disorders and co-





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occurring disorders. The course will cover the diagnosis and treatment of co-occurring disorders, including the different types of co-occurring disorders, the impact of co-occurring disorders on individuals, and the various treatment modalities available.

3. **Case Management:** This course is designed to provide providers with a comprehensive understanding of all aspects of case management, including assessment, planning, implementation, and evaluation. Participants will learn about the tools and techniques available for effective case management and how to use them in a recovery residence setting. The course will also delve into the role of case managers in promoting participant safety, health, and wellness and how they can collaborate with other team members to deliver the best possible care to residents. By the end of this course, participants will have a thorough understanding of case management practices in recovery residences.

4. **Identifying Triggers:** This course is designed to provide providers with a comprehensive understanding of the various triggers that can lead to substance use disorders or mental health breakdowns. It explores the underlying causes and factors contributing to these conditions and the different types of triggers that can initiate them. The course also provides practical strategies for identifying and managing these triggers effectively, enabling providers to support their clients more effectively.

5. **Mental Health:** This course is designed to provide students with an understanding of mental health and its relationship to substance use disorders. The course will cover the different types of mental health disorders, the impact of mental health disorders on individuals, and the various treatment modalities available.

6. **Trauma-Informed Care for Substance Use Disorders:** This course is aimed at educating providers about trauma-informed care and its implementation in treating substance use disorders and mental health disorders. The course will cover the various types of traumas, their impact on individuals, and the different treatment options available.

7. **Diversity and Inclusion:** This course is designed to educate providers on topics such as bias, discrimination, and systemic inequality. This class should be designed to promote a more diverse and inclusive culture. It may cover a range of subjects, including race, ethnicity, gender, sexuality,





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religion, socioeconomic status, and more. The ultimate goal is to create an equitable and welcoming environment for everyone, regardless of their identity or background.

8. **Documentation:** This course is designed to highlight the significance and efficiency of maintaining proper documentation within a recovery residence and with a treatment provider. The class will delve into the details of various documentation practices, emphasizing the importance of keeping track of information and records that are crucial for ensuring optimal treatment and recovery outcomes. Through in-depth discussions and practical examples, attendees will gain a clear understanding of how documentation can play a vital role in the recovery process and how it can help in making informed decisions regarding treatment plans.

Part B

Support Training: This series is designed to provide a review of best practice methods, documentation and policies and procedures as it relates to the Recovery Works program. This series is designed to assist providers with quality improvement standards in a small group or individualized setting.

Second Candidate

We are seeking a suitable candidate, a qualified professional who can take on the role of delivering top-quality trainings to 10-12 Recovery Works Treatment Providers. The selected candidate will be responsible for designing and implementing comprehensive lesson plans that will effectively instruct the providers on how to provide educational courses to individuals who have committed low-level offenses. The training aims to equip the providers with the necessary skills and knowledge to educate the misdemeanor population on essential topics such as Drug and Alcohol Laws, identifying triggers and stress, Substance abuse, violations, and DUI classes.

The ideal candidate for this position should have excellent communication skills and a deep understanding of the subject matter. They should be able to design and deliver engaging and practical training that will keep the learners motivated and invested. Additionally, they should have experience working with individuals who have committed low-level offenses and understand the unique challenges of teaching this population.





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This grant will be funded beginning [09/01/2024] to [06/30/2025]. The potential respondents for the RFF must be a self-starter with a passion for training and a strong desire to help others. If you meet the necessary qualifications and experience, we encourage you to apply for this exciting opportunity.

TIME FRAME:

06/24/2024	RFF Released
07/1/2024	RFF Questions Due
07/5/2024	RFF Answers Posted to DMHA Funding Website
07/8/2024	RFF Proposal Submissions Due
07/16/2024	Notify Applicants of Award Determination

Please contact Alexandra Pharms if there are any questions at Recovery.Works@fssa.in.gov

Sincerely,

Jay Chaudhary, JD
Director Division of Mental Health and Addiction

