This is a Request for Funding announcement (RFF) issued by the Family and Social Services Administration/Division of Mental Health and Addiction, Addiction and Forensic Treatment Team.

This RFF is intended to publicize the availability of Grant opportunities for services described herein. Neither the issuance of this RFF nor the receipt of any responses thereto, shall create any obligation to the State of Indiana to make any award pursuant hereto. The award of any grant(s) as a result of this RFF shall be at the sole discretion of FSSA. Neither this RFF nor any response (“proposal”) submitted hereto are to be construed as a legal offer.

CONFIDENTIAL INFORMATION

Potential respondents are advised that materials contained in proposals are subject to the Indiana Public Records Act, IC 5-14-3 et seq., and after the grant award may be viewed and/or copied by any member of the public, including news agencies and competitors. Potential respondents claiming a statutory exception to the Indiana Public Records Act must place all confidential documents in a sealed envelope clearly marked “Confidential” and must indicate on the outside of their proposal envelope that confidential materials are included and, in their cover letter, specify which statutory exception provision applies. The State reserves the right to make determinations of confidentiality. If the State does not agree that the information designated is confidential under one of the disclosure exceptions to the Public Records Act, it may either reject the proposal or discuss its interpretation of the allowable exceptions with the respondent. If agreement can be reached, the proposal will be considered. If agreement cannot be reached, the State will remove the proposal from consideration for award and return the proposal to the respondent upon request. The State will not determine price to be confidential information.

COMPENSATION

FSSA/Division of Mental Health and Addiction encourages respondents, in their responses to the RFF, to be as creative as possible regarding cost to the State, as cost efficiency for the State will be a consideration in determining whether a grant(s) will be awarded based on responses to the RFF.

TERMS

Selected applicant(s) will receive a 15 month grant, with funding available July 5, 2019 to September 30th, 2019, and then from September 30, 2019 to September 29, 2020, pending federal funds.

PROPOSALS

Respondents interested in providing these services to FSSA/Division of Mental Health and Addiction should submit electronic proposals to:

Cameron Drury, Peer Coach Specialist
FSSA/Division of Mental Health and Addiction
Email Address: Charles.Drury@fssa.IN.gov

The proposal must include:

1. Cover Letter with agency and contact persons information
2. Proposal narrative
3. Budget and budget justification
4. Identify Key Staff overseeing project
5. Most recent audit report for agency identified as fiscal agent for funds made in accordance with OMB circular A-133 if applicable.

Proposals must be received no later than **4:30 p.m. Eastern Time on June 23, 2019. Proposals received after 4:30 p.m. will not be considered.** Proposals must be delivered in electronic format, a **maximum of 5 pages** not including attachments, with all required documents. Please use the following language in the subject heading of the email:

**RESPONSE TO RFF # RFF-2019-13**

Community Reinforcement Approach and Family Training (CRAFT): Funds to support training for families, Peer Recovery Specialists/ Certified Recovery Specialists, and clinicians aimed at increasing the likelihood that a person with addiction will seek treatment.

No more than one proposal per respondent will be accepted. In the cover letter please indicate the principal contact for the proposal along with a telephone number and email address.

Any questions regarding this RFF must be submitted via email to Cameron Drury (Charles.Drury@fssa.IN.gov) no later than **4:30 p.m. Eastern Standard Time on June 9, 2019. Questions received after 4:30 p.m. may not be considered. Please keep questions brief and of high priority.** Responses to all questions will be promptly prepared and emailed to group.

All inquiries are to be directed to Cameron Drury and are not to be directed to any other staff member of FSSA. Such action may disqualify respondent from further consideration for a grant as a result of this RFF.

**SCOPE OF WORK**

DMHA recognizes the need to engage family and supportive care partners in an individual’s recovery from addiction. Many times individuals are hesitant to enter into treatment for an addiction but strong support from a loved one can offer the motivation and encouragement to take the first step. As such, DMHA believes that bringing access to the Community Reinforcement and Family Training (CRAFT) model would be beneficial.

CRAFT teaches family and friends effective strategies for helping an individual with a substance use disorder to change by modifying the manner in which the friend or family member interacts with the individual. CRAFT is designed to accomplish three goals:

1. When a loved one is abusing substances and refusing to get help, the strategies through CRAFT will help move the individual toward treatment.
2. CRAFT helps reduce the loved one’s alcohol and drug use, whether or not the individual has yet to engage in treatment.
3. CRAFT improves the lives of the concerned family and friends.

For more information on CRAFT: https://motivationandchange.com/outpatient-treatment/for-families/craft-overview/

The intent of this funding opportunity is to expand access to CRAFT throughout the state of Indiana. Respondents must have an understanding of CRAFT that allows them to effectively market the model, and develop a plan for statewide implementation over the next two years. Plan must include a timeline and outcomes associated with each task.

**TIME FRAME:**

- June 4, 2019: RFF sent to potential applicants
- June 9, 2019: RFF questions due
- June 16, 2019: RFF response to questions due
- June 23, 2019: RFF submission of proposals due
- June 30, 2019: Notify Grantees of Awarded Funds
- July 5, 2019: Grant effective date

**Funding:**
The maximum award for this funding opportunity is **$100,000 for fiscal year 2019, and $125,000 for fiscal year 2020**. **Administrative funds not to exceed 3% to the agency overseeing the disbursement of funds. All funds minus the amount allowed for agency administration must be used toward the goals identified in this proposal.** Grant awards for this program are subject to budgetary exigencies associated with the availability of Federal and State funding.

**Eligible Respondents:**
Agency with documentation of proven ability to offer CRAFT or a letter of commitment from a similarly-credentialed organization.

**SELECTION PROCESS AND CRITERIA**
Proposals will be reviewed and scored by a committee selected by the Division of Mental Health and Addiction or designee. Proposals will be evaluated based upon the proven ability of the respondent to meet the goals of the Program in a cost-effective manner. Specific criteria are:

**Evaluation Criteria**
Each narrative will be evaluated on the following criteria:

- Data on number of individuals in Indiana currently trained on CRAFT and plan to expand capacity by 10%
- Documentation of respondents credentials from Dr. Meyers to be a trainer for CRAFT
- Plan for statewide implementation including realistic goals for the next 16 months
- Timeline and outcomes associated with each task
Proposals will be evaluated based upon the proven ability of the respondent to satisfy the requirements of the proposal in a cost-effective manner.