September 29, 2016
To: Recovery Works Providers and Referral Sources
From: Angela Boarman
Re: Memo 006
Subject: Additional Services, Vivitrol Shots, Jail ReEntry Services, Staffing

Additional Services
Effective October 1, 2016, Providers may begin claiming for the following services:
- Comprehensive Assessment performed inside a Criminal Justice Institution
- Comprehensive Assessment performed via Tele-Health
- Enrollment Administrative Fee
- 6-Month Follow-Up Administrative Fee
- 1-Year Follow-Up Administrative Fee
Service definitions for all five (5) services are attached to this memo.

Vivitrol Injection
As a reminder, Recovery Works will reimburse for Vivitrol injections. Providers may claim for this service under Medication. At this time, the time spent giving the injection, may be billed under Medication Training and Support, until otherwise stated.

Vivitrol is NOT available for our participants that have been referred to Recovery Works at 30-days pre-release. Regardless of where the injection happens, if a participant is still incarcerated, the provider is not eligible for Recovery Works reimbursement.

Jail ReEntry
In early August we shared that we would be rolling out a new Jail ReEntry program by October 1. Unfortunately, our big plans have taken a huge turn of events and we are going to need just a little bit more time. While we are still pushing to have a plan rolled out in October, we still need to put some final touches on our procedures in order to get things moving in the right direction.

Through this process, we have learned a tremendous amount of information about our county jails and how they operate, as well as some of the problems they are facing on a daily basis. We are looking forward to being able to support them with Recovery Works ReEntry services in the near future.
**Staffing**

I wanted to take an opportunity to let everyone know that we are currently, actively in the hiring process for two (2) Clinical Directors and one (1) Recovery Works Coordinator. All three (3) positions are posted online as contracted positions at [www.knowledgeservices.com](http://www.knowledgeservices.com). If you or anyone you know is interested in joining the Recovery Works team, please pass this information along. We would greatly appreciate it!

We have had the amazing opportunity to grow very fast in less than a year. We currently have over 5,000 participants enrolled and have spent just shy of $3 million in services, since November 2, 2015. Sarah and I can’t do it by ourselves any more. We are looking to grow into three teams, each team consisting of a Recovery Works Coordinator and a Clinical Director. Each team will cover a different part of the state, which will allow you to build a direct relationship with more than just Sarah and me. In addition, it will allow our Criminal Justice Partners to build better relationships as well. We are looking forward to our growth!

A always, if you have any questions or concerns, please feel free to contact the team at [Recovery.Works@fssa.IN.gov](mailto:Recovery.Works@fssa.IN.gov). Thanks for all you do and all of your efforts as we continue to expand the Recovery Works program across the state.

Sincerely,

[Signature]

Angela Boarman  
Program Manager  
Recovery Works  
Division of Mental Health and Addiction  
Family Social Services Administration

*Please print and keep with your Recovery Works Program Manual.*