



Eric Holcomb, Governor  
State of Indiana

*Evansville State Hospital*  
*Division of Mental Health and Addiction*  
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February 5, 2021

Dear Families and Friends,

Due to COVID-19 and visitor restrictions we recognize the last few months have been challenging for our patients and their loved ones. Please know we recognize the impact of mental health and wellness to our patients and their families. At this time, we want to provide you with a visitation plan that will promote a safe environment for interactions to occur within the hospital setting.

Beginning March 3, 2021, in person patient visitation will resume. The following steps will be utilized:

1. Visitation hours will be offered on Wednesday evenings from 4:00 pm to 4:45 pm and from 6:00 pm to 6:45 pm.
2. The visitation time from 4:00-4:45 will be for patients on units G and D. 6:00-6:45 will be reserved for patients on units E and C.
3. All visits must be scheduled in advance by making a reservation with the unit's respective Social Service Specialist by the close of business hours on the Monday prior to the Wednesday visit.
4. Each patient may have two visitors per visit. Visits with children must be scheduled through the Social Service Specialist. Please note: if a visitor arrives without a reservation, the visit will not be permitted.
5. Visitors are expected to arrive 15 minutes prior to the scheduled visitation time. Visitors arriving more than 15 minutes past the scheduled visitation time will not be permitted to visit. A staff member will meet visitors at the front entrance to complete check-in processes which include signing in, symptom screening, temperature check, and receipt of a clean mask. Visitors will be asked to complete the clean in/clean out process (hand hygiene).
6. Visitors will be asked to utilize restrooms in the lobby area prior to the visit. We will not be able to provide escort services to the restroom during visitation.
7. Visits will take place in either the AT Courtyard or the hospital gymnasium dependent on the weather. Outdoor visits are preferable during this time of quarantine.
8. For those patients who are criminally involved, please contact the assigned social service specialist to arrange visitation days and times.
9. For the geriatric/medically fragile unit (Unit F), please contact the assigned Social Service Specialist to arrange 9:00 am visitation on Wednesday mornings.



Prior to your scheduled visit, you will receive a telephone call from a staff member 48 to 24 hours in advance to complete initial medical prescreening. Any signs or symptoms of a respiratory infections (fever, cough, shortness of breath, chills, diarrhea, sore throat, muscle pain, new loss of sense of smell or taste), contact with someone having a confirmed diagnosis of COVID-19 in the last 14 days or someone who is under investigation for COVID-19/ill with respiratory illness, or international travel within the last 14 days will negate visitation at this time.

No food, drink, or packages of any kind will be permitted at this time. Please see the enclosed COVID-19 screening tool that will be used both 48 to 24 hours before your visit and again when you arrive for the visit.

Please note that this plan is subject to change at any time due to the increase in positive cases or increased death rates in the communities.

Thank you for your cooperation with this visitation process. To allow for the opportunity for visitation for all our patients, we expect visits to begin on time and to end at the scheduled time. If you have any questions, please feel free to contact me at (812)469-6800, extension 4930.

Sincerely,

Buff Wallace-Fallen, LCSW  
Continuum of Care Director

BWF:slt  
enclosure