

SNAP/TANF Program Policy Manual

Transmittal # 10

2025

SECTION	SECTION TITLE	CHANGES MADE	MONTH
3010.15.05	100% Income Standards (C)	Updated Countable Net Income Standard with 2025 federal poverty levels	JANUARY 2025
2830.05.00	CHILD SUPPORT (S)	Corrected PPM referenced to 3440.05.05	JANUARY 2025
1420.10.00	MANUALS AND PROGRAM DIRECTIVES	Updated wording to: "The public shall have access to all program manuals and supplemental instructions used to determine eligibility. These materials are available for examination both on the DFR website and in person at DFR offices via the internet during standard business hours on regular workdays."	MARCH 2025
1465.10.20	DROP-OFF POINT FOR APPLICATIONS (S)	Corrected FAX number to- 888-436-9199	MARCH 2025
1605.20.00	REFUGEE CASH ASSISTANCE	Typo - "Case" updated to "Cash"	MARCH 2025
1830.25.00	SCREENING FOR SNAP EXPEDITED SERVICES (S)	Reworded: Households with less than \$150 monthly gross income and with liquid resources not exceeding \$100 in the month of application	MARCH 2025
2215.05.00	SIMPLIFIED REPORTING (S)	Typo - Corrected "there are lottery/gambling winning of \$4500" – to "winnings"	MARCH 2025
2220.10.05	CHANGES RESULTING IN AND INCREASE	Typo - Corrected spelling from "CHANGES RESULTING IN AND INCREASE" to "CHANGES RESULTING IN AN INCREASE".	MARCH 2025
2406.05.05	DEFINITION OF HOMELESS INDIVIDUAL	Created section 2406.05.05 - DEFINITION OF HOMELESS	MARCH 2025

		INDIVIDUAL /Updated Table of Contents	
2438.15.10.	05 EXEMPTIONS FROM IMPACT (C)	<p>Typo - "When an individual has been exempted due the care of a young child" Corrected to: "When an individual has been exempted due to the care of a young child"</p> <p>Typo - "and the individual begins working or indicates that the ability to participate in an employment activity" Corrected "ability" to "ability"</p> <p>Typo - "A Refugee (or other alien with refugee equivalent status) for twelve (12) months from their date of arrival" Updated to "A Refugee (or other alien with refugee equivalent status) for twelve (12) months from their date of arrival if they are cooperating with a resettlement agency"</p>	MARCH 2025
2438.17.05	ABAWD STATUS DETERMINATION (S)	Typo - Updated from- "The individual is homeless." To: "The person is currently experiencing homelessness as defined in Section 2406.05.05."	MARCH 2025
2438.45.10.10	VOLUNTARY QUIT GOOD CAUSE DETERMINATION (S)	<p>Typo - Job was less than minimum wage or, if receiving training wage" Corrected to: "Job was less than minimum wage"</p> <p>Typo - "Failure to report to a potential employer to who referred." – Corrected to: "Failure to report to a potential employer to whom they were referred."</p>	MARCH 2025
2450.00.00	PERSONAL RESPONSIBILITY AGREEMENT	<p>Reword - "Ensure no use of illegal drugs or abuse other substances that would interfere with the ability to be self-sufficient."</p> <p>Updated to- Ensure that there is no use of illegal drugs or abuse of other substances that could</p>	MARCH 2025

		interfere with the ability to be self-sufficient.	
2530.00.00	SELF-SUFFICIENCY PLANS	Typo - "Have A clearly defined" Updated to "Have a clearly defined"	MARCH 2025
2540.10.40.05	VOCATIONAL TRAINING	Typo - "Certified Nursing Assistant (CAN)" updated to "Certified Nursing Assistant (CNA)"	MARCH 2025
2615.60.15	TREATMENT OF VEHICLES (C)	Typo - "exclusion of \$10,000 of the equity income vehicle" Corrected to: "exclusion of \$10,000 of the equity in one vehicle"	MARCH 2025
2630.20.00	HOME ENERGY ASSISTANCE PAYMENTS	Typo - Section was mislabeled as 1630.20.00 - updated to 2630.20.00/updated Table of Contents	MARCH 2025
2815.05.00	IN-KIND EARNINGS	Typo - "works of his rent" Corrected to: "works off his rent"	MARCH 2025
3210.15.10	LIVE-IN ATTENDANTS (S)	Typo - "child-care" Corrected to: "childcare"	MARCH 2025
3210.15.30.15	RESIDENTS WHO LEAVE AGS TO ENTER SHELTER	Typo - Added "for" ("for only one month")	MARCH 2025
3215.05.25.05	MINOR PARENTS (C)	Typo - "A statement from a social service or governmental agency or a knowledgeable individual corroborating the minor's assertion that his parent's whereabouts are unknown;" appeared twice. Deleted one of the bullet points.	MARCH 2025
3450.05.00	CASH ASSISTANCE NEED STANDARD (C)	Typo - Corrected "compared" to "composed"	MARCH 2025
4205.05.05	ASSISTANCE IN EXERCISING THE RIGHT TO APPEAL	Reword - "The DFR is responsible for assisting an individual so that the right to appeal may be exercised." Rewritten as "The DFR is responsible for helping individuals exercise their right to appeal."	MARCH 2025
4405.00.00	INTERFACES PURPOSE	Typo - "Interface are performed..." Corrected to "Interfaces are performed..."	MARCH 2025

4810.05.05.05	CONTRIBUTIONS/RESOURCES	Typo - Corrected spelling from "CONTRIBUTIOINS/RESOURCES" to CONTRIBUTIONS/RESOURCES	MARCH 2025
4815.05.00	SUBMISSION OF CEMETERY CLAIM BY FUNERAL DIRECTOR	Typo - Corrected "They is the cemetery representative" to "They are the cemetery representative" Corrected "They has been designated such by the cemetery representative." to "They have been designated as such by the cemetery representative."	MARCH 2025
2815.05.05.05	MEDICARE ADVANTAGE SUPPLEMENTAL BENEFITS (S)	Created new section to clarify Medicare Advantage Supplemental Benefits budgeting rules.	APRIL 2025
2875.05.05	RENTAL INCOME	Updated section reference	MAY 2025
2875.05.10	RENTAL INCOME	Updated section reference	MAY 2025
3215.05.25	MINOR PARENT CONSIDERATION	Fixed grammar error	MAY 2025
3445.30.00	165% INCOME LIMIT BENEFIT CALCULATION	Fixed grammar errors	MAY 2025
4210.15.00	CONDUCT OF THE HEARING	Fixed grammar error	MAY 2025
2540.10.20	JOB READINESS	Improved sentence	MAY 2025
2540.10.30	IMPACT COMMUNITY WORK EXPERIENCE PROGRAM	Fixed grammar error	MAY 2025
3450.45.05	INCOME DEEMED FROM A STEPPARENT/NON-RECIPIENT SPOUSE	Fixed grammar error	MAY 2025
CHAPTER:2400	NON-FINANCIAL REQUIREMENTS	Updated and corrected footnotes throughout this chapter	MAY 2025
CHAPTER: 2600	Resources	Updated and corrected footnotes throughout this chapter	MAY 2025
Chapter:2800	Income	Updated and corrected footnotes throughout this chapter	MAY 2025
Chapter 3000	ELIGIBILITY STANDARDS	Updated and corrected footnotes throughout this chapter	MAY 2025
1440.20.00	COMPLAINTS OF DISCRIMINATION	Updated USDA address to send civil rights complaints to.	MAY 2025

1210.15.00	ELIGIBILITY CRITERIA (C)	Updating wording to include interface as acceptable pregnancy TANF verification.	JULY 2025
2438.17.10	COMPLIANCE WITH ABAWD (S)	Updated formatting.	JULY 2025
1605.20.00	REFUGEE CASH ASSISTANCE (C)	Updated wording to reflect new RCA time length	JULY 2025
2400	Chapter 2400	Removed “within the C category” throughout entire chapter	JULY 2025
2635.05.10	RESOURCE DEEMED FROM ALIEN’S SPONSOR/SPOUSE	Updated wording	JULY 2025
2635.05.20	AMOUNT DEEMED FROM SPONSOR TO ALIEN	Updated wording	JULY 2025
2025.05.05	VERIFICATION OF QUESTIONABLE INFORMATION	Fixed typo	JULY 2025
3010.00.00	INCOME/NEED STANDARDS	Title rewritten- and section reworded. Removed all references to “Need Standard(s)” in entire chapter 3000	AUGUST 2025 - 1
3000.00.00	ELIGIBILITY STANDARDS	Reworded section	AUGUST 2025 - 1
3010.10.00	NEEDS STANDARDS	section removed	AUGUST 2025 - 1
3010.15.00	185% INCOME STANDARDS (C)	section removed	AUGUST 2025 - 1
3050.10.00	MAXIMUM BENEFITS (C)	reworded	AUGUST 2025 - 1
3450.05.00	CASH ASSISTANCE NEED STANDARD (C)	section removed	AUGUST 2025 - 1
3450.05.05	185% GROSS INCOME TEST (C)	Reworded/removed no longer needed references	AUGUST 2025 - 1
3450.35.05	BENEFIT CALCULATION (C)	Reworded/removed no longer needed references	AUGUST 2025 - 1
3450.40.00	ALLOCATION OF PARENTS’ INCOME (C)	Reworded/removed no longer needed references	AUGUST 2025 - 1
3450.40.05	ALLOCATION/185% TEST (C)	section removed	AUGUST 2025 - 1
2810.25.05.05	FULL-TIME STUDENT/FULL OR PART-TIME EMPLOYEE (C)	Reworded/removed no longer needed references	AUGUST 2025 - 1
2810.25.05.10	PART-TIME STUDENT/FULL-TIME EMPLOYEE (C)	Reworded/removed no longer needed references	AUGUST 2025 - 1
3445.50.00	BUDGETING AGS WITH DISQUALIFIED MEMBERS (S)	Removed “This means the AG would be subject to the \$2000	AUGUST 2025 - 1

		rather than \$3000 limit if the only elderly/disabled member is the disqualified member” to avoid confusion.	
3450.40.10	ALLOCATION/BENEFIT CALCULATION (C)	Reworded/removed no longer needed references	AUGUST 2025 – 1
3450.45.05	INCOME DEEMED FROM A STEPPARENT/NON-RECIPIENT SPOUSE (C)	Reworded/removed no longer needed references	AUGUST 2025 - 1
3450.00.00	FINANCIAL ELIGIBILITY & BENEFIT CALCULATION (C)	Reworded/removed no longer needed references	AUGUST 2025 - 1
3450.45.10.05	INCOME DEEMED FROM AN INELIGIBLE PARENT (C)	Reworded/removed no longer needed references	AUGUST 2025 - 1
3450.45.30	INCOME DEEMED FROM A NON-RECIPIENT PARENT WITH NO SPOUSE (C)	Reworded/removed no longer needed references	AUGUST 2025 - 1
3450.45.35	INCOME DEEMED FROM AN ALIEN’S SPONSOR (C)	Reworded/removed no longer needed references	AUGUST 2025 - 1
3010.15.05	100% INCOME STANDARDS (C)	Updated chart EFFECTIVE 7/1/2025	AUGUST 2025 - 1
3610.10.15	STOLEN BENEFITS	ADDED “The Continuing Resolution passed by Congress and signed by the President on Dec. 21, 2024, does not include an extension to continue the replacement of SNAP benefits stolen via card skimming, card cloning or other similar methods. Therefore, any SNAP benefits stolen from Dec. 21, 2024, forward cannot be replaced”.	AUGUST 2025 - 2
3450.40.05	ALLOCATION/gross income TEST (C)	CORRECTION MADE Added site back and updated wording to reflect gross income test being used instead of 185% test	AUGUST 2025 - 2
3010.15.05	100% INCOME STANDARDS (C)	CORRECTION MADE Updated chart	AUGUST 2025 - 2
3050.10.00	MAXIMUM BENEFITS (C)	CORRECTION MADE Updated chart	AUGUST 2025 - 2
3010.15.00	Gross INCOME STANDARDS (C)	CORRECTION MADE Added site back and updating wording to	AUGUST 2025 - 2

		reflect 35% being used instead of 185% test	
3010.05.00	INCOME STANDARDS (s)	Updated income standards effective 10/1/25	AUGUST 2025 - 2
3010.05.05	INCOME STANDARDS – ELDERLY/DISABLED SEPARATE AG (S)	Updated income standards effective 10/1/25	AUGUST 2025 - 2
3025.10.00	STANDARD DEDUCTION (S)	Updated Standard Deduction amount effective 10/1/25	AUGUST 2025 - 2
3025.15.00	EXCESS SHELTER EXPENSE DEDUCTION (S)	Updated Excess Shelter Expense Deduction amount effective 10/1/25	AUGUST 2025 - 2
3025.15.05	HOMELESS SHELTER DEDUCTION	Updated Homeless Shelter Deduction amount effective 10/1/25	AUGUST 2025 - 2
3050.05.00	MAXIMUM BENEFITS (S)	Updated Maximum Benefits amounts effective 10/1/25	AUGUST 2025 - 2
3445.40.00	SNAP BENEFIT LEVEL (S)	Updated Minimum Benefit amount effective 10/1/25	AUGUST 2025 - 2
4610.10.00	INADVERTANT HOUSEHOLD ERROR CLIENT ERROR DEFINITION	Corrected misspelling in title	SEPTEMBER 2025
4620.05.00	ASSIGNING THE REFFERAL TO THE BENEFIT RECOVERY WORKER	Corrected misspelling in title	SEPTEMBER 2025
1425.10.05	RELEASE OF CONFIDENTIAL INFORMATION TO THE INDIVIDUAL	Corrected misspelling in title- and misspelling in section	SEPTEMBER 2025
3610.10.05	LOST, STOLEN, DESTROYED WARRENTS (C)	Corrected misspelling in title	SEPTEMBER 2025
Chapter 2800		Removed outdated references	SEPTEMBER 2025
CHAPTER 1400		Updated wording in section	SEPTEMBER 2025
3010.15.00	Income standard (c)	Combined 2 tables into one labeled Income Standard	SEPTEMBER 2025
3010.15.05	Income standard (c)	Combined 2 tables into one labeled Income Standard	SEPTEMBER 2025
Chapter 2600		Corrected spelling and grammar errors in chapter	SEPTEMBER 2025
CHAPTER 2800		Corrected spelling and grammar errors in chapter	SEPTEMBER 2025

3020.00.00	UTILITY STANDARDS	Updated Utility Allowances effective 10/1/2025	SEPTEMBER 2025
2520.10.00	Orientation appointment process	Added new chapter to explain appointment processes	SEPTEMBER 2025
2545.05.00	Case manager responsibilities for non-compliance	Updated chapter to include on instructions on how to handle participant calls when eligibility sent them to IMPACT to end date sanctions.	SEPTEMBER 2025
3410.15.00	ALLOWABLE SELF-EMPLOYMENT COSTS	Updated Daycare meal allowable amounts	SEPTEMBER 2025
2815.05.05	IN-KIND AWARDS PROGRAMS, GIFT CARDS, GIFT CERTIFICATES, ETC.	Removed reference to healthy options rewards given to clients from healthcare providers	SEPTEMBER 2025
2030.00.00	PROVIDING INFORMATION TO THE ASSISTANCE GROUP	Removed words from 7 th bullet point: “with the exception of the first month for expedited SNAP.	SEPTEMBER 30, 2025
2438.45.10.10	VOLUNTARY QUIT GOOD CAUSE DETERMINATION	Changed title to: VOLUNTARY QUIT OR VOLUNTARY REDUCTION OF HOURS GOOD CAUSE DETERMINATION, added “of 30 or more hours per week” and “to under 30 hours per week” for clarification purposes	NOVEMBER 2025
2438.50.00	VOLUNTARY QUIT	Changed title to: VOLUNTARY QUIT OR VOLUNTARY REDUCTION OF HOURS, added “of 30 or more hours per week” and “to under 30 hours per week” for clarification purposes	NOVEMBER 2025
2402.20.00	IMMIGRANTS	Updated list of qualified immigrants following enactment of H.R. 1	NOVEMBER 2025
2402.20.05	LAWFULLY ADMITTED FOR PERMANENT RESIDENCE	Updated list of conditions following enactment of H.R. 1	NOVEMBER 2025
2402.20.10	CONDITIONAL ENTRANT REFUGEE	Updated to reflect Conditional entrant refugees no longer being eligible for SNAP	NOVEMBER 2025

