



Eric Holcomb, Governor
State of Indiana

Division of Disability and Rehabilitative Services

First Steps

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Interagency Coordinated Council Meeting Minutes DRAFT September 9, 2020	
Council members in attendance: Barb Blain, Ben Smith, Rep. Ed Clere, Gina Doyle, Thom Fisher, Mariann Frigo, Jennifer Owens, Shirley Payne, Brittnee Smith, Jake Stein, Claire Szpara, Jessica Tomasino, Stacy Williams, DeAnna Woodruff, Gina Woodward State team in attendance: Christina Commons, Maggie McCall, Meghan Smith, Connie Young, Sondra Tarter	
Welcome and Introductions	Jake called the meeting to order and welcomed members to the Zoom meeting. The September attendance roster was shared.
Approval of July 2020 minutes	Jake asked for approval of the July meeting minutes. Any corrections were made to the meeting minutes prior to the meeting. He asked for a motion to accept the minutes as amended. Thom Fisher made a motion to accept the minutes as amended. Brittnee Smith seconded the motion. Minutes were approved unanimously.
First Steps Update	Janet sent out the First Steps update on 9/8 from Christina to preserve more time for other agenda items. Barb Blain shared a story from a family that is served by one of her providers at her agency around their experience with virtual visits. The story was complimentary and supportive of this delivery model in the future for some kiddos. IU conducted interviews with 100 First Steps families soliciting information about their experience with virtual visits. Christina will share data at the next meeting.
Public Consulting Group (PCG) Update	Christina set the stage with the council of the 'why' behind the need for the IN EI Hub. It will allow the state to have all the First Steps data in one place. This will allow for better data informed decisions and it will make our data collection more accurate when reporting to OSEP. Currently we pull from several sources. John Worth shared a PowerPoint presentation and asked if there are any additional questions members can email INFirstSteps@pcgus.com . Testing of the new case management system will begin soon. Thom Fisher asked if the council can see a demo at the



	<p>November meeting of the parent portal and the E-signature. Testing will also begin with the new LMS training portal.</p>
Part B Update	<p>Jessica Tomasino shared a Power Point with ICC members around some of the new resources that are available for families. The presentation can be found at the following link: https://qrgo.page.link/ErwY8</p>
Legislative Update	<p>Representative Ed Clere talked about how the upcoming legislative session will be unprecedented due to physical restrictions- committees are trying to figure out meeting spaces to follow CDC guidelines.</p> <p>Official kick-off of the 2021 Legislative Session is November 17th. This is known as Organizational Day. 2021 is a budget year and will begin in early January and run through the end of April. This session will set the budget for the next two years.</p> <p>It is also a redistricting year (happens every 10 years- after the census) but unsure what that will look like because the census data has been delayed due to Covid19.</p> <p>The session may have more restrictive bill submissions due to the physical limitations. In past sessions, there was no limit to the number of bills a legislator could submit.</p> <p>Rep. Clere wants everyone to continue to advocate for First Steps with their legislators. He stressed the need to continue the work even if it is incremental progress with First Steps.</p> <p>Thom Fisher thanked Rep. Clere for his service and the commitment to the citizens of Indiana and our First Steps program.</p>
Governor's Report	<p>Last year's report was shared with the council. The plan is to update the content and provide current data and include information related to Covid19. The Executive Committee will work on this report and send to the Governor's office by early October. The 2020 report will be shared at the November meeting.</p>
ICC By-Laws	<p>Jake reviewed some questions/comments that were raised to get council feedback. An updated by-law draft will be sent out to the council by October 2nd to allow members time to review and a vote will take place at the November meeting to approve the by-laws.</p>
Budget	<p>Jake reviewed this year's (FFY2021) budget and asked for line item costs to make sure we have enough money for the upcoming FFY2022 budget. Not sure the budget can support 6 physical meetings. Janet will work on getting this information from IU. During FY2020, we returned around \$5,000 back to the state as un-used funds.</p>

Executive Committee Nominations	Jake asked that if any council member wanted to serve as the chair or vice-chair to let the Executive Committee know. We will vote for these officers at the November meeting. Christina reminded members that either the chair or vice-chair must be a parent. Rep. Clere thanked Jake and Stacy for their service on the ICC as chair and vice-chair.
Public Comment	A question around insurance billing update was asked. It was part of the HEA 1176 bill. Christina responded that the First Steps State office is working with the Department of Insurance and PCG to develop new processes and get them in place when PCG takes over as the Central Reimbursement Office (CRO).
Adjourn	Jake adjourned the meeting at 12pm.

Next meeting: Wednesday November 4, 2020
Location: Via Zoom