The ‘Pick List’

Choosing an Employment Provider in Putnam County
How to Use This List

As a client of Indiana Vocational Rehabilitation Services (VR), you are now a part of a team focused on your employment goals. VR has a list of employment service providers located throughout the state. These providers will help you achieve your goals by giving you the supports and services you need—things like help with writing a resume, filling out applications, or on-the-job coaching.

Now that your counselor has determined you are eligible for services, you have the opportunity to select an employment provider in your area. On the following pages, you’ll find the employment providers in your county along with their contact information and a list of services they offer.

Be sure to ask your VR counselor if you don’t know what some of the services are. The services you need will depend on your goals. You may not need all of the services you see listed on the chart.

We encourage you to contact each of the providers on this list. You can call them, set up a meeting, or send an email. Tell them you are a VR client and you would like to talk with them about the services they offer. Take notes so you can compare providers and choose the one that’s right for you. It’s important to select the provider you feel most comfortable working with and the one that you think can best help you meet your goals.

Once you’ve chosen an employment provider, tell your VR counselor. She/he will get things started for you.

Any questions? Ask your VR counselor!

<table>
<thead>
<tr>
<th>My VR Counselor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Phone</td>
</tr>
<tr>
<td>Email</td>
</tr>
</tbody>
</table>
## Providers Located in Putnam County

<table>
<thead>
<tr>
<th>Address</th>
<th>Contact</th>
<th>Individuals Served</th>
</tr>
</thead>
</table>
| **Cummins Behavioral Health Systems, Inc.**  
Main Office & Service Site Location:  
5101 East US Highway 36  
Avon, IN 46123  
Service Site Location:  
308 Medic Way  
Greencastle, IN 46135  
Jennifer Crooks  
(888) 714-1927 Ext. 2638  
jcrooks@cumminsbhs.org |  | • Addictions/Alcohol/Drug Substance Abuse  
• Autism Spectrum Disorders  
• Criminal Background  
• Emotional Disabilities  
• Legal Barriers  
• Mental Health  
• Transition-Age Students  
• Traumatic Brain Injury  
• Unemployed/Underemployed  
• Veterans |
| **Employment Resources of Indiana**  
Main Office & Service Site Location:  
630 Tennessee Street  
Greencastle, IN 46135  
Lisa Clark  
(765) 653-9763 Ext. 143  
lclark_pccs@yahoo.com |  | • Autism Spectrum Disorders  
• Blind & Visually Impaired  
• Chronic Illness  
• Criminal Background  
• Deaf & Hard of Hearing  
• Intellectual/Developmentally Disabled  
• Emotional Disabilities  
• Homeless Population  
• Mental Illness  
• Non-Ambulatory  
• Neurological Disabilities  
• Physical Disabilities  
• Speech Impaired  
• Transition-Age Students  
• Traumatic Brain Injury  
• Veterans |

## Providers Serving Putnam County

<table>
<thead>
<tr>
<th>Address</th>
<th>Contact</th>
<th>Individuals Served</th>
</tr>
</thead>
</table>
| **Child Adult Resource Services, Inc. (C.A.R.S.)**  
Main Office & Service Site Location:  
210 North Dormeyer Avenue  
Rockville, IN 47872  
Megan Vincent  
(317) 989-6339  
mvincent@cars-services.org  
Jeff Uhey  
(765) 569-2076  
juhey@cars-services.org |  | • Autism Spectrum Disorders  
• Blind & Visually Impaired  
• Chronic Illness  
• Criminal Background  
• Deaf & Hard of Hearing  
• Intellectual/Developmentally Disabled  
• Emotional Disabilities  
• Homeless Population  
• Mental Illness  
• Non-Ambulatory  
• Neurological Disabilities  
• Post-Secondary  
• Physical Disabilities  
• Speech Impaired  
• Transition-Age Students  
• Traumatic Brain Injury  
• Unemployed/Underemployed  
• Veterans |
<table>
<thead>
<tr>
<th>Address</th>
<th>Contact</th>
<th>Individuals Served</th>
</tr>
</thead>
</table>
| **Sycamore Services, Inc.**  
Main Office & Service Site Location:  
1001 Sycamore Lane  
Danville, IN 46122  
Service Site Location:  
8313 E. County Road 300 S.  
Plainfield, IN 46168 | Deborah Mitchell  
(317) 690-5495  
damitchell@sycamoreservices.com  
Marini Johnson  
(317) 451-4887  
majohnson@sycamoreservices.com | • Addictions/Alcohol/Drug Substance Abuse  
• Autism Spectrum Disorders  
• Bi-lingual  
• Blind & Visually Impaired  
• Chronic Illness  
• Criminal Background  
• Deaf & Hard of Hearing  
• Intellectual/Developmentally Disabled  
• Emotional Disabilities  
• Homeless Population  
• Legal Barriers  
• Mental Illness  
• Non-Ambulatory  
• Neurological Disabilities  
• Post-Secondary  
• Physical Disabilities  
• Speech Impaired  
• Transition-Age Students  
• Traumatic Brain Injury  
• Unemployed/Underemployed  
• Veterans |
**Provider Employment Services**

This chart lets you compare providers based on the services they offer.

<table>
<thead>
<tr>
<th>Provider</th>
<th>Situational Assessment</th>
<th>Job Shadows</th>
<th>Vocational Testing</th>
<th>Work Experience</th>
<th>Job Development/Placement/Retention</th>
<th>Job Readiness Training</th>
<th>On-the-Job Supports</th>
<th>Supported Employment</th>
<th>Additional Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Child Adult Resource Services, Inc. (C.A.R.S.)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>BIN</td>
</tr>
<tr>
<td>Cummins Behavioral Health Systems, Inc.</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>BIN</td>
</tr>
<tr>
<td>Employment Resources of Indiana</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>BIN and TTW</td>
</tr>
<tr>
<td>Sycamore Services, Inc.</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>AT, BIN, HM, OT, PT, and TTW</td>
</tr>
</tbody>
</table>

Glossary

**Assistive Technology**
Any equipment, item, or technology used to improve function and capability.

**Benefits Information Network**
A group of Indiana professionals who have been trained in and have knowledge of federal, state, and local benefits and work incentives. BIN liaisons understand the impact of income on long-term supports and services and can advise workers and families on how best to maintain employment while building more financial independence.

**Discovery**
An opportunity to explore talents, interests, preferences, capabilities, and ideal work environment in order to identify an appropriate vocational goal. Specific Discovery activities vary based on individual need, but could include vocational testing, job shadowing, or career exploration.

**Home and Wheelchair Modification**
Any change to a home or workplace environment that can help an employee get to work or access a job site. Examples could include widening a doorway or creating a keyboard tray for a wheelchair.

**Job Development/Placement/Retention**
The process of working with an employer to either identify appropriate jobs and promote an individual with disabilities as a job candidate or help an individual keep a job.

**Job-Readiness Training**
The process of assisting clients in identifying goals as well as training strategies designed to help an individual meet them.

**Job Shadowing**
The opportunity to visit an employer in the community and observe different jobs.

**On-the-Job Supports**
Supports provided in the workplace to help an employee learn and maintain a job. These include the use of a job coach or consultation with an employment specialist.

**Situational Assessments**
Activities that give an employment provider the chance to observe an individual in a certain working environment or doing a specific job task.

**Supported Employment**
Paid, community-based employment with ongoing supports that can help individuals learn tasks, be included, and keep their jobs.

**Ticket to Work**
A free work incentive program from the Social Security Administration for some people with disabilities who receive Supplemental Security Income (SSI) or Social Security Disability Insurance (SSDI). Eligible individuals can assign their “ticket” (not a real paper ticket) to an employment network or to Indiana Vocational Rehabilitation Services for coordinating job search, placement, and retention services.

**Work Experiences**
First-hand, work-based learning opportunities that can help determine individual interests and preferences.