

**REQUEST FOR FUNDING  
ANNOUNCEMENT  
FOR  
INDEPENDENT LIVING SERVICES  
FOR OLDER INDIVIDUALS WHO  
ARE BLIND OR VISUALLY  
IMPAIRED (OIB PROGRAM)**

This is a Request for Funding announcement (RFF) issued by the Family and Social Services Administration, Division of Disability and Rehabilitative Services, **Blind and Visually Impaired Services**. This RFF is intended to publicize the availability of Grant sub-recipient opportunities for services described herein. Neither the issuance of this RFF nor the receipt of any responses thereto, shall create any obligation to the State of Indiana to make any award pursuant hereto. The award of any grant(s) as a result of this RFF shall be at the sole discretion of FSSA. Neither this RFF nor any response (“proposal”) submitted hereto are to be construed as a legal offer.

# **RESPONSE TO REQUEST FOR FUNDING INDEPENDENT LIVING SERVICES FOR OLDER PERSONS WHO ARE BLIND OR WHO ARE VISUALLY IMPAIRED**

## **INTRODUCTION**

The Bureau of Rehabilitation Services (BRS), Blind and Visually Impaired Services (BVIS), administers the Older Independent Blind Program with the purpose of providing support services to blind and visually impaired Indiana citizens age fifty-five and older. It is expected that those individuals will participate in a training plan rendered by a contracted Provider for the sole purpose of achieving a degree of independence that will positively impact their quality of life. Recognized program goals may vary according to services offered, availability of personnel, financial resources and customer demographics, but it is the intent of the State to provide uniformity amongst core services that are comparable on a statewide basis among contracted Providers. It is the purpose of this RFF to solicit and potentially identify those contracted Providers.

Respondents interested in providing these services for BRS/BVIS, should submit proposals in the following manner:

**PDF documents in an email to Amy Luellen at:**  
[Amy.Luellen@fssa.IN.gov](mailto:Amy.Luellen@fssa.IN.gov)

The proposal must be assembled in the following manner:

1. A letter of application signed by the Director or agency board president identifying the amount of funds requested
2. Proposal
3. Budget
4. Job description for each grant position funded
5. Agency organizational chart with additional information on grant-funded positions
6. Most recent audit report made in accordance with OMB circular A-133, if applicable

No more than one proposal per respondent should be submitted. The cover letter should indicate the proposal's principal contact, including his/her telephone number and electronic mailing address. All electronic files should be properly formatted for accessibility with a clear organizational structure.

**Any questions regarding this RFF must be submitted in electronic format to Amy Luellen at Amy.Luellen@fssa.IN.gov no later than 4:30 p.m. Eastern Standard Time on March 31, 2023.** Questions received after 4:30 p.m. may not be considered. Please keep questions brief and of high priority. Responses to all questions will be promptly prepared by Older Independent Blind Services (OIB).

Any inquiries are to be directed to Amy Luellen and are not to be directed to any other staff member of FSSA. Such action may disqualify respondent from further consideration for a grant as a result of this RFF.

**Electronic proposals must be received no later than 3:00 p.m. Eastern Time on April 21, 2023. Proposals received after 3:00 p.m. will not be considered.** Proposals must be delivered in electronic format, include all appropriate forms and have the electronic mailing subject line: Older Independent Blind Proposal. Respondents assume all risks associated with the required method of delivery to the State. The State assumes no responsibility for delays or delivery failures resulting from the required method of dispatch.

**TIME FRAME\*:**

March 15, 2023	RFF sent to potential applicants
March 31, 2023	RFF questions due
April 21, 2023	RFF proposals due
April 26 – May 5, 2023	Evaluation committee meets
May 8 – 12, 2023	Determination of Awards/Notices of Awards Sent
May 15, 2023	Contract Development Begins
October 1, 2023	Contract effective date

\*Timelines are estimates and subject to change.

**CONFIDENTIAL INFORMATION**

Potential respondents are advised that materials contained in proposals are subject to the Indiana Public Records Act, IC 5-14-3 *et seq.*, and after the grant award these materials may be viewed and/or copied by any member of the public, including news agencies and competitors. Potential respondents claiming a statutory exception to the Indiana Public Records Act must place all confidential documents in a sealed envelope clearly marked “Confidential” and must indicate on the outside of their proposal envelope that confidential materials are included and, in their cover letter, specify which statutory exception provision applies. The State reserves the right to make determinations of confidentiality. If the State does not agree that the information designated is confidential under one of the disclosure exceptions to the Public Records Act, it may either reject the proposal or discuss its interpretation of the allowable exceptions with the respondent. If agreement can be reached, the proposal will be considered. If agreement cannot be reached, the State will remove the proposal from consideration for award and return the proposal to the respondent upon request.

**TERM**

This agreement shall be for a period of twenty-four months commencing on **October 1, 2023** and terminating on **September 30, 2025**, and may be renewed through amendment or through reapplication and new proposal, based upon available funding.

**TARGET POPULATION**

“Older individuals who are blind” is defined as persons who are 55 years of age or older and whose severe visual impairment makes competitive employment extremely difficult to obtain but for whom Independent Living goals are feasible. These persons must have a substantial need for these services to maintain or increase their independence and/or self-sufficiency. Priority will be given to persons who are likely to be placed in an institution or nursing home, racial and ethnic minorities, and to unserved or marginally served areas or counties or groups.

## SCOPE OF WORK

Funding may be available for the provision of the following types of Independent Living services for older individuals who are blind or visually impaired:

1. Services to help correct blindness, such as:
  - a) Outreach services;
  - b) Visual screening;
  - c) Surgical or therapeutic treatment to prevent, correct or modify disabling eye conditions; and
  - d) Hospitalization related to these services;
2. the provision of eyeglasses and other visual aids;
3. The provision of services and equipment to assist an older individual who is blind to become more mobile and more self sufficient;
4. Mobility training, Braille instruction, and other services and equipment to help an older individual who is blind adjust to blindness;
5. Guide services, reader services and transportation including referral and assistance for transportation;
6. Any other appropriate services designed to assist an older individual who is blind in coping with daily living activities including supportive services and rehabilitation teaching services;
7. Independent Living skills training, information and referral services, peer counseling, individual and systems advocacy training and transition and diversion;
8. Other Independent Living services including:
  - a) Counseling services, including psychological, psychotherapeutic, and related services;
  - b) Services related to securing housing or shelter, including services related to community group living, that are supportive of the purposes of the Rehabilitation Act, as amended by the Workforce Innovation and Opportunity Act (WIOA), and adaptive housing services, including appropriate accommodations to and modifications of any space used to serve, or to be occupied by, individuals with significant disabilities;
  - c) Rehabilitation technology;
  - d) Services and training for older individuals who are blind who also have cognitive and sensory disabilities, including life skills training and interpreter services;
  - e) Personal assistance services, including attendant care and the training of personnel providing these services;
  - f) Surveys, directories, and other activities to identify appropriate housing, recreation opportunities, and accessible transportation, and other support services;
  - g) Consumer information programs on rehabilitation and Independent Living services available under the Act, especially for minorities and other older individuals who are blind who have traditionally been unserved or underserved by programs under the Act;
  - h) Education and training necessary for living in a community and participating in community activities;
  - i) Supported living;
  - j) Transportation, including referral and assistance for transportation;
  - k) Physical rehabilitation;
  - l) Therapeutic treatment;
  - m) Provision of needed prostheses and other appliances and devices;
  - n) Individual and group social and recreational services;

- o) Services under other Federal, State or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of older individuals who are blind;
  - p) Appropriate preventive services to decrease the need of older individuals who are blind who are assisted under the Act for similar services in the future;
  - q) Community awareness programs to enhance the understanding and integration into society of older individuals who are blind; and
  - r) Any other services that may be necessary to improve the ability of an older individual who is blind to function, continue functioning, or move toward functioning independently in the family or community or to continue in employment and that are not inconsistent with any other provisions of the Act.
9. Activities that will improve or expand services for these individuals; and
10. Activities to help improve public understanding of the problems of these individuals.

## SCOPE OF PROJECT

Applicants may submit proposals for the delivery of any service identified under “SCOPE OF WORK”; however, the agency is seeking to award grants that exemplify services provided. Examples of exemplified services are listed below. **Applicant should review “EVALUATION CRITERIA” when completing the proposal.** The proposal must clearly delineate local involvement of the applicable entities, i.e. target population consumers, minority representation, etc. in the planning, implementation, and evaluation of the project.

Specific examples of exemplified services are:

1. To provide daily living skills training to individuals who are blind or who are visually impaired and who are age 55 or older. Most of the training would preferably take place both in a small group setting and in the person’s home. **Training would be provided by or under the supervision of a Rehabilitation Teacher with a Master’s Degree in Rehabilitation Teaching or Orientation and Mobility Training, Rehabilitation Teacher Certification (CRT) or a minimum of three years experience.** Examples of topics to be covered are:
  - Organization skills development to include labeling foods, medicine, clothing and marking appliances;
  - Maintaining needed information such as appointments, phone numbers and addresses;
  - Identifying money, bill paying and managing a checking account;
  - Techniques to safely walk with a sighted guide;
  - Maintaining correspondence and other writing tasks;
  - Use of the telephone and keeping time;
  - Talking books and newspaper access;
  - Meal preparation;
  - Household maintenance and laundry;
  - Communication skills; and
  - Adaptive equipment
  
2. To provide peer counseling services in which participants would come together regularly for peer support and educational topics. Exemplary peer support services include in-person activities available in multiple geographic locations as well as access to internet based or over the phone activities. Allowable costs include the reimbursement for transportation of participants and staff

support. Emphasis should be placed on the continued development of peer support services within the community, particularly the development of independently sustainable services.

## **ACCOUNTING**

As part of an effort to reform and strengthen Federal grant making, the Office of Management and Budget (OMB) published new guidance for the Federal award programs, OMB Uniform Guidance: Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, commonly referred to as the Omni Circular or ‘Super Circular’.<sup>1</sup>

The final rule, 2 C.F.R §200, the “Supercircular”, streamlines multiple Federal regulations into a single, comprehensive policy guide, including A-122, Cost Principles for Non-Profit Organizations and A-133 (Audits of States, Local Governments and Non-Profit Orgs).

Recipient awards are responsible for developing cost principles in accordance with these federal guidelines. You may review the full text here: [OMB Uniform Guidance: Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards](#).

## **FUNDING**

Because cost efficiency for the State will be a consideration in determining whether a grant(s) will be awarded, BRS/BVIS encourages respondents to be as creative as possible in the proposals regarding this RFF. Respondents shall develop a budget appropriate to the organization’s capacity to deliver quality services. Submitted budgets are subject to review and modification to ensure statewide services.

Selected applicants will receive one twenty-four month grant for the period of October 1, 2023 to September 30, 2025. This is a two year grant award and is subject to budgetary modifications associated with the availability of federal and state funding.

The award per grantee will not be specifically limited (or capped) through this RFF; however, all respondents should understand that the State is seeking to award multiple contracts that can collectively ensure quality and comprehensive statewide services. It could be anticipated based on historical data that the average award is estimated at \$100,000.00 per fiscal year. Grantees can submit proposals in which they collaborate with other agencies to provide OIB services.

## **ALLOWABLE COSTS**

The cost provisions of previous OMB cost circulars are now included at 2 C.F.R §200. Respondents should be alerted to review these provisions in order to help ensure they spend federal funds correctly. Proposals will be evaluated based upon the proven ability of the respondent to satisfy the requirements of the proposal in a cost-effective manner. Allowable costs include the following:

### **1. Participant Travel Costs**

### **2. Participant Aids**

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<sup>1</sup> Language replicated from U.S. Department of Education Office of Career, Technical, and Adult Education blog article, “The OMB “Super Circular” is now the Omni Circular” posted by Albert Palacios on March 7, 2014. Full text <https://sites.ed.gov/octae/2014/03/07/the-omb-super-circular-is-now-the-omni-circular/>

### **3. Staff Training Costs:**

Training includes costs associated with training activities. Travel costs related to training cannot exceed the allowable state rates. Food, drink and entertainment expenses are not allowable costs unless they can be covered under per diem.

### **4. Equipment for Program**

### **5. Staff Costs (salary or contracted):**

Staff employed through the OIB grant and whose personnel costs are funded through the OIB grant, must track the number of hours they work on OIB related activities and non-OIB related activities. Personnel costs for non-OIB activities will not be paid with OIB funds.

For consultant expenses, give the total number of consultants that will work on the project and their costs (fees, per diem, and travel). Provide the basis for the determination of the rate identified for consultant costs for which Federal funds are requested. The justification should demonstrate how the consultant costs are reasonable, customary and consistent with the established institutional/organizational/agency policy governing consultant costs.

### **6. Staff Travel Costs:**

Travel – Includes board and/or staff travel, per diem, and overnight accommodations. Travel for training must be included under Staff Training Costs. Travel costs cannot exceed the allowable state rates. Expenditures made by the respondent for travel will be reimbursed at the current rate paid by the State and in accordance with the State Travel Policies and Procedures as specified in the current Financial Management Circular. Out-of-state requests must be reviewed by the State for availability of funds and for appropriateness per Circular guidelines. In-state lodging is not allowable within 50 miles from home or station of the employee. Exceptions may be made if it is determined that it may be dangerous or undesirable for a person to travel because of any one of a number of conditions, e.g. unsafe highway/weather conditions, or the person's physical conditions. Prior written approval by the state is required for exceptions. Out of state travel must be approved by the State prior to scheduling conferences, trainings, or other events.

To access current state information regarding travel costs, fees, and per diem proceed to the following State government website: <http://www.in.gov/idoa/2459.htm>.

### **7. Program Income<sup>2</sup>:**

Applicants are considered recipients of Federal financial assistance, and while there are allowances for obtaining program income to defray program costs where appropriate, the applicant is responsible for ensuring the accountability and use of such income, understanding that they may not earn or keep any profit resulting from Federal financial assistance.<sup>3</sup>

### **8. Indirect Costs:**

In administering programs under the Rehabilitation Act, as amended by WIOA, grantees must comply with the indirect cost requirements in the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, codified in 2 CFR Part 200. A grantee's approved indirect cost rate is calculated by using a Modified Total Direct Cost (MTDC) base (denominator) and a numerator of accumulated indirect costs. In accordance with

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<sup>2</sup> What is program income and how may it be used? 34 CFR 367.65

<sup>3</sup> See also 2 C.F.R. §200.307 Program income.

the definition in 2 CFR 200.68, MTDC includes all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel and up to the first \$25,000 of each subaward. The definition of MTDC specifically excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward in excess of \$25,000 (2 CFR 200.68). Under the identified programs, services purchased for consumers are treated as participant support costs under the definition of MTDC. Purchased services for consumers are those services purchased by the grantee to support the consumer's employment or independent living goal. Because it is not the grantee, but another entity, that is providing the service, inclusion of purchased services in the MTDC would distort the amount of indirect costs allocated to the programs listed above and therefore not permitted.

Each responding organization is responsible for noting on their proposed budget, the specific indirect costs applicable to their proposal budget.

## **ELIGIBILITY AND SELECTION PROCESS**

To be eligible to apply for this grant award, organizations must possess the following characteristics:

1. Is constituted as a private, nonprofit and community based organization, agency or individual
2. Possesses specialized knowledge and expertise in the field of blindness
3. Demonstrates expertise in delivering services to blind individuals age 55 and older, and,
4. Has a demonstrated plan targeting the unserved and underserved, i.e. ethnically diverse and rural populations of Indiana.

Proposals will be reviewed and scored by a committee selected by BRS/BVIS. The scores of each grant applicant will be averaged into a final score. Final selection of the grant awards will be made by the Director of BRS or a designee. The procedure for evaluating the proposals against the evaluation criteria will be as follows:

- Each proposal will be evaluated on the basis of the evaluation criteria listed below.
- A point score will be established for each response in each category.
- Based on the results of the evaluation, the proposal(s) determined to be most advantageous to the target population, taking into account all of the evaluation criteria, may be selected by the State for further action.

## **EVALUATION CRITERIA**

Proposals will be evaluated based upon the proven ability of the respondent to meet the goals of the OIB Program in a cost-effective manner. Each proposal will be evaluated on the following eight specific criteria:

### **1. Extent of the Need for the OIB Program (15 points)**

The following standards will be considered when evaluating this criterion.

- a. The specific and geographical needs to be addressed by the proposed program are identified
- b. The methodology/data used to identify the needs are explained
- c. The specific ways in which the proposed program will meet the identified needs and improve the lives of the older blind are provided
- d. The benefits that will be gained by implementing the proposed program are outlined

- e. The ways in which the proposed program will reach previously unserved or marginally served counties are provided

2. Plan of Operation (15 points)

The following standards will be considered when evaluating this criterion.

- a. The proposed plan estimates the number of persons to be served. In addition, existing awardees provide projections of how many new (to the program) older blind individuals will be served
- b. The quality of the design of the proposed program
- c. The extent to which the plan of management ensures proper and efficient administration of the proposed program
- d. How well the objectives of the proposed program relate to the purpose of the OIB program
- e. The quality and adequacy of the applicant's plan to use its resources and personnel to achieve each objective
- f. How the project will ensure participants who are otherwise eligible to participate are selected without regard to race, color, national origin, gender, age, or disability
- g. A clear description of how the applicant will provide services for eligible project participants who are members of groups that have been traditionally under-represented, including members of racial or ethnic minority groups

3. Applicant Experience and Quality of Key Personnel (5 points)

The following standards will be considered when evaluating this criterion.

- a. Inclusion of organizational chart clearly labeled for grant funded positions
- b. Experience in providing assistive technology to blind and visually impaired individuals
- c. Qualifications of the proposed Program Director
- d. Qualifications of each of the management and decision-making personnel to be used on the proposed program
- e. The percentage of time key personnel will commit to the proposed program
- f. Experience and training in fields related to the scope of the proposed program
- g. Organizational commitment to providing continuing education opportunities to direct service staff

4. Budget and Cost Effectiveness (20 points)

The following standards will be considered when evaluating this criterion.

- a. The budget is adequate to support the proposed program
- b. Costs are reasonable in relation to the objectives of the proposed program
- c. If third party contributions or donations are to be anticipated, the origin of such and estimated total sum is clearly outlined

5. Evaluation Plan (5 points)

The following standards will be considered when evaluating this criterion.

- a. Accurately evaluates success and cost effectiveness of the proposed program
- b. Produces data that is objective and quantifiable
- c. Outlines goals and objectives of the proposed program

Determines how successful the proposed program is in meeting its goals and objectives

6. Adequacy of Resources (5 points)

The following standards will be considered when evaluating this criterion.

- a. Resources planned to devote to the proposed program are adequate, including the accessibility of facilities, equipment, and supplies

7. Service Comprehensiveness (25 points)

The following standards will be considered when evaluating this criterion.

- a. The number of persons to be served; current grantees should also list the number of NEW persons to be served (state numerical number)
- b. The proposed outreach activities that promote maximum participation of the target population within the geographic area served by the proposed program
- c. The proposal serves unserved or marginally served counties and unserved, underserved **and** racial or ethnic minority groups
- d. The extent to which any or all of the following services are made available:
  - i. Orientation and mobility skills training.
  - ii. Skills training in Braille, handwriting, keyboarding, or other means of communication.
  - iii. Communication aids such as large print, cassette tape recorders and readers.
  - iv. Training to perform daily living activities such as meal preparation, identifying coins and currency, selection of clothing, telling time, and maintaining a household.
  - v. Provision and training of low vision services and aids, such as magnifiers or assistive technology devices to perform reading and mobility tasks.
  - vi. Family and peer counseling services to assist older individuals who are blind adjust emotionally to the loss of vision, as well as to assist in the integration into the community and its resources.
  - vii. Outreach activities and services to the traditionally unserved or underserved, including racial and ethnic minority groups.

8. Likelihood of Sustaining the Proposed Program (10 points)

The following standards will be considered when evaluating this criterion.

- a. Likelihood that the proposed program will be sustained after the completion of the grant assistance
- b. Extent to which the applicant intends to continue to operate the proposed program through cooperative agreements and other formal arrangements
- c. Extent to which the applicant will identify and to the extent possible, use comparable services and benefits that are under other programs for which project participants may be eligible

## **Attachment A Form of Proposal**

### 1. Extent of Need for the OIB Program

The OIB Program supports proposed programs that a) provides any of the independent living services to older individuals who are blind, b) conducts activities that will improve or expand services to the older blind, and c) conducts activities to help improve public understanding of the challenges of the older blind population.

Respondents should provide empirical data supporting the need for this grant, and outlining why this grant should be awarded. The response should also include a detailed explanation on how the proposed program will be expanded to provide services to the unserved and marginally served counties in the state, and in what manner these services will improve the lives of the older blind. Information should include the best possible census data on the older blind population in the designated counties of potential service only, demonstrating the specific and geographically relevant need for services.

### 2. Plan of Operation

Respondents should state clearly what full time and part time positions will be established and outline the specific duties and responsibilities of these individuals. The organizational chart provided should clearly outline grant funded positions and note the percentage (%) of the position to be funded by the grant. The respondent should indicate how personnel will be recruited and trained. A training curriculum for the continued education of personnel providing direct training services to the older blind should be included.

A detailed service delivery plan should be included. This service delivery plan should include an anticipation of how staff time will be allocated between office/administrative duties and in-person consumer training and services. Goals for the program should be concisely written and numbered in sequence. Detailed explanations should include how each objective will be achieved. Projections should be made on how many older blind will be served during the time period of the grant. Existing awardees should also clarify how many NEW participants are projected to be served.

### 3. Applicant Experience and Quality of Key Personnel

Respondent should include the resumes and experience of individuals who will be providing direct services to older blind adults as well as managers and administrators. Individuals providing direct services should have a Masters Degree in Rehabilitation Teaching, Orientation and Mobility Training, Rehabilitation Teacher Training, or a minimum of three years experience in working with the visually impaired, elderly and/or individuals with disabilities. The percentage of time each individual will dedicate to providing direct one-on-one services to the older blind, and the percentage of time for each manager and administrator involved with the grant should be clearly stated. If additional sub-recipients are planned, provide the following information: 1) minimum qualifications necessary for the sub-recipient staff working under the agreement; 2) identify those persons or firms and the portions and monetary percentages of the work to be done by the sub-recipients; 3) identify how they were selected and why; 4) provide resumes of each sub-recipient participant; and 5) describe how this work will be controlled, monitored and evaluated.

### 4. Budget and Cost Effectiveness

Respondents must demonstrate how the budget will support the proposed program, ensuring that a minimum of eighty eight percent (88%) of direct costs are dedicated to services and no more than twelve percent (12%) will support administrative costs to the older blind program. Information should be provided on how and when independent audits will be conducted. Respondents submitting budgets meeting these guidelines will have a higher standing in the evaluation process. Respondents should be capable of submitting regular budget and claims documents electronically and should indicate their ability to do so as well as addressing how confidentiality of personal consumer information will be maintained on their end.

5. Evaluation Plan

Respondents should be capable of demonstrating how they will independently evaluate services and staff. Emphasis will be placed on ensuring referral intakes and consumer appointments are completed in a timely manner, the level of consumer and community peer support participation, and longevity of independence for each consumer. These program specific evaluations as well as independently identified strategies for measuring outcomes and goals of the project, should be shared with the State OIB Program Director at regular intervals (e.g. semiannually). Respondents should also be capable of collecting satisfaction survey responses for consumers completing their programs. Respondents are invited to propose collection methodologies for these satisfaction surveys that would allow for a unified statewide collection that ensures the quality of responses and avoids skewing the data.

6. Adequacy of Resources

Respondent will indicate what additional resources will be established to ensure the proposed program will be successful. Success can be measured by the number of participants that have greater access to their community, family, and peers through communication, mobility, accessible lifestyle management and a greater level of independence. Emphasis should be placed on outlining other community resources, third party funding participation, organizational leadership, etc. in which the organization will develop or grow an existing partnership. Specific deliverables should be outlined per organization.

7. Service Comprehensiveness

Respondent should project the number of older blind expected to be served by this proposed program. State specifically how the outreach to these individuals will be accomplished, what counties will be served, and types of independent living skills that will be available. Respondent should include information on the methodology in service outreach to ethnic and racial minorities and to geographical areas not previously served. Emphasis should be placed on the establishment and longevity of independence with individuals in their originating communities through partnerships and peer support activities.

8. Likelihood of Sustaining the Program

Provide a detailed plan that outlines how the proposed program could continue to serve the target population should funding be reduced or terminated. Name organizations or entities where cooperative agreements or other formal arrangements have been made to continue serving the targeted population. Provide information on current organizational budgets, grants, or third party pay dedicated to serving this population.

**Attachment B  
Respondent Information**

1) LEGAL NAME:
2) Doing Business As (if different than legal name):
3) ADDRESS:
County:
4) ELECTRONIC MAIL ADDRESS:
5) TELEPHONE:
6) DIRECTOR NAME/TITLE:
7) CONTACT PERSON:
8) TAXPAYER IDENTIFICATION NUMBER <sup>4</sup> :
9) DUNS Number:
10) Type of Facility: Private – Non-Profit ( ) Other ( )
11) ATTACH Proof of Non-Profit Status - 501(c)(3) CERTIFICATE

Attachment B (cont'd)

<sup>4</sup> Employer I.D. number or Social Security number, as appropriate, whichever is used for Federal Income Tax purposes.

**COUNTIES TO BE SERVED**

(Mark all counties your organization will serve if awarded Older Independent Blind grant funding)

<input type="radio"/> ALL	<input type="radio"/> HARRISON	<input type="radio"/> PERRY
<input type="radio"/> ADAMS	<input type="radio"/> HENDRICKS	<input type="radio"/> PIKE
<input type="radio"/> ALLEN	<input type="radio"/> HENRY	<input type="radio"/> PORTER
<input type="radio"/> BARTHOLOMEW	<input type="radio"/> HOWARD	<input type="radio"/> POSEY
<input type="radio"/> BENTON	<input type="radio"/> HUNTINGTON	<input type="radio"/> PULASKI
<input type="radio"/> BLACKFORD	<input type="radio"/> JACKSON	<input type="radio"/> PUTNAM
<input type="radio"/> BOONE	<input type="radio"/> JASPER	<input type="radio"/> RANDOLPH
<input type="radio"/> BROWN	<input type="radio"/> JAY	<input type="radio"/> RIPLEY
<input type="radio"/> CARROLL	<input type="radio"/> JEFFERSON	<input type="radio"/> RUSH
<input type="radio"/> CASS	<input type="radio"/> JENNINGS	<input type="radio"/> SCOTT
<input type="radio"/> CLARK	<input type="radio"/> JOHNSON	<input type="radio"/> SHELBY
<input type="radio"/> CLAY	<input type="radio"/> KNOX	<input type="radio"/> SPENCER
<input type="radio"/> CLINTON	<input type="radio"/> KOSCIUSKO	<input type="radio"/> ST. JOSEPH
<input type="radio"/> CRAWFORD	<input type="radio"/> LAGRANGE	<input type="radio"/> STARKE
<input type="radio"/> DAVIESS	<input type="radio"/> LAKE	<input type="radio"/> STEUBEN
<input type="radio"/> DEARBORN	<input type="radio"/> LAPORTE	<input type="radio"/> SULLIVAN
<input type="radio"/> DECATUR	<input type="radio"/> LAWRENCE	<input type="radio"/> SWITZERLAND
<input type="radio"/> DEKALB	<input type="radio"/> MADISON	<input type="radio"/> TIPPECANOE
<input type="radio"/> DELAWARE	<input type="radio"/> MARION	<input type="radio"/> TIPTON
<input type="radio"/> DUBOIS	<input type="radio"/> MARSHALL	<input type="radio"/> UNION
<input type="radio"/> ELKHART	<input type="radio"/> MARTIN	<input type="radio"/> VANDERBURGH
<input type="radio"/> FAYETTE	<input type="radio"/> MIAMI	<input type="radio"/> VERMILLION
<input type="radio"/> FLOYD	<input type="radio"/> MONROE	<input type="radio"/> VIGO
<input type="radio"/> FOUNTAIN	<input type="radio"/> MONTGOMERY	<input type="radio"/> WABASH
<input type="radio"/> FRANKLIN	<input type="radio"/> MORGAN	<input type="radio"/> WARREN
<input type="radio"/> FULTON	<input type="radio"/> NEWTON	<input type="radio"/> WARRICK
<input type="radio"/> GIBSON	<input type="radio"/> NOBLE	<input type="radio"/> WASHINGTON
<input type="radio"/> GRANT	<input type="radio"/> OHIO	<input type="radio"/> WAYNE
<input type="radio"/> GREENE	<input type="radio"/> ORANGE	<input type="radio"/> WELLS
<input type="radio"/> HAMILTON	<input type="radio"/> OWEN	<input type="radio"/> WHITE
<input type="radio"/> HANCOCK	<input type="radio"/> PARKE	<input type="radio"/> WHITLEY

**SIGNATURE OF AUTHORIZED REPRESENTATIVE:**

To the best of my knowledge and belief, the information in this proposal has been duly authorized by the governing body of the applicant.

SIGNATURE:
NAME/TITLE: (Typed)
DATE SIGNED:

**Attachment C  
Budget Summary**

Respondent Name: \_\_\_\_\_

**Twelve Month Figures (100%)**

<b>TOTAL PROJECT COST</b>	
Total Expenses	
Total Program Income	
Total Request from Proposal	=

<b>Requested Expenses</b>	
<b>Personnel</b>	
1) Staff Salaries	
2) Staff Fringes	
<b>Non-Personnel</b>	
3) Participant Travel	
4) Participant Aids	
5) Staff Training	
6) Equipment	
7) Staff Travel	
8) Indirect Costs	
9) Other	
Total Project Expenses	

State will provide reimbursement for 100% of awarded amount.

<b>Projected Additional Income</b>	
<b>Program Income</b> as defined in CFR 200.307	
<b>Contributions</b>	
<b>In-Kind</b>	