



Division of Disability and Rehabilitative Services

First Steps

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Interagency Coordinating Council Meeting Minutes

July 10, 2024
10am-1:00pm EST

ICC Members in attendance: Cory Best-Chair, Jason Berty, Laura Burklew, Representative Ed Clere, Erica Deathe, Robyn Duffy, Mariann Frigo, Alexandra Hall, Charie Gibson, Kristi Linson, , Jessica Minor, Jennifer Owens, Courtney Willis (Proxy for Courtney Penn) , Dr. Megan Purcell, Ashley Walke, Stacy Williams, Deanna Woodruff-Vice Chair

ICC members not in attendance: Rachael Foster, DJ Glander, Lindsay Holley, Erica Miller, Tanya Merritt-Mulamba, Sarah Sailors

First Steps State Staff in attendance: Christina Common, David Brandon-Friedman, Katie Goodwell, Marie-Therese Smith, Amy Torres, Connie Young

Welcome and Introductions

Cory Best, ICC Chair, called the meeting to order and welcomed everyone. Crystal Heard shared her family story about her experience with First Steps.

Approval of April 2024 minutes

Cory Best asked for a motion to approve the April meeting minutes. Megan Purcell made a motion to accept the meeting minutes as written. Laura Burklew seconded the motion, and a vote was taken, 16 members approved the motion. The motion was carried.

First Steps Update

Christina Commons, First Steps Director, provided a First Steps update (see Power Point). She covered the following topics: EI Hub, Capacity Building: Personnel Data, Family Engagement, Professional Development System, Federal Determinations, DSM Federal Monitoring, and 2024 Indiana Early Intervention Conference.

Sub-Committee Summary

State Systems

Clare Mann gave the summary. She stated that this group has met twice and is working to identify a topic to research moving forward. A follow up meeting has not been scheduled yet.

Technology Utilization

Jason Berty reported that this group met in April. They are currently working on identifying one or two goals around using technology in early intervention. No decisions have been made to date. They will meet virtually soon. Jason asked if anyone is not on this committee and is interested in joining to let him know.



Work Force Development

Ashley Walke reported for this group. She stated the group has met twice online. They would like to figure out where the pockets are in the state that need providers. They met with Connie Young with BCDS to talk about her outreach efforts, so they do not duplicate what has already been done.

Strategic Planning Meeting

Cory Best recalled the discussion at the April ICC meeting that some members suggested having another strategic planning meeting later in the year. This would also be a time when the legislators are not in session. It was decided that it would make sense to have it at the October meeting much like the January meeting. We will have a shortened ICC meeting then go into strategic planning.

2024 Governor's Report

Cory best stated that the Governor's report is already being worked on. He is almost done with his Chair letter; a family story is being created and Representative Clere said he will write a legislative report. There will also be current data to share.

Executive Committee Nominations for 2025

Cory Best stated that the council will need nominations for the executive board for 2025. If you would like to nominate someone or yourself, please let someone on the executive committee know. He talked about the required time commitment. The requirements as listed in the by-laws are Chair, Vice-Chair of which one must be a parent, and three other members representing a state agency and a provider.

Legislative Update

Representative Clere provided an update. He stated the legislature is not in session, but interim research and committees are happening. Individuals can visit IGA.in.gov to see what is going on currently. This is a good time to engage with your local legislators as they are local in their districts. The next session will be a budget session. Now is the time to lay the groundwork with your legislators. If you do not know who your legislators are, Representative Clere offered to be a liaison to connect people with their legislators where they live and work. IN-ARF and ARC of IN can also help.

ICC Member and Public Comment

Cory Best opened the floor for council members, but no comments were made. He then opened the floor for public comment and no one from the public had any comments.

Adjourn

Cory Best asked for a motion to adjourn the meeting. Mariann Frigo made a motion to adjourn, and Robyn Duffy seconded the motion. The motion was carried, and the meeting was adjourned at 12.12pm. The next meeting is October 9, 2024. It will be a hybrid meeting with a strategic planning meeting for council members only.

Minutes were respectfully submitted by Janet Ballard, ICC Staff Support