



Eric Holcomb, Governor
State of Indiana

Division of Disability and Rehabilitative Services

First Steps

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<p>Interagency Coordinated Council Meeting Minutes-Final January 13, 2021 10am-12:30pm EST</p>	
<p>Council members in attendance: Barb Blain, Ben Smith, Karen Carradine, Rep. Ed Clere, Erica Deathe, Gina Doyle, Thom Fisher, Mariann Frigo, Mark Guyer, Nicole Norvell, Jennifer Owens, Kenya Rogers, Brittnee Smith, Jake Stein, Claire Szpara, Stacy Williams, DeAnna Woodruff, Gina Woodward</p>	
<p>State team in attendance: Christina Commons, Maggie McCall, Meghan Smith, Connie Young, Sondra Tarter, Jessica Tomasino, Kaela Cousins (intern)</p>	
<p>Welcome and Introductions</p>	<p>Barb Blain called the meeting to order and welcomed everyone to the meeting. She asked for members to introduce themselves.</p>
<p>Approval of November 2020 minutes</p>	<p>Barb asked the council to approve the meeting minutes as written. Brittnee Smith made the motion to approve the minutes and Mariann Frigo seconded the motion. 13 members approved the motion to approve the minutes. The motion was carried.</p>
<p>First Steps Updates and IN EI HUB updates</p>	<p>Christina Commons shared a Power Point presentation with the ICC for her First Steps update. Presentation will be sent out with meeting minutes.</p> <p>EI Hub goes live on 2-17-2021. Training dates will be released next week. Each session will be recorded and posted on the LMS (Learning Management System).</p> <p>Thom Fisher asked what agencies think about how testing is going. Mariann Frigo spoke on behalf of her agency about her experience. Collab for Kids also shared their experience in the Chat. Overall, things are going smoothly, and any hiccups are being addressed by PCG.</p>
<p>Recap of sub-committee work</p>	<p>Advocacy: Thom Fisher shared that at one time this committee was looking to create a tri-fold brochure to share with legislators. This is something that could</p>



<p>Advocacy: Thom Fisher</p> <p>Finance: Mariann Frigo</p> <p>Professional Development: Connie Young</p>	<p>be shared electronically. Someone had a local one that was going to be a model but was never shared with group.</p> <p>Finance: Mariann shared the committee's goals of</p> <ol style="list-style-type: none"> 1. Improve private insurance recovery 2. New case management system 3. Improve billing practices <p>The group looked at denials of payment and wants to focus on fixing with possible solutions:</p> <ol style="list-style-type: none"> 1. Address during intake process 2. Assessment team could recommend codes after evaluation completed 3. Look at private insurance vs. Medicaid denials 4. Parent's ability to update insurance policy through EI Hub <p>Christina shared that the state office is working with PCG on what the new billing system will be able to do as far as re-cooping \$ from private insurance and Medicaid.</p> <p>Professional Development: Connie shared that this group was formed after participating on calls with the Pyramid Model. From this it was decided to explore evidence-based practices in early intervention that the state could adopt. IU assisted in the researching three models and presentations on each model was presented to the ICC. The state decided to move forward with FGRBI (Family Guided Routines Based Intervention).</p> <p>FGRBI- updates available in the First Steps newsletter, specific webinars are being developed and offered, ½ day training at the upcoming First Steps conference, and a call for interested providers to participate in a learning cohort.</p> <p>New data system will help with PD through the LMS system.</p> <p>All groups want to work on things that are a priority for the state team. This was echoed by both Mariann Frigo and Brittnee Smith. Nicole Norvell asked if Christina has received any guidance from OSEP (Office of Special Education Programs) which is housed in the Federal Department of Education. Brittnee asked if there was an organizational chart for the federal office that could be shared.</p> <p>Link: https://collab.osepideastthatwork.org/system/files/ed_osers_osep_organizational_structure_04-17.pdf</p> <p>Christina shared that Indiana is in Cohort 2 for OSEP's DMS 2.0 (Differentiated Monitoring and Support). This is a three-year process:</p> <p>Year 1: OSEP does information gathering from the states.</p> <p>Year 2: Onsite visit</p> <p>Year 3: Correction of noncompliance findings/celebrate successes</p>
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	<p>Janet will send out worksheet template for each group to complete. She will also send out the committee member lists to all members. We will do break out rooms in March for committees to meet.</p>
<p>Other possible committee work ideas</p>	<p>Barb asked for ideas on possible other committee work besides the ones discussed. Some ideas shared: LPCC/Child Find which could be part of the advocacy group. Monitor adequacy of therapist staff levels Tracking EI Hub of federal \$ in new system. Finance group could assist with this once the system is up and running for a few months. PD will also look at the DSP (Direct Service Provider) trainings as they get placed on the new training platform (LMS).</p>
<p>Legislative Update</p>	<p>Rep. Clere was on the call and gave an update. The 2021 legislative session began on 1/4/2021. Things look a lot different due to social distancing. The need for advocacy is still needed. There is no direct legislation in this session specific to First Steps. Ongoing advocacy is still needed. Rep. Clere stated that any contact is good with your local legislators, but more contact is better. Links to contact advocacy groups specific to children with disabilities and support writing letter to legislators: https://www.arcind.org/our-programs/public-policy-advocacy/ https://www.inarf.org/government_affairs.html</p> <p>We need to continue to thank them for their past support and discuss the ongoing needs of the program.</p> <p>Christina shared that there is a telehealth bill that could impact First Steps. If approved, telehealth could happen outside of a pandemic for occupational, physical and speech language pathologist therapists. Link to bill: http://iga.in.gov/legislative/2021/bills/senate/3</p> <p>It was suggested that the First Steps Policy Manual and Best Practices document should be updated to include virtual sessions and FGRBI.</p>
<p>Executive Committee member vote (Zoom Poll)</p>	<p>Barb asked is anyone was willing to join the Executive Committee. There are two openings, one state agency and one parent opening. Nicole Norvell volunteered for the state agency slot and Deanna Woodruff volunteered for the parent slot. Barb asked for a motion to approve Nicole and Deanna joining the Executive Committee. Thom Fisher made a motion to approve and Karen Carradine</p>

	<p>seconded the motion. A vote was taken via Zoom poll and 13 members approved and one abstained.</p>
<p>Vote to adopt ICC By-Laws (Zoom Poll)</p>	<p>Barb asked if there were any edits or changes needed for the draft by-laws. Mariann asked about membership section, and how can council help with recruiting open positions. Christina stated that the state’s general council assists with this to make sure the ICC has the required members. Thom asked about the ICC Handbook that was developed a few years ago. Christina explained that the handbook could accompany this document for new members. Jake offered for the Exec. Committee to review the handbook and update the acronym section and then have the full ICC review.</p> <p>The by-laws will be a living documented and updated as needed to reflect the needs of the council.</p> <p>Barb asked for a motion to approve the by-laws. Thom Fisher made the motion and Karen Carradine seconded the motion. A vote was taken via Zoom poll and the motion was carried with 15 members voting yes to approve.</p>
<p>Public Comment</p>	<p>Other than sub-committee ideas being shared, nothing else was noted.</p>
<p>Adjourn</p>	<p>Barb asked for a motion to adjourn the meeting. Jake Stein made a motion and Thom Fisher seconded to motion. The motion was carried, and the meeting was adjourned.</p>

Next meeting: March 10, 2021
Location: 10am-12:30pm via Zoom