

**Interagency Coordinated Council Meeting Minutes FINAL
January 8, 2020**

In attendance: Barb Blain, Ben Brown, Edward Clere, Christina Commons, Gina Doyle, Thomas Fisher, Mariann Frigo, Jennifer Owens, Shirley Payne, Sarah Sailors, Claire Szpara, Jake Stein, Brittnee Smith, Jessica Tomasino, Stacy Williams, Gina Woodward

<p>Welcome and Introductions</p>	<p>Jake Stein</p>
<p>Approval of November, 2019 minutes</p>	<p>Jake Stein Minutes approved as amended</p>
<p>First Steps Updates</p>	<p>Christina Commons -Data—The State First Steps office is continuing to work to put data together for the ICC as mentioned during the November 2019 meeting and should be available at the next meeting in March 2020. -Data System Update—John Worth and Jamie Demonbreun from Public Consulting Group (PCG) were introduced and an update on the new data system build was provided. -system configuration meetings began 1/7/2020, are being hosted at Noble of Indiana, and will continue through March 2020 -all agencies and SPOEs were invited to send participants to the various sessions based upon topics -participants will provide feedback on current processes and assist in outlining future system requirements</p>
<p>Annual Performance Review Approval</p>	<p>Maggie McCall, Janet Ballard, Michael Conn-Powers -Annual Performance Report (APR)—First Steps data is collected for the Office of Special Education Programs (OSEP) annually by visiting all 9 System Points of Entry (SPOEs) and reviewing multiple files. The following is a review of the data reported for this APR. 1. Timely start of service= IN target was 90% of children seen within 30 days of the IFSP, we achieved 88.8% 2. Natural Environment= Target was 95% of children seen in their homes or community programs, we achieved 99% 3. Child Outcomes= Summary statement 1 (SS1): The percent of infants and toddlers who entered early intervention below age expectation and substantially increased their rate of growth by the time they turned 3 years of age or exited the program. Summary Statement 2 (SS2): The percent of infants and toddlers who were functioning within age expectations by the time they turned 3 years of age or exited the program. a. social emotional i. SS1 target was 55%, we achieved 55% ii. SS2 target was 57% we achieved 57% b. acquisition of knowledge and skills i. SS1 target was 57% we achieved 55%</p>

	<ul style="list-style-type: none"> ii. SS2 target was 72% we achieved 72% c. appropriate behaviors <ul style="list-style-type: none"> i. SS1 target was 55% we achieved 52% ii. SS2 target was 67% we achieved 63% <p>4. Family Outcomes=</p> <ul style="list-style-type: none"> a. know their rights: target 100%, we achieved 97%. b. effectively communicate: child’s needs target 100%, we achieved 96.9% c. help their children develop and learn: target 96%, we achieved 95.3% <p>5. Percent of children birth to one with IFSPs = target 1.57%, we achieved 1.63%</p> <p>6. Percent of children birth to three with IFSPs =target 3.84%, we achieved 4.38%</p> <p>7. Initial evaluation and IFSP meeting conducted within 45 calendar days of referral = target 100%, we achieved 93%</p> <p>8. Transition Steps and Services on IFSP = target was 100%, we achieved 99.2%</p> <p>9. Notification to Lead Education Agency occurred at 30 months for potentially eligible children = target was 100%, we achieved 100%</p> <p>10. Children who receive timely transition meetings = target was 100%, we achieved 9.4</p> <p>11. Resolution Sessions = fewer than 10 do not need to be reported. Indiana had fewer than 10 and therefore did not need to report this item.</p> <p>12. Remediation Sessions = Indiana had none.</p> <p>Many missed targets can be attributed to the increased number of children being referred and the lack of providers available.</p>
<p>Evidence Based Practices for ICC recommendations</p>	<p>Connie Young, Jessica Tomasino, Sally Reed-Crawford, Katie Heron and Janet Ballard</p> <p>Evidence Based Coaching Models for First Steps consideration: The Professional Development committee has been working on reviewing Indiana’s State Systemic Improvement Plan (SSIP), past professional development, and system professional development needs. Indiana is needing to identify an evidence-based practice to adopt in order to be compliant with SSIP requirements. Indiana is focusing on family engagement and child outcome attainment in its SSIP. First Steps was involved in a community of practice around social emotional development with the NCPMI technical assistance center. Through this participation, it was recommended Indiana consider 3 evidence-based coaching models of early intervention. The Professional Development committee spent 6 months discussing and researching these models. Indiana Institute on Disability and Community’s (IIDC) Early Childhood Center assisted with this effort and presented the models to the ICC. The models presented were:</p> <ul style="list-style-type: none"> 1. Evidence-Based Early Intervention (Rush & Sheldon) 2. Routines-Based Model (McWilliam) 3. Family-Guided Routines-Based Intervention & Coaching (Woods)

	<p>ICC discussion included the pros and cons of each, implementation cost, time, and level of effort. Public attending the meeting were able to ask questions as well. Many were concerned with a couple of the models which discussed using a primary service provider approach. This approach would be drastically different than what is currently used in Indiana and seemed like a heavy lift for providers and agencies. Christina discussed how some other states identified a model to adopt 5 years ago and many of those states are just starting to scale up their efforts after 5 years of planning and implementation. She indicated if Indiana chooses to adopt a model planning, communication, and slow implementation would likely be the plan for First Steps. The ICC and public were encouraged to vote for the model of their choice. They were provided a code to text to activate the voting site. The ICC will be informed of the vote results at its next meeting in March.</p>
<p>Committee Reports</p>	<p>Advocacy Committee -next steps is to create a toolkit for stakeholders and community members when visiting with state legislators. -will develop a template to provide regular email updates to the legislators -a suggestion was made that the toolkit for visits with legislators should include the annual report -send thank you email to legislators for their support last year and ask them to support HB 1176 linking them to the bill</p> <p>Revenue Recovery Committee -gather information for the insurance payers that have not been paying First Step's claims and request the reason codes and descriptions -gather a list of the billing strategies from the SPOES and provider agencies and revenue recovery group to share with the ICC then passed on to the PCG.</p> <p>Professional Development Committee -there is a national webinar with Robin McWilliam that is recorded on the Indiana Learning Paths site -there is a live webinar with Julianne Woods on January 9, 2020 at 12pm. -Rush and Sheldon have a lot of videos of their model</p>
<p>Legislative Update</p>	<p>Representative Clere distributed a copy of House Bill 1176 and provided a summary of some items worth note to the ICC. -sections 1, 10 & 12 deal with prior authorizations -section 2 adds habilitation services -section 3-7 updates the Indiana Code on the ICC ICC chair can call meetings Vice chair can act in chair's absence -section 6 updates ICC budgetary issues -section 8 updates advocacy in policy -section 9 focuses on private insurance billing fully funded or state regulated plans paying either a bundled rate set by First Steps or the plan's rate for the procedure code billed whichever is higher</p>

	-section 11 provides for clarification of ERISA designation on insurance cards as directed by the Indiana Department of Insurance Representative Clere encouraged continued advocacy
Committee Meetings	
Public Comment	None
Adjourn	Meeting was adjourned at 2:15pm

Next meeting:
Wednesday March 11, 2020
10:00-2:30
Choices Coordinated Care Solutions
7941 Castleway Dr., Indianapolis, IN 46250