



Eric Holcomb, Governor
State of Indiana

Division of Disability and Rehabilitative Services

First Steps

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Interagency Coordinated Council Meeting Minutes

November 10, 2021

10am-12:30pm EST

ICC members in Attendance: Natalie Burton (replacement for Kenya Rogers), Karen Carradine, Representative Ed Clere, Sara Cummins, Thomas Fisher, Mariann Frigo, Mark Guyer, Kristi Linson, Nicole Norvell, Jennifer Owens, Sarah Sailors, Brittnee Smith, Jake Stein, Kim Van Rooy (replacement for Claire Szpara), Stacy Williams, DeAnna Woodruff, Joan Smith (Proxy for Gina Woodward)

First Steps State Staff in Attendance: Christina Commons, Maggie McCall, Sondra Tarter, Connie Young, Jessica Tomasino (late)

Welcome and Introductions

Jake Stein welcomed everyone to the meeting. A family story was shared by Alexandra Hall. She shared her story about how First Steps helped her son get the help he needed and her experience with the early intervention system.

Executive Committee Nominations

Jake Stein asked for a vote to approve the executive committee nominations from the September meeting.

The votes were as follows:

13 approved

0 did not approve

4 abstained

The motion was carried.

Approval of September 2021 minutes

Jake Stein asked for a motion to approve the September meeting minutes. Thom Fisher made a motion to approve the minutes as written. Nicole Norvell seconded the motion. The members voted as followed:

15 approved

0 did not approve

2 abstained

The motion was carried.



First Steps Update:

Setting Target

Annual Performance Reports FFY2020-FFY2025:

Group 1:

#2 Natural Environment

#5 Birth to One

#6 Birth to Three

Group 2:

#4 Family Outcomes

Group 3:

#3 Child Outcomes

Christina Commons shared a brief update from the state (Power Point attached). Maggie McCall reviewed the federal requirement for States to set new compliance indicator targets: **Indicator 2: Natural Environment, Indicator 3: Child Outcomes, Indicator 4: Family Outcomes, Indicator 5: Birth to One, and Indicator 6: Birth to Three.**

She started the presentation setting the stage for how First Steps worked to get stakeholder input and the parameters set by the Office of Special Education (OSEP).

Funmi Wright, from stakeholder group 1, explained the process their group went through to set targets for Indicator 2, Indicator 5, and Indicator 6. There was discussion around Indicator 5-Birth to One as Representative Clere brought up the fact that he thought the targets were too low. Targets were edited to reflect more aspirational targets.

Jennifer Owens, from stakeholder group 2, explained the slides for Indicator 4. There was not further discussion from any members of the ICC.

Steve Viehweg, from stakeholder group 3 explained the slides for Indicator 3. There was discussion around the data trends for these targets. Following this discussion, the members left these targets unchanged.

Sub -Committee work

(30-45 Minutes)

Breakout Room #1 Advocacy

Breakout Room#2 Fiscal

Breakout Room #3 Professional Development

Sub-Committee Summary

Thom Fisher-The Advocacy committee met and Alexa from CVR, First Steps child find activities vendor, attended. She shared CVR created the new First Steps logo and is currently working with First Steps on a social media campaign using Facebook and Instagram. CRV is also working to develop video testimonials with families sharing their experience in First Steps. The sub-committee would like to be a part of this campaign effort. Christina stated that if anyone has families that would like to participate to email FirstStepsWeb@fssa.in.gov. Christina shared that the state's social media efforts will support the work of the local System Points of Entry (SPOEs) and Local Planning and Coordinating Councils (LPCCs) are already doing and encouraged everyone to like and share First Steps content.

Mariann Frigo- The fiscal committee shared that the BETA testing has ended that looked at using more correct codes for billing. This allowed for several tweaks to be made, forms to be adapted so there are more drop-down box options. They would like to create a 5-10-minute video on why and how to use the new

assessment feature with assessment team members to help recoup more billing. The next step is to look at training and doing audits to see if this is helping with billing and reimbursements and coordinate with the new parent portal on how insurance works for families.

Mark Guyer has agreed to take over the chair of this sub-committee in 2022. The committee would also like to meet with PCG to see if the system can support the billing codes.

Karen Carradine-The committee was updated on what is happening with Family Guided Routines Based Intervention (FGRBI). Twenty agencies have expressed interest by completing a readiness assessment to join the first cohort. Survey samples were shared to get feedback to show impact of sessions. First Steps annual conference will take place in person in Bloomington on June 9-10, 2022. First Steps is partnering with Infancy Onward, and the new name of the conference is Indiana's Early Intervention Conference.

Upcoming ICC Meetings

Jake Stein- ICC Meeting dates were shared before the meeting via email. The dates for 2022 are:

January 12, 2022

March 9, 2022

May 11, 2022

July 13, 2022

September 14, 2022

November 9, 2022

2021 Governor's Report

Jake Stein-thanked Stacy Williams for her efforts in creating the 2021 ICC Report to the Governor. It was submitted to the Governor's office on November 1 and will be sent to OSEP as an attachment to the Annual Performance Report due February 1, 2022.

Public Comment

No comments.

Adjourn

Next Meeting: January 12, 2022 Location: TDB