



Eric Holcomb, Governor
State of Indiana

Division of Disability and Rehabilitative Services

First Steps

402 W. WASHINGTON STREET, P.O. BOX 7083
INDIANAPOLIS, IN 46207-7083
1-800-545-7763

<p>Interagency Coordinated Council Meeting Minutes July 14, 2021 10am-12:30pm EST</p>	
<p>Council members in attendance: Barb Blain, Ben Brown, Karen Carradine, Rep. Ed Clere, Sara Cummins, Gina Doyle, Thom Fisher, Mariann Frigo, Mark Guyer, Kristi Linson, Abby Magnusen, Nicole Norvell, Jennifer Owens, Kenya Rogers, Sarah Sailors, Brittnee Smith (Brooklyn Dugdale), Jake Stein, Claire Szpara, Erika Walker, Stacy Williams, DeAnna Woodruff, Gina Woodward</p>	
<p>State team in attendance: Christina Commons, Maggie McCall, Meghan Smith, Sondra Tarter, Jessica Tomasino, Connie Young</p>	
<p>Welcome and Introductions</p>	<p>Barb Blain welcomed all members and called the meeting to order. Jessica Biocic shared her family story about her experience with First Steps. The support she received from First Steps was very helpful. She also liked the coaching aspect used during virtual visits due to COVID-19. They were able to accomplish many milestones during the pandemic.</p>
<p>Approval of May 2021 minutes</p>	<p>Barb Blain asked for approval of the May meeting minutes. Thom Fisher moved to approve the meeting minutes and Mariann Frigo seconded the motion to approve. A Zoom poll was launched, and 18 members approved, 0 members did not approve, and 1 member abstained. The motion was carried.</p>
<p>First Steps and IN EI Hub Update</p>	<p>Christina Commons shared First Steps updates and updates around the EI Hub. See attached Power Point.</p>
<p>Steve Viehweg-Learn the Signs Act Early (LTSAE) Presentation</p>	<p>Steve Viehweg shared information about a program through the CDC called Learn the Signs Act Early (LTSAE). He is Indiana’s ambassador for this program. www.actearlyindiana.org Facebook: actearlyindiana Steve’s contact information: sviehweg@iu.edu 317-944-0361 CDC phone app: https://www.cdc.gov/ncbddd/actearly/milestones-app.html</p>



<p>Upcoming Governor’s Report 2021 Content</p>	<p>Barb Blain asked for feedback for the upcoming 2021 Governor’s Report that is due later this fall. The executive committee will add information about tele-intervention including SEA-3 allowing professionals to bill for virtual services. It might be helpful to know what other provider types might need to be added to the list of professionals who can bill for virtual services.</p>
<p>Sub-Committee Report Out Summary: Advocacy Finance Professional Development</p>	<p>The sub-committees met for 40 minutes in a Zoom Breakout Room. Below is the summary of their conversations:</p> <p>Thom Fisher-Reviewed goals and there was some conversation around internal advocacy. Need to be mindful about confidentiality. Can we look at not only ethnicity/race but social economic status of families being served. Create a 1-2-page document that could be shared about First Steps. Brochure/flyer about the criteria to get services (i.e., no immigration status required or no birth certificates). A small group will meet outside of the ICC meeting to develop some products that will be shared at the next sub-committee meeting for feedback.</p> <p>Mariann Frigo- Same goals as last meeting. Small groups were assigned to look at each goal. The committee wants to develop a list for assessment team members to use that are automatic eligibility codes. Two SPOEs have agreed to pilot. They also want to develop a parent educational piece around reading the Explanation of Benefits (EOB). This will then be transitioned to the EI-Hub under the parent portal. Ideas to also make a video. Plan to develop a CPT training to do with providers and service coordinators to help with sessions being billed properly.</p> <p>Connie Young- Monique Hubert from PCG gave a presentation around the Learning Management System (LMS). All trainings will be housed within this system. The committee reviewed the data from the First Steps conference and the 2022 conference planning is already underway. Anto Barces from ECC will head up the planning for the 2022 conference and has asked if anyone knows of any good keynote speakers to let her know. Family Guided Routines Based Intervention (FGRBI) implementation will start but move very slow. Agencies will have the opportunity to have someone from ECC come to a future staff meeting to present about FGRBI.</p>
<p>Upcoming ICC Meetings</p>	<p>A Qualtrics survey was sent out to ICC members to gather feedback around upcoming meetings. Janet pulled the stats this morning: All In person meetings -3 All Virtual meetings -3 Hybrid option -8 The executive committee will review this at their next meeting.</p>
<p>Public Comment</p>	<p>There was no public comment.</p>

Adjourn	Barb asked for a motion to adjourn the meeting. Jake Stein made a motion to adjourn and Brittnee Smith seconded the motion. The motion was carried. The meeting was adjourned at 12:25pm.
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Next meeting: September 8, 2021

Location: TBD