



Commission on Rehabilitation Services Meeting

Friday, March 12, 2021

10 a.m. (Eastern)

Virtual Meeting

MEETING MINUTES

I. Call to Order/Roll Call/Welcome

The meeting was called to order by Sarah Chestnut – Vice -Chair at 10:00 a.m.

V	Greg Bedan	V	Sarah Chestnut	V	Christine Dahlberg
A	Donna Elbrecht	V	Shawn Fulton	V	Melissa Keyes
V	Theresa Koleszar	A	PJ McGrew	V	Daneil Mize
V	Amber O’Haver	V	Michelle Oja	V	Richard Propes
V	Marc Ruiz	A	David Spradley	V	Willaine St. Pierre Sandy
I, V	Karen Smith	I, V	Jeff Russell	I, V	Susan Rinne

(A=Absent, P=Present, T=Teleconference, Virtual =V, I=Invited Guest)

II. Approval of the January 8, 2021 meeting minutes

Motion: Michelle Oja

Second: Melissa Keyes

The Commission voted unanimously in favor

III. Public Comments

a) There were no members of the public who made comment

IV. BRS Director Update – Theresa Koleszar

a) The commission was provided a written update

- New technical assistance opportunity through Department of Labor (DOL) in partnership with the Division of Mental Health and Addiction (DMHA)
- Supported Employment Grant reauthorized
- COVID-19 questionnaire
- COVID-19 trend data
- RSA FAQ on integrated employment location in the definition of competitive integrated employment

V. Committee Updates

a) 2021 VR Staff Awards Sub-committee – Michelle Oja

- The implementation of the new nomination format was a success, and the sub-committee will be using it again for the 2021 awards
- Sub-committee is looking for additional commission members to participate in the review process.

b) Customer Satisfaction Committee – Michelle Oja

- Karen Smith shared a PowerPoint presentation that reviewed data of customer satisfaction surveys.

- The Customer Satisfaction Committee is looking for additional commission members to participate.
- c) Recruitment, Public Outreach, and Commission Development Committee – Amber O’Haver
 - Committee met in March
 - Committee is working on recruiting and is reviewing the process.
- d) Policy & Oversight and Planning & Evaluation Committee – Melissa Keyes
 - Committee met to review the due process packet and is working on recommendations for VR.
 - Committee raised question about VR support for modifications in rental housing units and potential equity issue that may result with modification services unavailable for rentals. Director Koleszar will take this question and suggestion to leadership and policy team for review.
 - Committee is seeking commission members to participate.
- e) Employment First – Christine Dahlberg
 - Committee met in February to review announcement.
 - Commission made suggested revisions to the announcement.
 - Committee will be leading a follow up meeting to discuss next steps.
 - Commission discussed the need for collecting data.

Break 12:00 – 12:10pm

- Commission will reach out to the Governor’s Office to see if a representative could attend a commission meeting in the fall.
- Next committee meeting will be April 11, 2021
- Commission shared suggested updates on the Employment First Summary. Edits will be done for the next commission meeting.

Motion to approve changes to letter

Motion: Christine Dahlberg

Second: Michelle Oja

The Commission voted unanimously in favor

- Commission discussed ideas for the Employment First video

VI. Other Business

- a) Michelle Oja – Department of Education is looking for feedback from stakeholder groups – contact her for more information

VII. Next meeting May 14, 2021

VIII. Meeting Adjourns 12:56 p.m.

Motion: Melissa Keyes

Second: Michelle Oja

The Commission voted unanimously in favor.

Future meeting dates:

Date	Time	Location
July 9, 2021	10 a.m. – 12 p.m.	TBD
September 10, 2021	10 a.m. – 12 p.m.	TBD
November 12, 2021	10 a.m. – 12 p.m.	TBD