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Division of Disability and Rehabilitative Services
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To: Division of Disability and Rehabilitative Services, Bureau of Developmental Disabilities Services providers and case managers
From: Cathy Robinson, Director, Bureau of Developmental Disabilities Services
Re: Web sessions – BDDS Portal, PCISP Development and HCBS Compliance
Date: October 30, 2018

On September 28, 2018, the BDDS Portal access was opened to all BDDS service providers, as a follow up of the first stage of the system rollout to case managers. The PCISP, demographic information and document library are all accessible information providers can access in the BDDS Portal. Direct access to this information for providers is intended to assist with team communication, collaboration on service planning and delivery, and to ensure all team members can readily see regular updates and changes to PCISPs. These plans contain critical information related to individualized assessed needs, what an individual wants for a good life, and provides a strengths-based view of the individuals we support.

The Bureau has developed a two-part session to assist providers in understanding:

- How the components of the PCISP are created,
- How the person-centered planning is captured in the BDDS Portal
- The role of each team member, and
- How the PCISP contributes to assisting all team members in structuring service delivery to be compliant with the Home and Community Based Services Settings Rule.

Case managers may also find the sessions beneficial in expanding their understanding of the PCISP as it relates to the HCBS Settings Rule. Each session is about 30 minutes in length – you will need Adobe Connect to access these recordings.

Recordings:

- **Part 1: The HCBS Final Rule and PCISP – How It All Ties Together**
<https://indiana.adobeconnect.com/pnyd47uftvxu/>
- **Part 2: The BDDS Portal and the Development of the PCISP**
<https://indiana.adobeconnect.com/pyc5gu8e9aj1/>

