



Not Living in the Child Care Home

FAMILY AND SOCIAL SERVICES ADMINISTRATION
OFFICE OF EARLY CHILDHOOD AND OUT-OF-SCHOOL LEARNING
402 W. Washington Street, Rm. W-362, MS-02
Indianapolis, Indiana 46204
1-877-511-1144
OECOSLAdminUnit@fssa.IN.gov

Name of applicant (<i>licensee</i>):	License number:
Name of child care home:	County:
Address of child care home (number and street, city, state, and ZIP code):	Phone number for child care home:
Mailing address, if different than above (<i>number and street, city, state, and ZIP code</i>):	
Email address for Child Care Program:	
Do you live in the Child Care Home? <input type="checkbox"/> YES <input type="checkbox"/> NO	
This form must be submitted to the OECOSLAdminUnit@fssa.IN.gov prior to the issuance of license.	
<p>Although Indiana child care licensing regulations do allow a child care home license to be issued to a home/structure that is not being occupied for residential living purposes, there are other regulations – that you are subject to as a business owner in Indiana – for you to consider before moving forward with a license.</p> <p>A child care program operated in a home/structure that is not occupied for residential living purposes is considered a Class 1 structure under Indiana building and fire safety laws, which means you would be subject to the Indiana Building Code instead of the Indiana Residential Code. The building code has much more robust requirements, including the potential need for a commercial sprinkler and fire alarm system. In addition, there are many other state, county, and local requirements that you should consider, such as zoning laws, that are not part of child care licensing.</p> <p>Please carefully research and consider these additional requirements for operating a child care home in a structure that is not occupied for residential living purposes.</p>	
PLEASE NOTE: <i>By signing below, I am acknowledging that I understand that by not living in the home there are other related laws and rules that govern operating a child care home licensed program in the State of Indiana. I would like to proceed with my application for a child care home license at this location and agree to abide by those rules and regulations.</i>	
Signature of applicant:	Date (<i>month, day, year</i>):