

Indiana Licensed Child Care Center Director's Advisory Board August 16, 2018 Minutes

Those in attendance (in person or via conference call): Janet Couch, Kathy Lainen, Kim Caldwell, Marilyn Mason, Nancy Chew, Samantha Mann, Debbie Sampson, Pam Roadruck, Terry Dunham, Vicci Rydzinski, Connie Hire, Carol Johnson. Reported absent was Tim Dunnick.

Carol Johnson called the meeting to order at 1:00 p.m. Pam Roadruck, Child Care Licensing Manager reported from the Bureau: Lisa Clifford is the Director of Licensing, Deb Sampson, Child Care Licensing Manager. There are new Center Consultants who are in transition with training and field work and still learning the job. New maps being updated for homes and facilities.

Tend.ly representatives, Caitlin Coffman (Founder and CEO), Rachel McElwain, and Susan Ingram were guest speakers to share the tend.ly experience with us. Caitlin reported that the tend.ly program is an on-line communication system that enables providers to share meaningful moments with family members. This software makes family members feel more engaged while caregivers feel more empowered! It allows for focus on the children and not all the sheets of paper that are so cumbersome to report on.

The tend.ly program is cloud-based, encrypted and secure. It is within a closed system and meant to only be shared with a particular child and their family. If a family doesn't have email, the daily information can still be printed up to share with them. Irregardless of social economic level, most families have an email. The system can be used on any device. Besides reporting daily info such as diapering, napping, food intake, and special events, the system can count meals and accommodate CCDF payments. The program is based out of Indianapolis. For more information, contact info@tend.ly to learn more!

Carol mentioned how the NAEYC Annual Report is now simplified. She also brought up about a training plan for staffing, new legislation, and the building permits.

The next meeting will be held November 15, 2018. Judy Tong from IAEYC will speak. Carol mentioned that this meeting will be during the NAEYC conference and that she will be attending it. Marie Pace will lead the November meeting.

The meeting adjourned at 1:30 p.m.

Submitted by Connie Hire, Secretary September 27, 2018