

YOUR CAREER STARTS HERE

- **HIRE**
A New Employee
- **LAND A JOB**
You Love
- **IMPROVE**
Your Qualifications

**REAL PEOPLE.
REAL CAREERS!**



**Start Your Journey of Growth and Success
With Us! We Would Love to Help!**



WorkOne Services

FIND A JOB NOW

Visit a WorkOne West Central office to get help with your job search, register for a job seeker workshop, and connect with an employment specialist for personalized guidance as you take the next step in your career.

TRAINING & EDUCATION

Do you need a high school equivalency (HSE), diploma, or career certificate? We can help. Interested in on-the-job training or apprenticeships? Talk with our staff to learn more about the wide range of training opportunities available.

UNEMPLOYMENT BENEFITS

If you are unemployed through no fault of your own, you may be eligible for unemployment insurance benefits. To file a claim, call 1-800-891-6499 or visit

<https://www.in.gov/dwd/indiana-unemployment/file/>

SKILLS WORKSHOPS

WorkOne offers both in-person and virtual workshops covering the latest topics in career development and job searching. Workshops last 30-45 minutes and provide valuable information and resources to support your success.



WORKONE CUSTOMER SERVICES

ADULT SERVICES:

We offer workshops on topics such as Career Interest, Job Searching, Resume Writing, Interviewing, and Employment Background Checks for Adults. If you are interested in training, ask about our paid training, on-the-job training, certification opportunities, and career counseling. Employment specialists can help you plan your next career move.

VETERAN SERVICES:

Thank you for your service! WorkOne is committed to providing veterans with priority service in transitioning from the military into the civilian workforce. Veterans' specialists provide employment services to eligible veterans and spouses with significant barriers to employment.

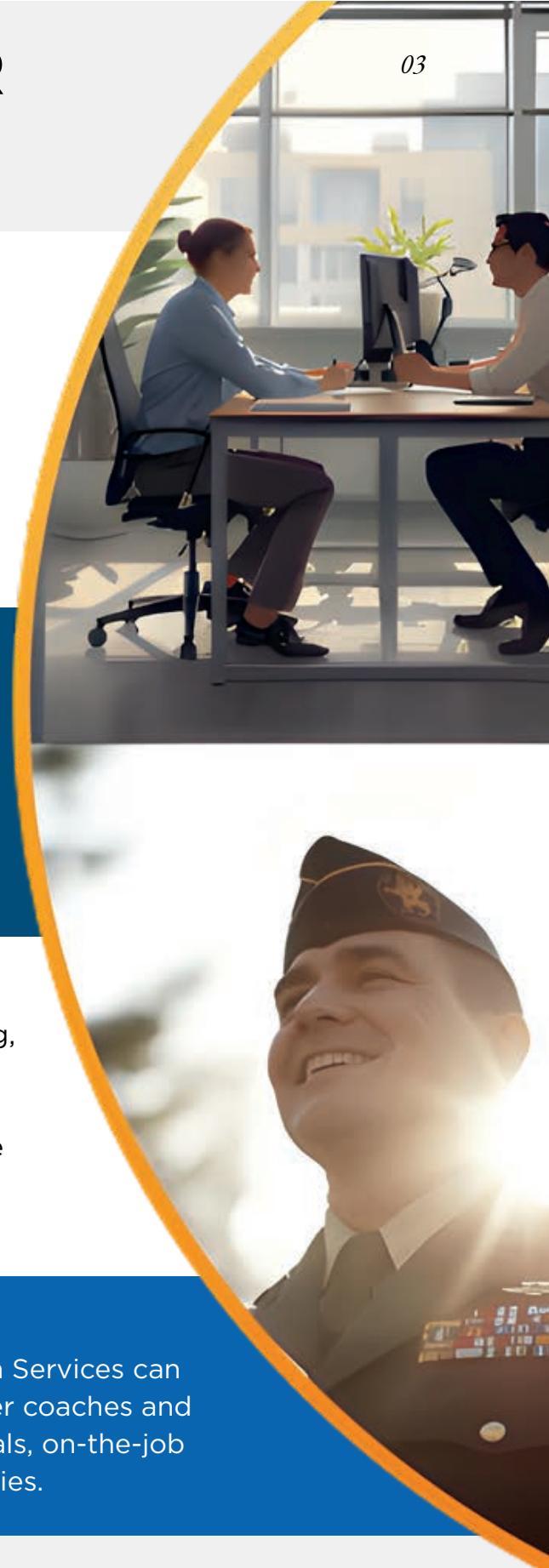
DISLOCATED WORKER SERVICES:

If you have lost your job as a result of a layoff, downsizing, or plant closure, take advantage of our re-employment services as well as all of the ADULT SERVICES, including workshops and career counseling. Visit a WorkOne office near you. Ask to speak with an employment specialist about getting your next job.

YOUTH SERVICES:

Are you between the ages of 16 and 24? WorkOne Youth Services can help you get the education and training to succeed! Career coaches and the #iWork Program work with you to develop career goals, on-the-job training, internships, and mentoring opportunities.

Ask about the Workforce Innovation & Opportunity Act (WIOA)



ADDITIONAL SERVICES & INFORMATION

VR Services provide quality individualized services to enhance and support individuals with disabilities to prepare for, obtain, or retain employment.

Call 800-545-7763 or go to:
<https://www.in.gov/fssa/ddrs/>



Supplemental Nutritional Assistance Program (SNAP) provides food assistance to low- and no-income individuals and families.

Go to: <https://www.in.gov/fssa/dfr/>



Indiana Adult Education programs provide math, reading, and writing education instruction at no cost to help you attain the skills needed to earn a high school equivalency diploma. Go to: <https://www.in.gov/dwd/adult-ed/indiana-hep/>



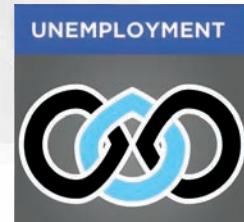
Proteus helps farmworkers cover costs related to training programs such as tuition, books, tools/equipment, or provides stipend or class attendance. This program also provides services and financial assistance to help migrant and seasonal farmworkers qualify for better jobs and achieve a better standard of living. Contact 800-327-6031 or www.proteusinc.net



To learn more about **Indiana Manpower Placement and Comprehensive Training (IMPACT)** and its exciting opportunities, contact an IMPACT Case Worker or call 800-401-0864 and choose Option 3.



To file an **Unemployment Insurance Claim**, go to: <https://uplink.in.gov/CSS/CSILogin.htm> and create an Uplink Account. For Unemployment Help, call the Unemployment Customer Service Center: 800-891-6499



Meet Our Partners. Together, We Change Lives.

INDIANA ADULT EDUCATION

WORK HARD. ACHIEVE. SUCCEED.

TIPPECANOE COUNTY

LARA Education Opportunities
 329 N. 6th Street Lafayette, IN
 47904 | 765-476-2920

HOWARD COUNTY

518 N. Main St. Kokomo, IN 46901 |
 765-476-2920

CARROLL COUNTY

711 Armory Rd. Delphi, IN 46923 |
 765-564-2000, Ext. 1100

CLINTON COUNTY

1101 S. Jackson St. Frankfort, IN
 46041 | 765-659-6380, Ext. 1822

TIPTON COUNTY

1106 S. Main St. Tipton, IN 46072 |
 765-552-4322

WHITE COUNTY

Workforce Opportunity Center
 1037 O'Connor Blvd. Monticello, IN
 47960 | 857-832-5138

BENTON COUNTY

105 S. Howard St. Oxford, IN 47971 |
 765-385-1080

FOUNTAIN COUNTY

301 N. Main St. Veedersburg, IN
 47987 | 765-764-1880

WARREN COUNTY

26 E. Second St. Williamsport, IN
 47993 | 765-764-1880

MONTGOMERY COUNTY

Crawfordsville Adult Learning Academy
 2255 Phil Ward Blvd
 Crawfordsville, IN 47933

CASS COUNTY

LCSC Adult & Alternative Education
 410 W. Miami Ave. Logansport, IN 46947 |
 765-722-2912

MIAMI COUNTY

LARA Education Opportunities
 Door 2 | 20 Daniel St. Peru, IN
 46970 | 765-469-2920, X2022



TOP DEMAND OCCUPATIONS

The occupations that are listed below are growing, in-demand careers in WorkOne West Central Indiana. These careers can be supported with funding to ensure skill development that matches the workforce needs of businesses and employers throughout Region 4.

Accountants and Auditors	Firefighters
Administrative Services Managers	First-Line Supervisors of Construction Trades and Extraction Workers
Agricultural Equipment Operators	First-Line Supervisors of Food Preparation and Serving Workers
Automotive Service Technicians and Mechanics	First-Line Supervisors of Housekeeping and Janitorial Workers
Billing and Posting Clerks	First-Line Supervisors of Mechanics, Installers, and Repairers
Bookkeeping, Accounting, and Auditing Clerks	First-Line Supervisors of Office and Administrative Support Workers
Bus and Truck Mechanics and Diesel Engine Specialists	First-Line Supervisors of Production and Operating Workers
Bus Drivers, School	First-Line Supervisors of Retail Sales Workers
Business Operations Specialists, All Other	First-Line Supervisors of Transportation and Material Moving Workers, Except Aircraft Cargo Handling Supervisors
Career/Technical Education Teachers, Secondary School	Food Batchmakers
Carpenters	General and Operations Managers
Cement Masons and Concrete Finishers	Grinding, Lapping, Polishing, and Buffing Machine Tool Setters, Operators, and Tenders, Metal and Plastic
Chemical Equipment Operators and Tenders	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
Child, Family, and School Social Workers	Heavy and Tractor-Trailer Truck Drivers
Cleaners of Vehicles and Equipment	Helpers—Production Workers
Coating, Painting, and Spraying Machine Setters, Operators, and Tenders	Highway Maintenance Workers
Compliance Officers	Home Health and Personal Care Aides
Computer Numerically Controlled Tool Operators	Human Resources Specialists
Computer User Support Specialists	Industrial Engineers
Construction Laborers	Industrial Machinery Mechanics
Construction Managers	Industrial Production Managers
Cooks, Institution and Cafeteria	Industrial Truck and Tractor Operators
Correctional Officers and Jailers	Inspectors, Testers, Sorters, Samplers, and Weighers
Customer Service Representatives	Insurance Sales Agents
Cutting, Punching, and Press Machine Setters, Operators, and Tenders, Metal and Plastic	Janitors and Cleaners, Except Maids and Housekeeping Cleaners
Dental Assistants	Labor Relations Specialists
Electrical Power-Line Installers and Repairers	Laborers and Freight, Stock, and Material Movers, Hand
Electrical, Electronic, and Electromechanical Assemblers, Except Coil Winders, Tapers, and Finishers	Landscaping and Groundskeeping Workers
Electricians	Licensed Practical and Licensed Vocational Nurses
Electro-Mechanical and Mechatronics Technologists and Technicians	Light Truck Drivers
Elementary School Teachers, Except Special Education	Logisticians
Emergency Medical Technicians	Machine Feeders and Offbearers
Engine and Other Machine Assemblers	Machinists
Executive Secretaries and Executive Administrative Assistants	Maintenance and Repair Workers, General
Extruding and Drawing Machine Setters, Operators, and Tenders, Metal and Plastic	Management Analysts
Farmworkers and Laborers, Crop, Nursery, and Greenhouse	Managers, All Other
Financial Managers	Market Research Analysts and Marketing Specialists

The complete list of demand occupations in Region 4 is available on <https://www.in.gov/dwd/workonewestcentral/publications>

Employer Business Services



SCAN HERE

<https://forms.gle/3n6w3bfVYQ5WmY4p9>

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Job Posting & Recruitment Events | Screening Services | Qualified Applicant Searches | WorkKeys Job Task Analysis & Assessment | On-the-Job Training Grants | Apprenticeships | Space to Conduct Interviews



EMPLOYERS, DO YOU NEED TO HIRE A NEW EMPLOYEE?

BEFORE YOU DO, CONSIDER THE ON-THE-JOB WAGE REIMBURSEMENT PROGRAM!

What is On-the-Job Training?

- OJTs help offset the employer cost of onboarding and training a new hire.
- OJT Training Grants provide up to 50% wage reimbursement per eligible new hire.
- OJTs have minimal paperwork. WorkOne manages the process for you.
- OJT programs help employers reduce employee turnover.



APPRENTICESHIP BENEFITS

- Earn higher wages as your knowledge & experience grow.
- Receive relevant instruction and training.
- Increase your skills & proficiencies.
- Access a pathway to college.
- Further your career path and expand your opportunities through your employer.

EMPLOYER APPRENTICESHIP PROGRAM BENEFITS

- 93% of apprentices retain employment after completing an apprenticeship program.
- Develop apprenticeship standards that meet training needs.
- Identify key roles & responsibilities while determining all aspects of the program's process.

Employers, Consider Apprenticeships.

Contact Gerry Vasquez, the Business Service Director, for More Information!

Office: 765-450-3058

Cell: 915-543-1914

gvasquez@workonewestcentral.org

What is It?

Power Up Indiana is a new initiative from the State of Indiana and the Office of Commerce designed to drive positive change in employer practices. The program supports employers who invest in upskilling their current workforce and recognizes companies that train, retain, and reward talent from within—fostering a culture of lifelong learning across Indiana. People are the plan. Indiana's growth is driven not only by job creation, but by empowering the people already filling those roles. The talent employers need is already at work. Power Up Indiana helps businesses unlock the full potential of their existing workforce. This initiative aligns with the Governor's priorities. Learn more by scanning the QR code below.

Who's Eligible?

Power Up Indiana is open to:

- Businesses of all sizes
 - From manufacturers and healthcare providers to logistics firms and Main Street employers

You're Eligible If:

- Your company is in Indiana
- You're upskilling existing firm staff
- You're tracking growing wages



<https://www.in.gov/dwd/power-up/>



NEXTLEVEL JOBS

Employer Training for Hoosier Businesses - Training Reimbursement for High-Demand Sectors

More than one million jobs are expected to be filled in Indiana over the next 10 years. To support Hoosier employers in meeting this demand, Indiana established the Employer Training Grant, which reimburses employers for training, hiring, and retraining new or incumbent workers for in-demand positions within recognized job fields.

Workforce Ready Grant - Employment & Career Advice - Joining Hoosiers Get Paid for Job Training

<https://forms.gle/vwc8XyUfwo7qBGBG8>

The Workforce Ready Grant offers tuition-free training in high-paying, in-demand industries. Through the Next Level Jobs program, individuals can access the resources needed to secure employment, explore new career pathways, or receive career guidance.

Employers across Indiana are seeking skilled talent to fill critical positions, and education and training beyond high school can help you meet those needs—putting you on track for a high-paying job and a meaningful career.



<https://forms.gle/vwc8XyUfwo7qBGBG8>

REGION 4 VETERAN SERVICES



TIM HILL

Local Veterans' Employment Representative

Office: 765-446-2733 | Cell: 765-715-7580

Email: thill2@dwd.in.gov

ELI IRELAND

Kokomo WorkOne Disabled Veterans' Outreach Program Specialist

WorkOne Kokomo | 700 E Firmin St, Suite 150 | Kokomo, IN 46902

Office: 765-450-3029 | Cell: 765-431-0969

Email: eireland@dwd.in.gov

DON NEDZA

Lafayette WorkOne Disabled Veterans' Outreach Program Specialist

Lafayette WorkOne | 820 Park East Blvd | Lafayette, IN 47905

Office: 765-446-2630 | Cell: 765-716-4172

Email: dnedza@dwd.in.gov

TIM PORE

Local Veterans' Employment Representative

Office: 765-854-1401 | Cell: 317-697-4767

Email: tpore@dwd.in.gov

WorkOne is committed to providing Veterans with priority service in transitioning from a military to a civilian workforce. Veteran Specialists provide employment services to eligible veterans and eligible spouses with significant barriers to employment.



Struggling to Land an Interview?

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WorkOne's PAID #iWork Experience Can Help!



ABOUT THE PROGRAM

A federally grant-funded training program for Out-of-School Youth (ages 16-24)



TRAINING DETAILS

2 weeks - 20 hrs/week - 40 hrs total classroom instruction



NEXT STEPS

Career Planning	Interview Skills
Resume Development	Time Management
Mock Interviews	Professionalism



HANDS-ON EXPERIENCE

After training, gain experience with a local employer in your chosen career field

Ready to Start Your Career Journey?

Lafayette Office:

765-446-2795

Kokomo Office:

765-450-3019

DWD is an equal opportunity employer that administers equal opportunity programs. Free auxiliary aids and services are available upon request to individuals with disabilities (TDD/TTY Number: 1-800-743-3333). Free language interpretation and translation services are also available upon request.

WORKSHOP SCHEDULE

MONDAYS	TUESDAYS	WEDNESDAYS	THURSDAYS	FRIDAYS
	 8:30 AM INTERVIEWING 10 AM CAREER INTEREST	 8:30 AM RESUMES 10 AM WORK READY	FIRST TWO THURSDAYS OF THE MONTH IN PERSON LAFAYETTE 10:30 AM HARDLY-AI RESUME FOR WIOA	
	 8:30 AM INTERVIEWING 10 AM CAREER INTEREST	 8:30 AM RESUMES 10 AM WORK READY	FIRST TWO THURSDAYS OF THE MONTH IN PERSON LAFAYETTE 10:30 AM HARDLY-AI RESUME FOR WIOA	
	 8:30 AM INTERVIEWING 10 AM CAREER INTEREST	 8:30 AM RESUMES 10 AM WORK READY	LAST TWO THURSDAYS OF THE MONTH IN PERSON KOKOMO 10:30 AM HARDLY-AI RESUME FOR WIOA	
	 8:30 AM INTERVIEWING 10 AM CAREER INTEREST	 8:30 AM RESUMES 10 AM WORK READY	LAST TWO THURSDAYS OF THE MONTH IN PERSON KOKOMO 10:30 AM HARDLY-AI RESUME FOR WIOA	

WorkOne West Central offers workshops designed to fit your busy schedule. For in-person support, attend our Thursday workshops. If you prefer a convenient option without traveling to the office, join one of our virtual workshops on Tuesdays or Wednesdays. Virtual workshops are hosted via Zoom and can be accessed on your smartphone, tablet, or laptop.



Register for any workshop by clicking the "Register Here" button on a smartphone, tablet, or computer.

You may also scan the QR code

or visit:

<https://workonewestcentral.as.me/schedule/433c472b>



Virtual Workshops use the Zoom app. To download Zoom, follow these directions:

Zoom Smartphone Download Steps:

1. Open App Store (iOS) or Google Play Store (Android)
2. Search for "Zoom Cloud Meetings"
3. Tap "Install" or "Get"
4. Authorize download with password/biometrics
5. Open blue Zoom app icon after installation

Zoom Computer Download Steps:

1. Visit zoom.us/download
2. Click "Download"
3. Run installation file
4. Follow on-screen prompts
5. Launch Zoom app

On the day of the virtual workshop, you receive an email with a Zoom link to attend the workshop.

WorkOne West Central Office Locations

Comprehensive WorkOne offices serving West Central Indiana are located in Kokomo and Lafayette. Both offices are open 8:00 AM-4:30 PM on Monday, Tuesday, Wednesday, and Friday, and 10:00 AM-4:30 PM on Thursday. The Affiliate WorkOne office in Logansport is open 8:00 AM-4:30 PM on Monday, Tuesday, and Friday, is closed daily for lunch from 12:30 PM-1:30 PM, and is closed on Wednesdays and Thursdays. The Affiliate WorkOne office in Peru is open on Wednesdays from 8:00 AM-12:30 PM and 1:30 PM-4:30 PM, with a lunch closure from 12:30 PM-1:30 PM.

For residents in Benton, Carroll, Clinton, Fountain, Miami, Montgomery, Tipton, Warren, and White counties, please seek services from the WorkOne West Central office nearest you.

Kokomo WorkOne Office

700 East Firmin Street, Suite 150 (Inventrek)
Kokomo, IN 47902

Telephone (765) 450-3019

To schedule an appointment, go to:

<https://workonewestcentral.as.me/Kokomo>
WorkOne

Lafayette WorkOne Office

820 Park East Boulevard
Lafayette, IN 47905

Telephone (765) 474-5411

To schedule an appointment, go to:

<https://workonewestcentral.as.me/Lafayette>
WorkOne

Logansport WorkOne Office

1 Ivy Tech Way, Suite B
Logansport, IN 46947

Telephone (574) 722-6652

Open 8 AM-12:30 PM, 1:30 PM-4:30 PM, Closed
Wednesdays & Thursdays

To schedule an appointment, go to:

<https://workonewestcentral.as.me/Logansport>
WorkOne

Peru WorkOne Office

Ivy Tech Community College
25 W Main St, Room 111B

Peru, IN 46970

Telephone (765) 472-3562

Open Wednesdays 8 AM-12:30 PM, 1:30 PM-4:30 PM

To schedule an appointment, go to:

<https://WorkOneWestCentral.as.me/WorkOnePeru>

