

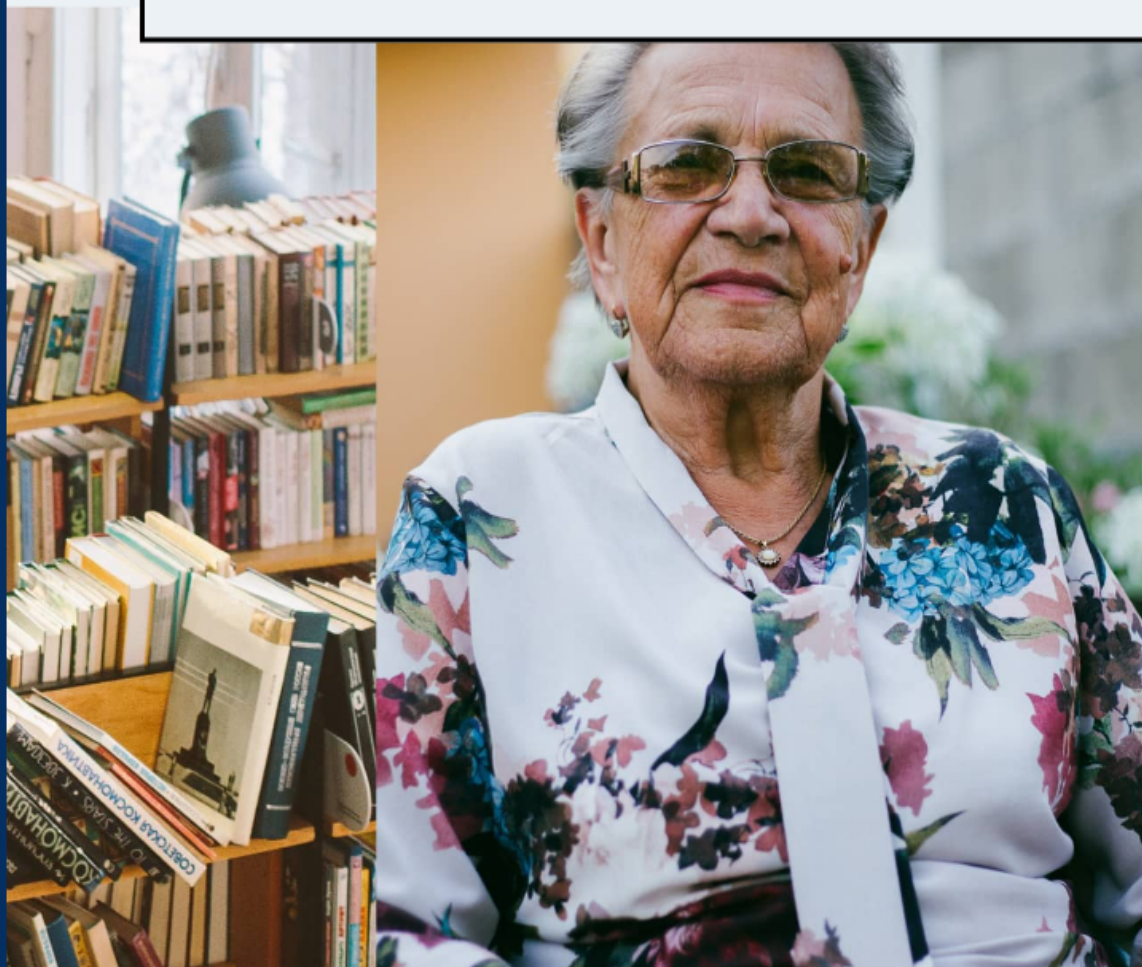
# SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP)

Ruth Hooker, SCSEP Service Coordinator  
Goodwill of Michiana

A decorative graphic consisting of several parallel white lines of varying lengths, slanted diagonally from the bottom right towards the top right, located in the lower right quadrant of the slide.



## SENIOR EMPLOYMENT SERVICES

**Who We Serve:**

Senior citizens looking for employment

**Where We Serve:**

Boone, Carroll, Cass, Clinton, Fulton, Howard, Jasper, LaPorte, Miami, Montgomery, Pulaski, Porter, Starke, Tippecanoe, Tipton, and White Counties

**How We Serve:**

Running a community service and work-based job training program

The Senior Community Service Employment Program (SCSEP) is a national employment and training program funded in part by the U.S. Department of Labor. It enables low-income seniors to earn wages and learn job skills through work at local nonprofit and public facilities like schools, hospitals, and daycare centers. The training they receive helps prepare them for unsubsidized employment opportunities.

Goodwill® proudly participates in the Senior Community Service Employment Program (SCSEP), a national employment and training program funded by the U.S. Department of Labor. A \$22,938,400 grant from the U.S. Department of Labor provided 90 percent of the funding for Goodwill's SCSEP programs in the program year 2021. Goodwills provided the remaining 10 percent through in-kind contributions worth \$2,548,711.

To refer yourself or someone you know to this program, please contact

[scsep@goodwill-ni.org](mailto:scsep@goodwill-ni.org)

## **Senior Community Service Employment Program (SCSEP)**

**Goodwill Industries of Michiana South Bend**

**Ruth Hooker Service Coordinator serving Carroll, Clinton, Howard, Montgomery,  
Tippecanoe, Tipton and White Counties in Region 4**

**Office # 765-447-8408 Cell # 765-714-0415**

**Sharon Lavengood Program Director serving Cass and Miami Co. in Region 4**

**Cell # 574-276-9995**

## **1. Eligibility for SCSEP**

**55 or older**

**Currently unemployed**

**Income is 125% poverty level or below**

**Needs training in order to gain employment**

**2. Income calculation to determine eligibility: see accompanying sheets**

**3. Paid hands on training using non-profit 501-C-3 agencies and government agencies (soft skills included). Digital Skills training.**



## INCOME ELIGIBILITY

# INCOME WORKSHEET

The Family Size Statement is used to determine the countable income for eligibility.

TEGL 12-06 and the attachments are the guide to use when determining how to count income.



## Family Income Worksheet (12-Month)

Original Enrollment  Recertification  Reenrollment Name of Applicant \_\_\_\_\_ Date \_\_\_\_\_

\*\*\*Attach copies of all documents used to verify income/assistance\*\*\*

Self and family income source	Current Month	Month -1	Month -2	Month -3	Month -4	Month -5	Month -6	Month -7	Month -8	Month -9	Month -10	Month -11	Month -12	Total
Wages														
Self-employment														
Benefit amount														
75% of Social Security														
Survivor benefits														
Pension/retirement														
Interest/Dividends														
Rental/royalties/trust														
Education assistance														
Alimony														
Other \$ assist.														
Other														
Other														

Complete Zero Income Self-Attestation Form  Total Includable Income (14c) \_\_\_\_\_

Excludable Income/Assistance	Current Month	Month -1	Month -2	Month -3	Month -4	Month -5	Month -6	Month -7	Month -8	Month -9	Month -10	Month -11	Month -12	Total
SSI/SSDI														
AFDC/TANF														
General Assistance														
Food Stamps														
Housing Assist.														
Disability														
Worker's Comp														
25% of Social Security														
Veteran's payments (from V.A. not Dept. of Defense)														
Unemployment														

I certify that the above information is correct to the best of my knowledge. If any part of the information is found incorrect, I am fully aware that it could result in my immediate dismissal from SCSEP enrollment. I agree to provide SCSEP with documentation to substantiate this information upon request. I agree that I will promptly report any change in my income or family size to the SCSEP staff.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

SCSEP Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

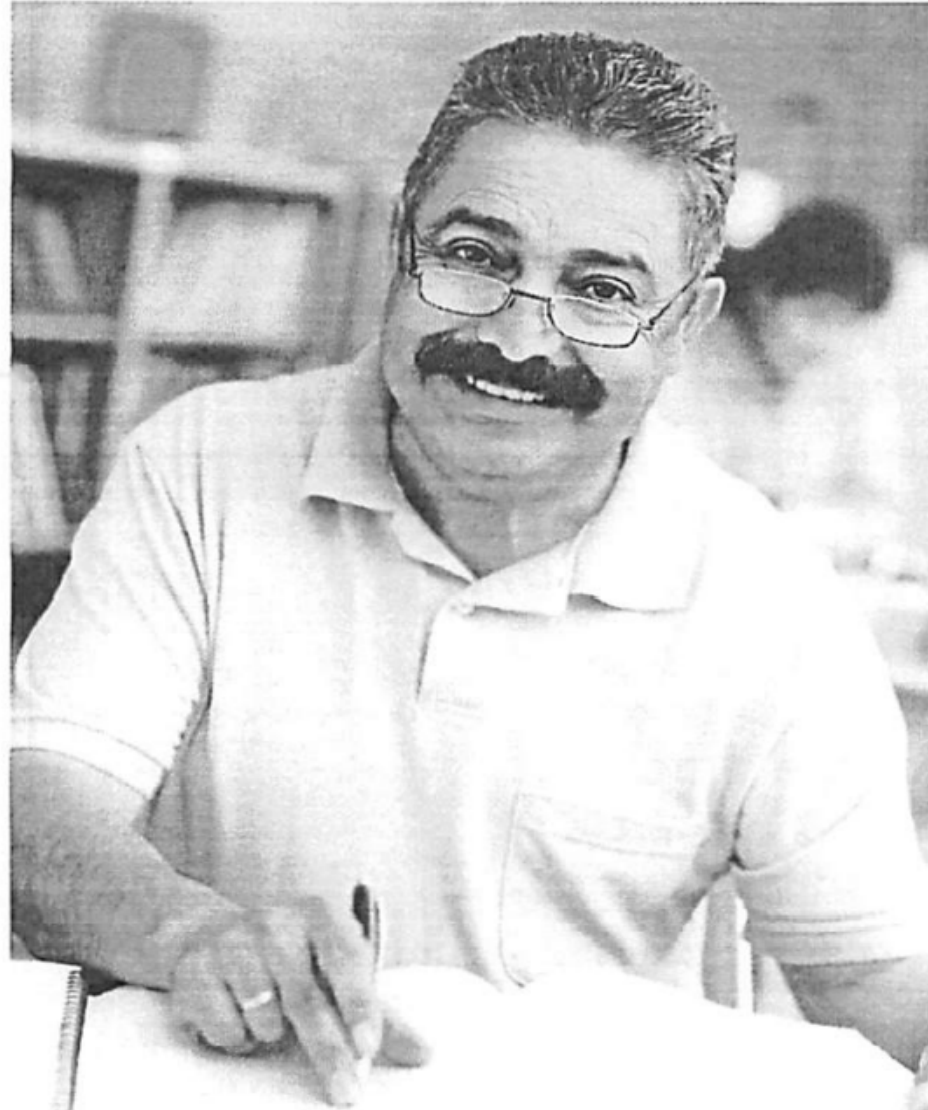
# COUNTABLE INCOME

Self and family income source	
<b>Wages</b>	<b>From work</b>
Self-employment	
<b>Benefit amount _____ 75% of Social Security</b>	<b>Social Security Retirement</b>
Survivor benefits	25% excluded
<b>Pension/retirement</b>	<b>Count all pension funds or IRA/retirement accounts.</b>
Interest/Dividends	Any that received in the 6/12 months
<b>Rental/royalties/trust</b>	<b>This would not include a special needs trust.</b>
Education assistance	Includes any additional money received for school like loans.
<b>Alimony</b>	<b>This also would need to be received during that look back period.</b>
Other \$ assist.	
<b>Other</b>	
Other	



## REGARDING ALIMONY (NEW)

- If a participant is paying court-ordered alimony to a former spouse, it is excluded from their income.
- If a participant is receiving court-ordered alimony from a former spouse, it is included in their income.





## **OTHER INCOME THAT IS INCLUDED**

- Financial assistance from outside of the household (excludes gifts or sporadic assistance)
- Commissions
- Tips
- Piece-rate payments
- Bonus-cash
  - All gross income is counted before taxes, bonds, pensions, and union dues.
- Net income from self employment
- Piece-rate payments
- Bonus-cash



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## **CONSIDERATION REGARDING COUNTABLE INCOME**

- Income is always counted as gross amount before taxes and other deductions.
- Any SSA benefits besides disability (SSDI & SSI) is 25% excludable.
- Educational loans are excluded but PELL grants and other government educational assistance is counted as income. (unless it is received as a veteran)
- Early withdrawals from IRA/retirement accounts.-Excluded if 59 ½ or younger.
- Regular distribution would be counted as income.



# EXCLUSIONS

SSI/SSDI	A benefit received from Social Security that is specifically for disability of the applicant. Income received from SCSEP training may impact benefits.
AFDC/TANF	It would be very rare for one of our participants.
General Assistance	This refers to public assistance benefits that are sometimes available through the state's welfare system.
Food Stamps	This refers to SNAP or Supplemental Nutrition Assistance Program
Housing Assist.	This refers to section 8 housing of public assistance housing or project housing.
Disability	Long or short term disability usually received because the disability was acquired while the individual had this coverage but not related to SSA.
Worker's Comp	Worker's Compensation benefits are paid by a former employer.
25% of Social Security	This includes any of the Title II benefits like retirement or survivors benefits
Veteran's payments (from V.A. not Dept. of Defense)	This includes service-connected and non-service connected disability. Non service connected benefits may be impacted by SCSEP income. This would also include spousal benefits received by a spouse related to service connected death.
Unemployment	



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## **OTHER INCOME THAT IS EXCLUDED**

- Income from other employment and training programs
- All forms of child support
- The first \$2,000 of certain per capita fund distributions made to Native Americans.
- Stipends from program like National and Community Service-Senior Corp.
- Capital gains from sale of property which includes sale of property, stocks, bonds, a car (unless it is a business and the person is self-employed).
- Withdrawals of bank deposits
- Borrowed money
- Tax refunds
- Gifts
- Lump-sum inheritances, insurance payments, gambling and lottery earnings





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