

**Minutes**  
**Grow Southwest Indiana Workforce Board**  
**Meeting**

8:30 a.m. CDT, December 7, 2018  
Vincennes University – Ft Branch Campus  
Gibson County

**WDB Members Present:**

Sue Habig	Jim Heck	Lori Williams	Stephanie Norrick
Eric Ahlbrand	Jason Nord	Drew Gerth	Jon Keck
David St. Clair	Theo Boots	Brittney Kirwer	Amy O'Dell
Chris Harlow			

**Others Present:**

Marilyn Pitzulo	Matthew Schwartz	Tim Hayden	Dorothy Pergola
Jordan Baer	Brenda Goff	Jody Robinson	Christy Teeters

**WDB Staff Present:**

Linda Jones      Kay Johnson      Sara Worstell      Mary Hamilton      Angie Sheppard

The meeting was called to order by Vice Chair Sue Habig at 8:36 a.m. Central Time.

**Additional Agenda Items:** None

**WDB Consent Agenda**

**Finance Committee:** Lori Williams mentioned the committee did not have a quorum but reviewed the financial reports. Lori gave an overview of the PY18 financials through October noting a total budget of \$4,092,982 with \$184,019 unobligated and \$1,000,472 YTD expenses.

**Business Services Committee:** Brittney Kirwer mentioned the committee did not have a quorum but discussed the business survey results and Work Based Learning workshops.

**Youth Committee:** Jim Heck mentioned the staff is meeting with all organizations that attended the youth conference and the committee is working on the strategic plan goals starting with the key representatives needed for the committee. The committee discussed the youth video shown at the youth conference. A disclaimer will be needed to share the video.

**Operations Committee:** Stephanie Norrick mentioned the committee did not have a quorum but reviewed the metrics and discussed the partner referral system and training.

**WDB Staff Report:** Jim Heck highlighted the audit preparation, migrant and seasonal farm worker practice monitoring, partner referral system agreements, work-based learning workshop follow ups, work ethic certification outreach and WDB videos.

*Theo Boots motioned to approve all items in the consent agenda including:*

- Finance Committee PY18 Financials Reports
- Operations Committee Reports – October 2018
- Youth Committee Reports – October 2018
- WDB Staff Reports – October 2018

*Jon Keck seconded. Motion passed.*

**WDB-2018-17**

**Old Business**

**Cost Saving Initiatives:** Sue Habig mentioned as of December 1, 2018 the Spencer, Posey and Warrick county offices are closed.

**New Business**

**INWBA Update:** Jim Heck mentioned the WDB voted to rejoin INWBA with changes. INWBA agreed to the changes and Jim is now part of the Executive Committee. The group is taking proactive steps and looking at the return on investment for dollars invested in each region. The group has finalized their goals and objectives making the alliance a marketing tool for workforce development boards, changed their name to the Indiana Workforce Board Alliance with a new tag line; Regional expertise with statewide transformation. The alliance discussed the Workforce Funding Review noting the changes to the HIRE and WorkINDiana program.

**Workforce Funding Review:** Jim Heck mentioned the HIRE program will be moving to serve individuals prior to release versus post release effective January 14, 2019 and the WorkINDiana funds will transition to Next Level Jobs. Jim is on a taskforce working on the HIRE program transition to determine how best to serve post release individuals. The Board discussed the regional impact of the programs.

Jim mentioned that Innovation Pointe is upgrading their phone system and tenants are now responsible for their phone service. The State has requested a meeting to discuss no longer supporting the Evansville WorkOne office phone system. The Board discussed the phone system changes.

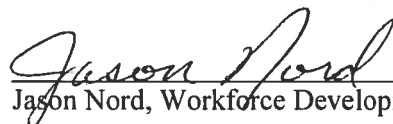
**Out-of-School Youth Award:** Sue Habig awarded Cristy Teeters with the Young Adult Services Staff Award. Cristy was nominated by the Indiana Department of Workforce Development.

**Public Comment:** None.

**Adjournment:**

*Stephanie Norrick motioned to adjourn the meeting at 9:01 a.m. Central Time. David St. Clair seconded. Motion passed.*

**WDB-2018-18**

  
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Jason Nord, Workforce Development Board Secretary

1-23-19  
Date