

# **Minutes**

## **Southeast Indiana Workforce Investment Board Meeting**

**August 1, 2024**  
**10:00 am – 11:30 pm**

### **Online via Zoom**

**Board Members Online:** Jon Bond, Stephanie Spillman, Luz Elena Michel, Brandon Briner, Dustin Bentz **Others Online:** Kurt Kegerreis, Margo Olson, Chris Henry, Carla Crowe, Mike Perleberg, Sarah Lamping, Kristal Biehle, Jennifer Tyra, Christy Corum, Julie Thompson, Karen Snyder, Shanell Clayton, Ashley Shoemaker, Amanda Getzendanner, Stephanie Perkins, Austin Clark, Mariah Brison

### **Approval of Minutes**

Minutes were approved by email vote.

### **JAG Expansion Update – Kristal Biehle**

Kristal Biehle gave an update on the JAG and the JAG expansion progress. She recognized Julie Thompson and Ashley Shoemaker, who received awards from State JAG. Ashley received 2024 Specialist of the Year. Julie received 2024 Outreach Coordinator of the Year.

Kristal presented what DWD's goals were and where Region 9 contributed. All region 9 programs have an instructor. She discussed the current and new JAG sites, and what wave they fall into. There are 132 new participants with 57 contract hours per student.

Kristal discussed future expansion goals. She hopes to launch a College Success Program. Bartholomew County is in the talks to add two programs.

### **CHE and Mentorship Program – Jennifer Tyra**

Jennifer Tyra gave an update on the CHE Program. She discussed that 12 new specialists started this school year. All the new specialists were mentored by existing specialists. They also completed a 3-day orientation, 6 days of job shadowing in May, 5 days of training on all JAG topics, and 3 days of State JAG training.

Jennifer then discussed CHE Wave 1. This is building capacity in the system. The current JAG instructors are holding Career Discovery meetings with JAG and non-JAG students. So far, they have met with 410 students and have seen 2,166 students at College and Career Fairs. Jennifer discussed CHE Wave 2. Wave 2 moves to expand to Pre-K services. They hope to have a new staff member to help with Wave 2 this month.

## **One-Dearborn - Mike Perleberg**

Mike Perleberg gave an update on the READI grant for One Dearborn. The RFP for READI projects wrapped up yesterday. They will start funding projects soon. The Stellar Pathways Program is kicking off.

## **Executive Staff Updates - Kurt Kegerreis**

Kurt gave an update on the Executive Staff. June was ambitious. They had an event in Greensburg about JAG Expansion in Decatur County. There were about 50-60 attendees. There was a current and former JAG student speak as well as the Governor's Workforce Cabinet, State JAG, and representatives from Honda.

Two days later, the region hosted its annual All-Staff Meeting. This included Board staff, State staff, and RVR employees. This year's event had the largest turnout, mainly due to JAG expansion.

On August 13<sup>th</sup>, the region will be hosting the Employment Symposium in Dearborn County, in conjunction with the CARE Initiative. During this event, information about working with those in recovery will be provided.

In October, INWBA, on behalf of all 12 regions, will co-host the Indiana Workforce Summit with the Indiana Chamber. The two-day event will feature discussions with workforce leaders about innovative and equitable solutions to address Indiana's critical workforce development changes.

INWBA is also in the process of reaching out to Governor Candidates to educate them on the Boards and what they do.

Local Plan development is underway by the executive staff. A draft should be posted for public comment by the end of the month.

## **River Valley Resources - Margo Olson**

Margo gave an update on River Valley Resources. She presented a few client success stories. RESEA had 1,917 claimants selected to participate in PY23. 1,100 of those were scheduled for orientation and assessment. 505 were referred to other programs.

The Business Services Team exceeded the goals set by DWD for PY23. The team attended 128 events and 32 job fairs. Over \$1M in ETG funds have been spent in the region.

There were 275 new enrollments across the three WIOA grants for PY23. Of all the WIOA clients, a total of 606 received case management, with the goal of 425 set by DWD. There were also 236 clients that are in training and/or receiving supportive services.

Margo congratulated Austin Clark for accepting a position with the Board Staff. He will be

taking on the role of Employer Services Manager. She also introduced Konnie McCollum who is transitioning to the role of COO and Shanell Clayton who will be replacing Lissa Griffin, who is retiring after 20 years and 6 months with RVR. talked about their new hires for JAG positions. All their positions are filled. Christy Corum has also joined the team as RVR's new Chief Administrative Officer.

## **Budget**

Carla Crowe gave the review of the budget through June. The total funding available is almost \$8.6M. Overall planned expenses are just over \$8.1M. Planned carry-in for PY23 is \$441,512. \$225,826 of that is WIOA funds and the rest are unrestricted and unobligated funds, to help carry into the next program year. Carla explained that they don't get all WIOA funding on July 1st, so they have to hold back funds to start the next program year.

The second page of the report shows revenue received so far and the budget compared to actual expenses. The benchmark is 100%. The current overall grant usage is 57%, with the total training grants at 61%. The NextLevel Jobs grant will be expiring on 9/30, but the remaining amount has been obligated, so should be fully expended by the expiration. In actual expenses, the Executive Staff expenses are 95%. The Service Provider is at 57%, mainly due to most contracts not expiring on June 30. The WorkOne expenses are at 94%. The Board expenses are at 53%. The overall expenses are at 60%. The overall WIOA expenditure rate is at 79%. In school and out of in-school and out-of-school rates are at 22% and 78% respectively. Current direct client services are at 28%. Carla has no concerns of being over-budgeted.

The third page is this program year versus last program year in graph form. The last page is a breakdown of the Preliminary PY2024 Budget. The estimated Total Staff Cost being \$457,762. This has been increased to also cover Austin and Mariah. The estimated Total Other Cost being set at \$4,799,625. The estimated Total Carry-In is \$261,171. For the total Expenses and Carry, it is just over \$5.5M. This is being made up of funding resources that we typically receive. This will be updated as contracts are received.

Carla also presented the proposed PY24 budget. The estimated Board Staff Cost is \$457,762. This has been increased to also cover Austin and Mariah. The total of all other Board costs is estimated at almost \$4.8M. The estimated Total Carry-In for PY25 is \$261,171. The grand total for PY24 is estimated at just over \$5.5M. This is being made up of funding resources that are typically received. Those figures may change a bit after PY23 is finalized and contracts begin coming in from DWD.

Financials and the PY24 proposed budget were approved by email vote.

## **Adjourn**