



**Our WorkOne staff are here to help employers like you**

Competition has always been tough, but in today's economy it's fierce. To learn how on-the-job training programs can help your business, contact a WorkOne Business Service Representative or Veteran's Employment Representative today!

NAME .....

PHONE .....

EMAIL .....

**WorkOne**

Visit us online at  
[www.workoneworks.com](http://www.workoneworks.com)  
**TODAY!**

This WIA Title 1-funded program/activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

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**LOOK INSIDE** to learn how to receive up to 50% reimbursement of new employee wages!

# On-The-Job Training Programs



**WorkOne**

## As your company grows and develops, so will your demand for a larger well-trained workforce.

Expanding your workforce can be costly. Through the help of your local WorkOne you can reduce the cost of hiring and training new employees. WorkOne can reimburse employers up to 50% of new employee wages for on-the-job occupational skills training.

Your local WorkOne staff is available to assist your company in creating training programs and with recruitment.

**THIS IS NOT A TAX CREDIT** but an actual check sent to your company for a portion of trainee wages during the training period of up to six months. Training must pay at least \$10 per hour.

### On-the-Job Training Overview

- Hands-on training you design
- Up to 50% of new employee wages reimbursed during training
- Employer receives direct reimbursement from WorkOne
- Training can last up to 6 months
- Must pay at least \$10 per hour

### Staffing

- WorkOne will recruit and screen applicants
- Qualified candidates will be referred to you
- You will evaluate and hire the candidates of your choice



**Red Spot Paint & Varnish Co., Inc. is currently using the on-the-job training program to expand its operations in Evansville**

### Employer Preparation

- Meet with WorkOne staff to determine eligibility
- Develop a training plan that meets your company's unique needs with help from WorkOne
- Commit to retaining employees for at least six months after training

### On-the-Job Training Results

- Employees trained in your procedures, your way
- Save time and money in the recruitment and hiring process
- Increase retention rates

“ Everyone at WorkOne has been very helpful. I think this is a great program and I'm thankful that Red Spot Paint & Varnish Co. Inc. can take advantage of the funding.

I would encourage other employers in Indiana to look into the benefits of on-the-job training. ”

**MICHELLE CHOATE**

Senior Human Resources Generalist  
Red Spot Paint & Varnish Co., Inc.