



November 10, 2020

VIA EMAIL

Indiana Department of Workforce Development
Dislocated Worker Unit, SE311
10 North Senate Avenue
Indianapolis, IN 46204-2277
warn-notice@dwd.in.gov

Re: Announcement of Planned Action

To Whom It May Concern:

I am writing on behalf of Manchester Tank & Equipment Company (the “Company”) to give you notice that there will be a permanent and total closure of the Company’s facility located at 3630 Manchester Drive, Elkhart, Indiana 46514. This closure is expected to occur on April 30, 2021 and will be permanent and affect all 128 employees. The job losses are expected to begin on April 30, 2021, and all separations are expected to be completed by July 30, 2021. The affected employees are not represented by a union, and there are no bumping rights.

If you have any questions or want additional information concerning this matter, please contact me at 615-806-1079 or jessica.largen@mantank.com. A list of the job positions affected and schedule of the layoffs are available upon request.

Sincerely,

Jessica Largen

Jessica Largen
Vice President of Human Resources, Manchester Tank & Equipment Company