

**April 23, 2020**

**Via E-Mail**

Indiana Department of Workforce Development  
Dislocated Worker Unit, SE311  
10 North Senate Avenue  
Indianapolis, IN 46204

Re: Announcement of Planned Action

Dear Ashley Gatlin:

As a result of a series of unforeseen local governmental shutdown orders and federal and CDC guidance recommending social distancing surrounding the coronavirus natural disaster, Enterprise Holdings (“Enterprise”) experienced a dramatic downturn in business. Enterprise did not believe there was a reasonable probability the downturn would last more than six months; indeed, it was Enterprise’s belief the downturn would last approximately one month. However, in light of the recent extension of applicable governmental shutdown orders, intervening and extended federal and CDC guidance regarding social distancing, and additional data and analysis revealing the impact of the COVID-19 crisis on Enterprise’s financial condition, Enterprise has realized that additional action is necessary. Such additional action includes permanent terminations of employees, including of some employees who had previously been placed on temporary layoff.

Enterprise was unable to provide more notice of this action because these circumstances were not reasonably foreseeable until recently when the full impact of COVID-19 on Enterprise’s business became clear as set out in detail above. We are providing as much notice as is practicable under the circumstances and given the rapid pace at which this situation has developed.

Given these unforeseeable circumstances, we are writing to inform you that a mass layoff will occur at Enterprise Leasing Company of Indianapolis, LLC located at 703 W Edison Rd, Mishawaka, IN 46545. The expected date of this layoff is April 30, 2020, or within 14 days commencing on that date. At this time, this mass layoff is expected to be permanent.

The following is a list of the job positions and number of individuals who will be affected by the mass layoff:

| <b>Job Titles of Positions Affected</b> | <b>Number of Affected Employees in Each Job Classification</b> |
|---|--|
| Lead Service Agent                      | 1  |
| Truck Rental Account Specialist         | 1  |
|   |  |

There will not be any bumping rights for affected employees—that is, employees will not be able to displace more junior employees out of their job positions as a result of this mass layoff.

If you have any questions or want additional information concerning this matter, please contact Jennifer Lawatsch, Group Human Resources Manager at 317-757-7103.

Sincerely,

A handwritten signature in black ink that reads "Jennifer Lawatsch". The signature is written in a cursive style with a large initial "J" and a stylized "L".

Jennifer Lawatsch