

## **State Human Resource Investment Council**

Meeting Minutes  
November 16, 2005  
Indianapolis, Indiana

**Attendees:** Glynn Barber, Rep. Randy Borrer, Eric Brown, Brian Burton, Cameron Carter, James “Tom” Davies, Gina Del Santo, Sen. Jeff Drozda, Harold Force, Rep. Craig Fry, Nancy Guyott, John Haggard, David Holt, William Hunt, Al Huntington, Carl Lienhoop, Jim McClelland, Andy Miller, Paula Parker-Sawyers, Paul Perkins, Mitch Roob, Jim Simpson, Mark Smith, Noah Sodrel, Ron Stiver, David Terrell

**Attending by phone:** Jim Heck, Cathy Metcalf

**Also present:** Brooke Huntington, Deputy Commissioner, DWD; Teresa Melton, General Counsel, DWD; Sanna Kohler, Secretary, DWD

### **Welcome and Opening Business** – William Hunt, Chairperson

Mr. Hunt welcomed the group and asked that those present with business or comments for the board approach so they may be recognized at the appropriate time.

Mr. Hunt called the roll. A quorum was present.

Mr. Hunt reminded the board of the upcoming December 8, 2005 meeting. The meeting will be held at the Statehouse in the Senate Chambers from 10am-12 noon.

Mr. Hunt indicated that the unscheduled meeting was being held to address an organizational issue raised to the Governor. The board membership was changed and therefore the business of the board was to establish the organization.

### **Resolution 01-05 Approval of Bylaws**-William Hunt, Chairperson

Mr. Hunt outlined updates to the bylaws:

“Each member shall be entitled to one (1) vote for each matter submitted to the membership. Members attending a meeting via teleconference may cast their vote by so stating on the telephone. Members voting by teleconference shall also mail a signed statement to the chair declaring their vote.”

Mr. Hunt opened the matter for discussion:

Ms. Guyott requested that each committee be required to include a representative of labor.

Mr. Hunt proposed the creation of a Vice-Chairperson to act on behalf of the Chairperson in the event of his absence.

**By-Law Amendments:**

Motion: Each committee is required to include a representative of labor, including the Executive Committee. Seconded.

Decision: Tabled. The rationale for tabling is that the Executive Committee is comprised of the chairs of each standing committee.

Motion: Each committee is required to include a representative of labor, excluding the Executive Committee. Seconded.

Decision: Passed.

Motion: To approve the by-laws with the Amendment under Article 6 – Officers and Election of Officers: To include a Vice Chair and Secretary. The Secretary will be a representative of labor. Seconded.

Decision: The Chair withdrew his motion. His rationale for this amendment is to determine who would preside in the Chair’s absence.

Motion: By Eric Brown: To approve the by-laws with the Amendment under Article 6 – Officers and Election of Officers: To include a Vice Chair and Secretary. Seconded.

Decision: Defeated. Discussion of the Council concluded that having a Secretary may be adding too many levels of bureaucracy.

**Resolution 02-05 Approval of Strategic Plan**-Brooke Huntington, DWD

Ms. Huntington introduced DWD contractor Mr. Dick Judy, Workforce Associates. He has been implementing the Strategic Skills Initiative. He provided a presentation entitled, “Workforce 101.” Workforce 101 is a five section curriculum developed to educate workforce boards and officials on how workforce development is accomplished, board responsibilities, and system details.

Ms. Huntington discussed the Strategic State Plan and why changes were made. From the public review period, DWD received comments from four (4) entities. Each comment was discussed.

The Chair called for discussion of the Strategic State Plan.

**State Plan Approval:**

Motion: The Chair asked for approval of the Strategic State Plan. Seconded

Amendment to Motion: The Regional Workforce Boards will have 15% labor representation. Seconded.

Decision: Defeated. DWD staff explained that state and federal legislative requirements pursuant to the two workforce investment boards in the State have been met. The composition and activities of the Regional Boards will be determined by the State Board.

Motion: The Chair asked for approval of the State Plan. Seconded.

Decision: Passed.

**Agenda Items for Next Meeting**

Council members are asked to send their top 3 committee preferences and if they wish to be chair to DWD by November 23<sup>rd</sup>. Committee size should be 6-7 individuals.

As there was no further business to come before the Council, the meeting was adjourned at 12:00 AM. The next meeting is scheduled to be held December 8, 2005 at 10:00 AM at the Statehouse Senate Chambers, 3<sup>rd</sup> floor.

**STATE HUMAN RESOURCE  
INVESTMENT COUNCIL**

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V. William Hunt, Chairman

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Date

**ATTEST:**

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Ronald L. Stiver, Commissioner  
Indiana Department of Workforce  
Development