



June 24, 2014

VIA [Fax and Overnight Courier/Mail]

[Phone: (317) 234-8400; Fax: (317) 234-0942]

Jennifer Long
Rapid Response Dislocated Worker Program Director
Dislocated Worker Unit
Indiana Department of Workforce Development
10 N. Senate Ave., Ste. SE312
Indianapolis, IN 46204-2277

Dear Ms. Long:

This is to advise that Novitex Enterprise Solutions ("Company") will be ending its business operations at 2799 Reeves Road in Plainfield,, Indiana, on or about August 28, 2014. Consistent with these plans, the first employment separations are expected to occur on or about August 28, 2014, or during the 14-day period that begins on that date. We expect these plans, when finalized, will be permanent and involved the shutdown of the Company's entire operation at this location.. A list of job titles and the numbers of affected employees currently in affected positions is enclosed with this letter as Attachment A.

This announcement and the timetable involved are based on the best information currently available. However, various factors may still affect these plans and the timing of employee separations. You will be informed of any changes or as additional information becomes available. There is no union representation at this location and no bumping arrangements are available for affected employees.

This notice is provided in order to meet the requirements of any advance notice laws that may apply, such as the federal WARN Act, but by giving this notice the Company does not admit such laws apply or that any notice is required. If you have questions or need further information, please contact Karen Brewer at 931-993-8772.

Novitex Enterprise Solutions

A handwritten signature in cursive script that reads "Karen Brewer".

Karen Brewer
Human Resources Consultant

Encl. Attachment A

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JUN 23 2014

WARN NOTICE

Attachment A

As explained in the accompanying letter, the Company anticipates that the job titles and the number of employees listed below will be affected by the reductions at the facility located at 2799 Reeves Road in Plainfield, Indiana.

Reductions scheduled to occur on August 28, 2014 or during the 14-day period beginning on that date:

Job title/position	No. of employees
Administration	1
CSA Field Associate 2	42
CSA Entry Level	71
CSA TS Client Services	5
Security Manager	1
Information Security Manager	1
Forklift Operator	1
Service Delivery Managers	4
Supervisors Ops Admin	4
Secretary II	8
Shipper/Packer	8
Team Lead	9