

IDTC –Letter to Government Officials

March 22, 2012

Over-night Mail /Email

Mayor Gregory Ballard
2501 City-County Bldg
200 E. Washington Street.
Indianapolis, IN 46204

Mickey Kinder
Supervisor, Dislocated Worker Unit
Indiana Department of Workforce Development
10 N. Senate Ave., Ste SE302
Indianapolis, IN 46204-2277
Email: warn-notice@dwd.in.gov

Subject: WARN Notice

Dear Mayor Ballard and Mr. Kinder

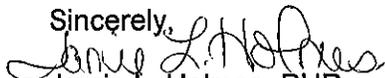
This notice is being provided pursuant to regulations contained in the Worker Adjustment and Retraining Notification (WARN) Act of 1988, which requires affected employers to provide notice to certain government units or officials of a pending mass layoff or permanent closure.

This is to advise you that on 05/25/2012, (or on a date within 13-day period immediately following 05/25/2012, Indiana Developmental Training Center (IDTC) will cease its business operations resulting in a permanent closure according to the WARN Act definition. A list of the number of employees who hold affected jobs in each classification, the job titles of the affected positions is attached and made part of this notice.

All affected employees have been or will be provided notice by law. IDTC has committed to providing all affected employees with at least 60-day advance notice of their termination. None of the affected employees have bumping rights and are not represented by a union. The telephone number is 317-815-0505 and the physical location is 11075 North Pennsylvania Street, Indianapolis, Indiana 46280.

For further information, please contact me at 317-815-0505, extension 5246.

Sincerely,



Jamie L. Holmes, PHR
Human Resources Director
11075 N. Pennsylvania Street
Indianapolis, Indiana 46280



INDIANA DEVELOPMENTAL TRAINING CENTER
11075 NORTH PENNSYLVANIA STREET INDIANAPOLIS, IN 46280
OFFICE: (317) 815-0505 FAX: (317) 815-1645 ADMISSIONS FAX: (317) 815-8446 H.R. FAX: (317) 815-6654
AFFILIATED WITH OCONOMOWOC RESIDENTIAL PROGRAMS, A FAMILY OF COMPANIES

IDTC-List of Affected Jobs in Each Classification
As of 03/22/2012
WARN Compliance Requirement

Job Title	# in the Position	Termination (RIF) Date
Building Supervisor	3	5/25/2012
Case Manager	3	5/25/2012
Cook	4	5/25/2012
Director Health Services	1	5/25/2012
Director of Education	1	5/25/2012
Facility Director	1	5/25/2012
Food Supervisor	1	5/25/2012
Housekeeping	4	5/25/2012
Housekeeping Supervisor	1	5/25/2012
Human Resource Generalist	1	5/25/2012
Human Resource Specialist	1	5/25/2012
Laundry Assistant	1	5/25/2012
Lead Laundry Assistant	1	5/25/2012
LPN	1	5/25/2012
Maintenance Assistant	3	5/25/2012
Maintenance Supervisor	1	5/25/2012
Medical Case Manager	1	5/25/2012
Office Assistant	1	5/25/2012
Office Coordinator	1	5/25/2012
PRN Youth Counselors	21	5/25/2012
Qualified Support Professional	3	5/25/2012
Receptionist	1	5/25/2012
Senior Youth Counselor	3	5/25/2012
Teacher	6	5/25/2012
Unit Coordinator	11	5/25/2012
Youth Counselors	57	5/25/2012
Program Coordinator	1	5/25/2012