



3020 Commercial Road
Fort Wayne, Indiana
46809

Telephone: 260-747-0526
Facsimile: 260-747-1698

July 10, 2009

Ms. Jennifer Long
Indiana Department of Workforce Development
10 North Senate Avenue
Indianapolis, IN 46204

**RE: Altec, LLC
Ft. Wayne, Indiana
Reduction in Workforce**

Dear Ms. Long:

This letter will serve as official notice that due to current economic conditions, Altec, LLC is in the process of relocating operations for logistical/consolidation reasons, and therefore idling most operations at 3020 Commercial Road, Fort Wayne, Indiana 46899. We expect for this, at this point in time, to be on an indefinite basis. This notice is being provided pursuant to the Workers' Adjustment Retraining and Notification Act.

The facility announced such plans to all associates on Tuesday, May 19, 2009 and will proceed with ceasing operations at this facility on or before October 31, 2009. We plan for the reduction at this facility to be completed in multiple phases, with the first phase being implemented within the next few days. Subsequent phases will be conducted after this date, resulting in the permanent layoff status of all associates not offered a transfer opportunity to other facilities.

Attached you will find a listing of job classifications and the total number of employees that will be affected in each such classification.

We anticipate that a few associates may continue to work for a limited period of time after the closing. These associates will be selected on the basis of qualifications.

There is no union that represents employees at this facility, and no provision in the Company's policy for transfer, bumping, or reassignment for production, salaried, office, or management personnel.

If you have any questions, please contact me at 205-991-7733 for more information.

Sincerely,

A handwritten signature in black ink, appearing to read "Harry Dinken", written over a white background.

Harry Dinken
Vice President, Human Resources

PRODUCTION ASSOCIATES

Booms	8
Fabrication	1
Final Assembly	6
Inspection	1
Inventory	2
Maintenance	1
Paint	9
Pre-Assembly	6
Service	5
Welding	10
SUB TOTAL	49

NON-PRODUCTION ASSOCIATES

Accounting	1
Adminstration	3
Engineering	4
Foreman	5
Human Resources	1
Purchasing	1
SUB TOTAL	15

GRAND TOTAL 64