

**STATE WORKFORCE INNOVATION COUNCIL  
EXECUTIVE COMMITTEE  
DECEMBER 13, 2012 10:30AM.  
INDIANA GOVERNMENT CENTER SOUTH  
INDIANAPOLIS, IN 46204**

**Present:** Mark Goldman, Paul Perkins, Jac Padgett, Derek Redelman, Bill Stanczykiewicz

**Absent:** Dan Clark, Gina DelSanto

**Also Present:** From the Indiana Department of Workforce Development: Commissioner Scott Sanders, Jaclyn Dowd, Deputy Commission for Policy, Education and Training; Jeff Gill, General Counsel; Dennis Wimer, Deputy Commissioner Field Operations; Nate Klinck, Director of Policy.

**Call to Order and Roll:**

State Workforce Innovation Council Chair, Paul Perkins, called the meeting to order at 10:30am and recognized a quorum was present.

**Committee Business:**

- **Approval of Meeting Minutes**

Mr. Perkins motioned for approval of the October and November meeting minutes and Mr. Goldman seconded, motion approved.

- **Update on Electronic Meeting Participation Policy**

Mr. Klinck discussed the proposed policy to allow electronic participation at meetings. He stated there will be no electronic participation or voting at the full SWIC meeting, but that simultaneous electronic participation and voting will be allowed at SWIC committee meetings. Under the policy, all committee voting will be done by roll call and members will be required to physically attend one meeting a year. DWD is equipped with webinar capabilities so that may be an option as well. The proposed policy will be brought to the full SWIC for their approval. Once they approve the policy, the bylaws will be amended as well.

- **Update on State Plan**

Mr. Klinck stated that State Plan has been approved internally by DOL and we should receive our approval letter by December 14<sup>th</sup>. Once that letter has been received it will be shared with the full SWIC.

- **Region 1 Consolidation Letter**

Mr. Klinck directed the members' attention to the letter from Region 1 requesting to consolidate their WIA governance functions. They are requesting the WIB also be allowed to serve as the service provider for WIA adult and dislocated worker services. In their letter, they project a savings of \$100,000 as the result of consolidation, and that they would put those funds towards client services. This will be brought to the full SWIC and a resolution will be voted on.

- **Attendance Review**

Mr. Klinck discussed members' attendance for 2012. He stated Ms. D'amico and Commissioner Rodino both resigned from the SWIC and that Mr. Keeping had retired. The board discussed current members' attendance as well. The members also discussed moving the June 2013 meeting to May for better attendance purposes.

- **Commissioner's Update**

Mr. Sanders gave the members the 2011-2012 annual training report to review. He also distributed a working document of a flow chart of the unemployed who use WorkOne services. This chart shows how many WorkOne customers were referred to a job or referred to training. He reviewed this chart with the members and received feedback and will be distributing the chart to the full SWIC.

- **Local WIB Membership Certification**

Mr. Klinck stated that WIB membership has been evaluated to assure all SWIC requirements were met. All WIBs met WIA and State requirements except for the JWIB which has received guidance for further action. A resolution will be voted on at the SWIC meeting.

- **Adult Education Report**

Ms. Dowd discussed the Adult Ed report, stating that DWD has worked closely with Department of Education to create the policies, and has worked with regions on where to improve and increase education levels. She discussed the budget status report stating Region 10 received performance funds. Program Year 2011 outcomes show a 44% increase from 2010. She will present this data to the full SWIC.

- **Adjournment**

Mr. Perkins adjourned the meeting at 1:40pm.