

Grant Funding Categories

Education							
Area of Grant	Anticipated Awards	Minimum Enrollments	RTI	Mentoring	Admin	Case Management	Total per Award
Teacher RTI	4 awards	10	\$100,000	\$5,000	\$5,000	\$10,000	\$120,000
Teacher RTI	1 award	5	\$50,000	\$2,500	\$2,500	\$5,000	\$60,000
Paraeducator RTI	3 awards	7	\$35,000	\$3,500	\$1,750	\$3,500	\$43,750
Paraeducator RTI	3 awards	8	\$40,000	\$4,000	\$2,000	\$4,000	\$50,000
Counselor RTI	2 awards	5	\$50,000	\$2,500	\$2,500	\$10,000	\$65,000
Principal RTI	2 awards	3	\$30,000	\$1,500	\$1,500	\$6,000	\$39,000
Pre-Apprenticeship	6 awards	25	\$18,750	—	\$937	\$1,875	\$21,562
Advanced Manufacturing							
Area of Grant	Anticipated Awards	Minimum Enrollments	RTI	Mentoring	Admin	Case Management	Total per Award
Machine Tool (CNC Machining)	2 awards	12	\$90,000	\$6,000	\$4,500	\$9,000	\$109,500
Industrial Electrical (PLC)	2 awards	12	\$90,000	\$6,000	\$4,500	\$9,000	\$109,500
Industrial Maintenance	2 awards	12	\$90,000	\$6,000	\$4,500	\$9,000	\$109,500
Industry 4.0 (Smart Tech/AI)	2 awards	12	\$90,000	\$6,000	\$4,500	\$9,000	\$109,500
Quality Control & Logistics	2 awards	12	\$90,000	\$6,000	\$4,500	\$9,000	\$109,500
Robotics	2 awards	12	\$90,000	\$6,000	\$4,500	\$9,000	\$109,500
Pre-Apprenticeship	6 awards	25	\$18,750	—	\$937	\$1,875	\$21,562

**Note: All participants must be enrolled in a U.S.DOL Registered Apprentice Program or a DWD Certified Pre-Apprenticeship Program*

***Note: If applicant is awarded funds from this RFA as well as the upcoming Group Sponsor RFA, the above administrative and data/program funding will be withheld due to a duplicative statement of work.*

Indiana Department of Workforce Development

RFA Application for: Education & Advanced Manufacturing/Logistics Apprenticeship Grant Opportunity (Round 1)

Each Grant Category will require a separate fillable PDF Section 1 – 8. Grantees can apply for multiple grant categories with all categories being listed on the single Budget & Fiscal Accountability Form. Totals of multiple grant categories cannot exceed \$400,000 per round.

Checklist:

- Fillable PDF of Sections 1-8 for each Grant Category Selected (**Scored**)
- Organizational eligibility statement (or RAP sponsor ID/intermediary status/Higer Education Status) (**Not Scored but Required**)
- Draft/approved Standards of Apprenticeship (**if applicable**)
- Letters/MOUs from Partners (**Not Scored but Required**)
- Total Budget & Fiscal Accountability Form (**Scored**)

Application Template (100 Points Total) Sections

Section 1. Applicant Information (Not Scored)

- Organization Name: _____
- Address: _____
- Primary Contact Person & Title: _____
- Phone: _____
- Email: _____
- Organization Type (check one):
 - Nonprofit
 - Public Entity
 - Postsecondary Institution
 - Workforce Development Board
 - Group Sponsor
 - Other: _____

Section 2. Grant Funding Category Information (5 points)

Grant Funding Category information found on page 1 of this application.

- Category Selected: _____
- Requested Award Amount: \$_____
- Minimum Number of Participants (per guidelines): _____
- Estimated Number of Participants to be Served: _____
- Estimated Maximum Cost per Participant: \$_____
- Region/Counties Served: _____
- Labor Market Justification (briefly describe local demand for this occupation):

Section 3. Partner Information (20 points)

Program partnership is a required component for defined grant outcomes. Please provide a minimum of one program partner that will be working with your organization for this proposal. 1 short letter of support is required for each partner.

Required:

Partner Type (check one): Existing RAP Partner New Partner (building RAP)

- Partner Name: _____
- Address: _____
- Contact Person: _____
- Employer Role (hiring, mentoring, OJT, etc.): _____
- RTI Provider Role (instruction, curriculum, etc.): _____
- Partner Cohort Size: _____
- Cohort Start Date (must be after July 1, 2025): _____
- Target Participants / Recruitment Focus

Additional Partnerships (optional): Please provide additional program partnership, if applicable, to assist in demonstration of program and/or employer partner availability to support the success in your proposal.

Optional:

Partner Type (check one): Existing RAP Partner New Partner (building RAP)

- Partner Name: _____
- Address: _____
- Contact Person: _____
- Employer Role (hiring, mentoring, OJT, etc.): _____
- RTI Provider Role (instruction, curriculum, etc.): _____
- Partner Cohort Size: _____
- Cohort Start Date (must be after July 1, 2025): _____
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Partner Type (check one): Existing RAP Partner New Partner (building RAP)

- Partner Name: _____
- Address: _____
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- Employer Role (hiring, mentoring, OJT, etc.): _____
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- Partner Cohort Size: _____
- Cohort Start Date (must be after July 1, 2025): _____
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Section 4. Structure & Training Model (25 points)

- Number of Seat Hours Covered by Funding: _____
- Degree/Certificate Credits (if applicable): _____
- Length of Training Program (months): _____
- Supportive Services Provided (transportation, childcare, tutoring, etc.):

Section 5. Recruitment & Enrollment (15 points)

- Primary Recruitment Population (check all that apply):

- High School Students
- Unemployed/Underemployed
- Existing Employees
- New Hires
- Adult Learners
- Other: _____

- Outreach Strategy:

- Retention Strategy (keeping participants engaged/completing program):

Section 6. Mentorship & Support (15 points)

- Mentor/Supervisor Model (frequency of check-ins, feedback, supervision):

- Mentor Training (how mentors will be selected and trained):

- Participant Feedback (how feedback will be collected and used):

- How will Mentor Stipends be dispensed?

Section 7. Quality Assurance & Evaluation (15 points)

- Continuous Improvement Plan (how findings/feedback will inform changes):

- Data Collection & Analysis Tools:

- Partner Roles in Data Collection:

- Data Privacy & Security (how data will be shared with DWD securely; no email of personal data):

- External Evaluation (if any): Yes No – If yes, describe:

Section 8. Budget & Fiscal Accountability (10 points)

Please attach a fillable PDF Budget Total Form with Application.

- Budget Narrative (explain your plan for RTI, mentoring, and admin/data allocations):

- Sustainability Plan (how program will continue beyond the grant):

Submission Instructions (Not Scored)

- Submit an application for each category to Jason Graves (jgraves@dwd.in.gov)
- Subject Line: "RFA – Apprenticeship Indiana RTI Grants – [Organization Name]"
- Deadline: December 1, 2025, 5:00 PM ET
- Award Notifications: December 18, 2025
- Grant Period for 1st round award: July 1, 2025 – December 31, 2027

Review Criteria (100 points total)

- Project Design & Alignment – 25 pts
- Partnerships & Employer Engagement – 20 pts
- Recruitment & Equity Strategies – 15 pts
- Mentorship & Participant Supports – 15 pts
- Data Collection & Evaluation – 15 pts
- Budget & Fiscal Accountability – 10 pts