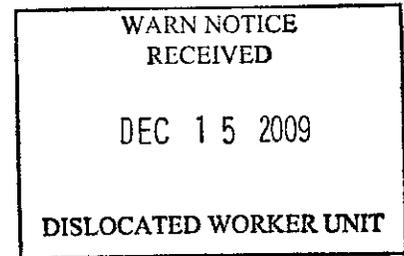




**Nancy E. Gordon**  
Senior Counsel

December 15, 2009



**BY OVERNIGHT DELIVERY**

Ms. Jennifer Long  
Indiana Department of Workforce Development  
State Dislocated Worker Program Coordinator  
10 North Senate Avenue  
Indianapolis, IN 46204

Mayor Fred Armstrong  
City of Columbus  
123 Washington Street  
Columbus, IN 47201

Re: Rock-Tenn Converting Company  
983 South Marr Road  
Columbus, Indiana 47201

Dear Sir or Madam:

This Notice is being submitted to you and the other parties required to be notified, as reflected below, in accordance with the federal Worker Adjustment and Retraining Notification Acts (the "Act").

You and they are hereby informed that Rock-Tenn Converting Company ("Rock-Tenn") intends to close the entire plant and to permanently lay off the employees at the plant located at the following address:

983 South Marr Road  
Columbus, Indiana 47201

All of these layoffs are expected to take place on February 13, 2010, or within a 14-day period beginning on this date.

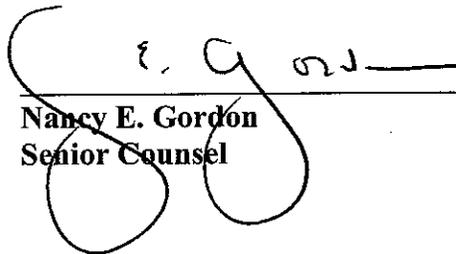
Attached as Exhibit A hereto is a copy of the Notice that will be delivered individually, by hand or such other means as are reasonable, to each of the affected employees, including those on vacation, layoff, or leave of absence for any reason. Exhibit B lists the job titles of the affected positions and the number of affected employees in each of these job classifications.

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The affected employees are not represented by a union. There will be no "bumping" or "relocation" rights for these employees. Rock-Tenn intends to pay any "short notice" pay that may be due under the Act.

If you need any further information, please contact Marian Hall at 504 Thrasher Street, Norcross, Georgia 30071. Her telephone number is 678-291-7546.

Respectfully,



Nancy E. Gordon  
Senior Counsel

Enclosures

Ms. Marian Hall (interoffice mail)

**EXHIBIT B**

Rock-Tenn Converting Company  
983 South Marr Road  
Columbus, Indiana 47201

Job Titles of Affected Positions

Number of Affected Employees in Each  
Job Classification

42 Pallet Leader	1
Account Manager III, Midwest	1
Admin Assistant	1
Asst General Manager	1
Baler Operator	1
Banding Line Operator	2
Bruno Operator	4
Controller, Columbus	1
Cuir, 3 <sup>rd</sup> Person	2
Cuir Asst Operator	2
Customer Service Support Admin	1
Die Cut Supervisor	1
Die Maker Level 3	1
Electrician B	2
Estimator	1
Extruder Asst Operator	1
Extruder Operator	1
Extruder Room Utility	1
Human Resources Specialist	1
Lam Clamp Truck Driver	2
Laminator Level 3	4
Laminator Level 4	3
Laminator Level 5	1
Laminator Level 6	3
Lead Electrician	1
Lead Maintenance	1
Lead Mechanic	1
Maintenance Clerk	1
Material Handler-Conv	2
Material Handler-Die Cut	1
Materials Coordinator	1
Mechanic A	1

Mechanic B	2
Plant Accounting Manager	1
Plant Leader-Conv	1
Plant Leader-WH	1
Production Manager	1
Production Supervisor	2
Production Worker	5
Quality Inspector	2
Rewind Operator	2
Shipping Clerk	1
Shipping Lead	1
Sr Sales Service Rep	1
Trimmer Operator	1
Unicase Asst Operator	1
Unicase Operator	1

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