2020-2021 Indiana's Promoted Industry Certification Application

In order to be considered for the 2020-2021 list of Indiana's Promoted Industry Certifications, applications must be submitted by December 15, 2019.

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The State Board of Education (SBOE) defines industry recognized credentials as developed or supported by business and industry to verify student mastery of technical skills competencies in an occupational area that aligns with Indiana's economic sectors and is approved by the DWD.

This submission needs to gather the approval and support of the local Workforce Board within the region that applies. For more information on the local Workforce Boards in each region, please see the following: [https://www.in.gov/dwd/2476.htm](https://www.in.gov/dwd/2476.htm)

☐ Option 1
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All applications will be reviewed by an established industry advisory committee that must both recognize and value this certification.

The criteria that will be utilized to evaluate each certification's eligibility for graduation pathways is listed below:

| Criteria for Promoted Indiana Industry Certification to Qualify for Graduation Pathways |
|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------|
| This Certification... | Meets Expectations (2) | Does Not Meet Expectations (1) |
| Is both recognized and valued by Industry Advisory | Industry Advisory finds consensus around its value. It is both recognized and valued. | Industry advisory did not arrive at consensus around its value. Fails to be both recognized and valued. |
| Is aligned to a CTE course or program of study | Represents learning that a student has mastered through successful completion of an aligned CTE course and/or program of study. |
| Is a capstone certification and NOT simply incidental to the course | Attainment of the certification requires mastery of a significant portion of the course standards. |
| Is administered through an authorized third party | Certification is administered through a third party, and assessment results are available to the state. |
| Has transferability to postsecondary education | Certification is accepted for credit or hours to a postsecondary institution or is part of the curriculum for a post-secondary course. |
| Has transferability to quality employment | Certification leads to employment in at least a 3 flame occupation. |
| |
| Certification has no transferability to quality employment in an in-demand occupation. |

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Required Endorsements

All submissions must include the following documents:

- A regional or state business, trade association or organization, e.g., Indiana Manufacturer Associate (IMA), Indiana Construction Roundtable (ICR)

- A local workforce development board (For more information on the local workforce board in each region, please see the following: https://www.in.gov/dwd/2476.htm)

- A local, regional or statewide economic development organization, e.g., Kokomo Economic Development Alliance, Economic Development Coalition of Southwest Indiana

- A list of local or state employers and/or professional groups that endorse the certification. What local employers value this certification?

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Untitled Section

Please upload supporting documents below:

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Contact IndustryCertifications@dwd.IN.gov with any questions regarding the application.

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* Required

Requester Information

Requested By: *
Your answer

Title: *
Your answer

Organization: *
Your answer

Phone Number: *
Format: (xxx-xxx-xxxx)
Your answer

Email: *
Your answer

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Address: *
(include street name, city, state, and area code)
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* Required

Certification Information

Name of Certification: *
Your answer

Certifying Agency: *
(the third-party entity that verifies the certification)
Your answer

URL (website) With Information About the Certification: *
Format: copy and paste from web browser or type using this style- https://example.com
Your answer

Certifying Agency Phone Number:
Format: (xxx-ccc-xxxx)
Your answer

Certifying Agency Contact Email:
Your answer

Exam(s) required to earn the certification: *
(Please include the exam number(s) if available)
Your answer

Is this certification available for immediate use? *

- Yes
- No

If the certification is not available for immediate use, when will the certification be available? Please provide a date.
Your answer

Is a high school diploma required to earn the certification? *

- Yes
- No

Indicate any other requirements to earn the certification:
Your answer

Explain the renewal process for this certification: *
Your answer

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* Required

Industry and Occupational Information

Please select the industry sector to which this certification is linked: *
For more information on Indiana's industry sectors, please see, https://www.in.gov/dwd/files/Indianas%20Promoted%20Industry%20Certifications%202020.pdf

Choose

Is this certification in a priority sector on NextLevel Jobs and/or does this train to a 3,4, or 5 Flame occupation? *

○ Yes

○ No

Please provide up to three (3) appropriate occupations to which this certification trains. *
Please use this link to the Bureau of Labor Statistics to find the appropriate occupational codes https://www.bls.gov/oes/current/oes_in.htm. Please provide both the occupational code (SOC) and corresponding occupation in your response.

Your answer
Is the certification linked to an occupation that addresses a critical local or statewide economic need? *

☐ Yes

☐ No

If the certification does address a critical local or statewide need, please upload documentation and further details that support the claim:

ADD FILE

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Test Administration and Test Reliability/Validity Information

Select the format by which the test is delivered: *
Please select all that apply

☐ Computer-based testing
☐ Paper-based testing
☐ Performance-based testing
☐ Practical testing

Does the certifying agency require that all exams must be given in a proctored environment? *

☐ Yes
☐ No

What are the procedures by the certifying agency for invalidating scores, should cheating or irregularities be discovered? *

Your answer

Approximately how many questions are on each exam? *

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Approximately how many questions are on each exam?

Your answer

What are the requirements to pass the exam? *

Your answer

Is a candidate permitted to re-take the exam? *

O Yes

O No

If the answer to the previous question was yes, how often are candidates allowed to retake the exam?

Your answer

Please provide any other relevant information that has not been addressed:

Your answer

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* Required

Student Information

How many approximate hours are required to prepare a student to earn this certification? *

Your answer

Is the certification achievable by secondary students? *

- Yes
- No

Will this industry certification transfer as credit at a post secondary institution? *

- Yes
- No
If yes, where will this industry certification have post secondary transference?

Please review Indiana’s CTE Technical Dual Credit Crosswalk at https://www.in.gov/che/3138.htm to identify CTE courses that support the proposed industry certification and find post secondary institutions to which those courses transfer. Select all that would apply.

☐ Ivy Tech Community College
☐ Vincennes University
☐ Ball State University
☐ Purdue University Fort Wayne
☐ Indiana State University
☐ Indiana University Bloomington
☐ Indiana University Northwest
☐ Indiana University Southeast
☐ Indiana University South Bend
☐ University of Southern Indiana

Are lab hours required for this certification? *

☐ Yes
☐ No

If the answer to the previous question was yes, how many lab hours are required?
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Certifications will be reviewed annually during the month of January and the new list of Indiana's Industry Certifications will be published each March.

Thank you for your submission.

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