



NextLevel Jobs Employer Training Grant

Employer Portal Instructions

March 2022

Welcome!



**We're so happy you're here and using our Employer Portal!
We've worked so hard to make this the best possible experience
for you!**

**To access the Employer Portal, you will need to receive an email
invitation with a link to set up your account. If you have not
received this invitation, please let your regional business
consultant know and we'll get that fixed for you as soon as
possible.**



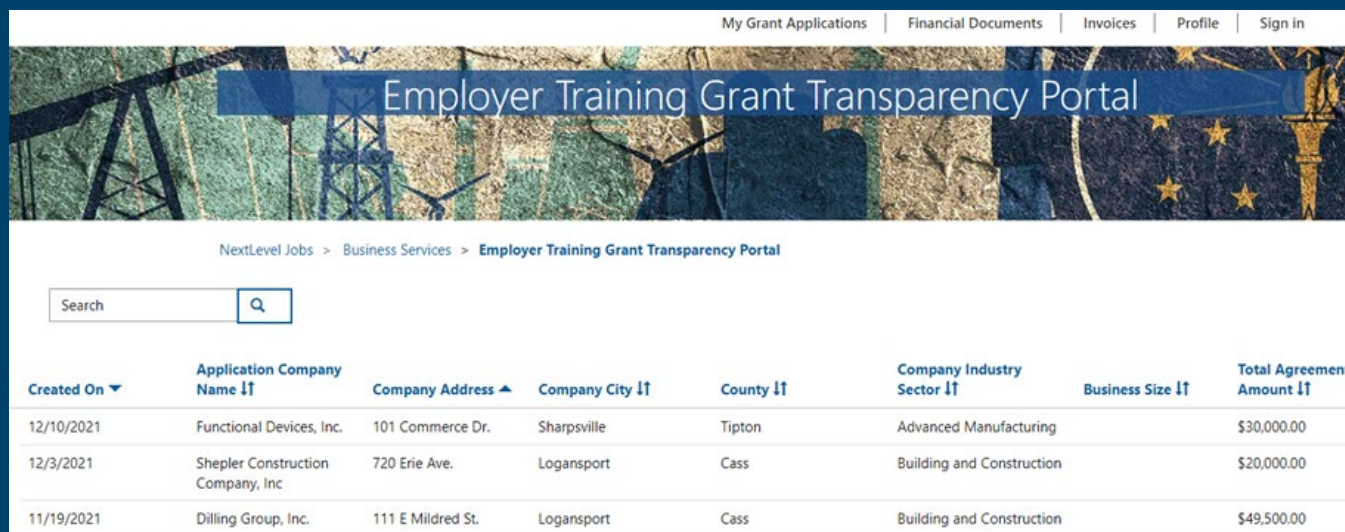
Getting Started With The Portal

Redeeming Your Portal Invitation Code

You will need to visit the following site to access the employer portal:

<https://dwdportal.Dwd.In.Gov/>

Once you reach the site, you will then need to click on the sign in button.

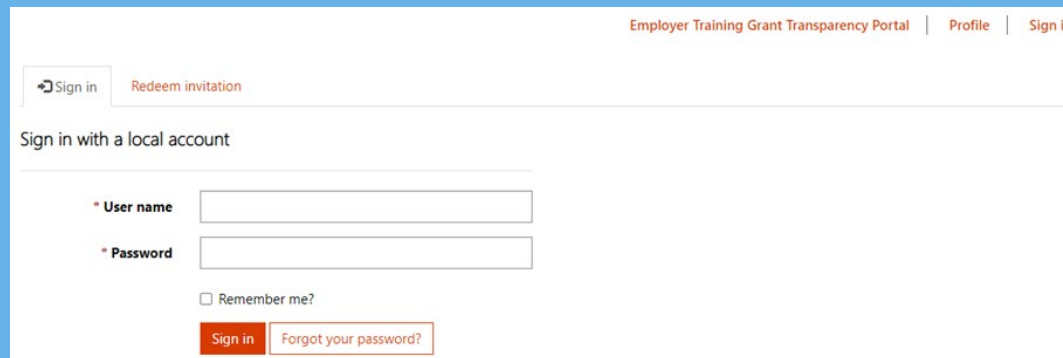


| Employer Training Grant Transparency Portal | | | | | | | |
|--|-----------------------------------|-------------------|-----------------|-----------|----------------------------|------------------|---------------------------|
| NextLevel Jobs > Business Services > Employer Training Grant Transparency Portal | | | | | | | |
| Search | | | | | | | |
| Created On ▼ | Application Company Name ↑↓ | Company Address ▲ | Company City ↑↓ | County ↑↓ | Company Industry Sector ↑↓ | Business Size ↑↓ | Total Agreement Amount ↑↓ |
| 12/10/2021 | Functional Devices, Inc. | 101 Commerce Dr. | Sharpsville | Tipton | Advanced Manufacturing | | \$30,000.00 |
| 12/3/2021 | Shepler Construction Company, Inc | 720 Erie Ave. | Logansport | Cass | Building and Construction | | \$20,000.00 |
| 11/19/2021 | Dilling Group, Inc. | 111 E Mildred St. | Logansport | Cass | Building and Construction | | \$49,500.00 |

Click Here!

The below page will appear. You will then need to click on the “Redeem Invitation” tab.

Enter the invitation code from your email invitation then click on the “Register” button.



Employer Training Grant Transparency Portal | Profile | Sign in

Sign in Redeem invitation

Sign in with a local account

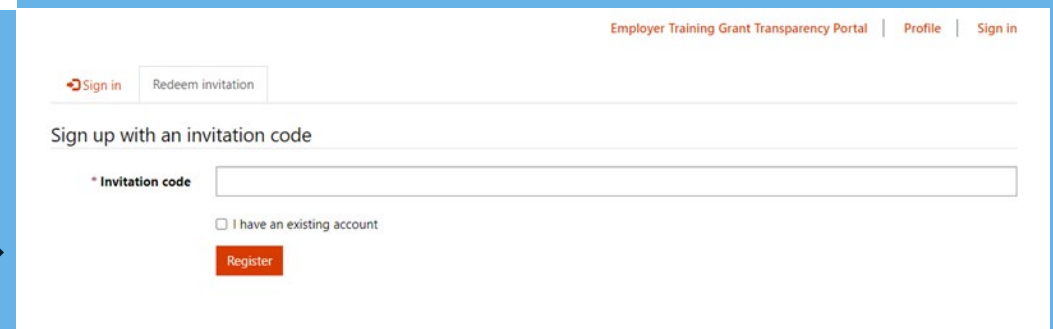
* User name

* Password

☐ Remember me?

Sign in Forgot your password?

Click Here!



Employer Training Grant Transparency Portal | Profile | Sign in

Sign in Redeem invitation

Sign up with an invitation code

* Invitation code

☐ I have an existing account

Register



Grant Applications & Training Plans

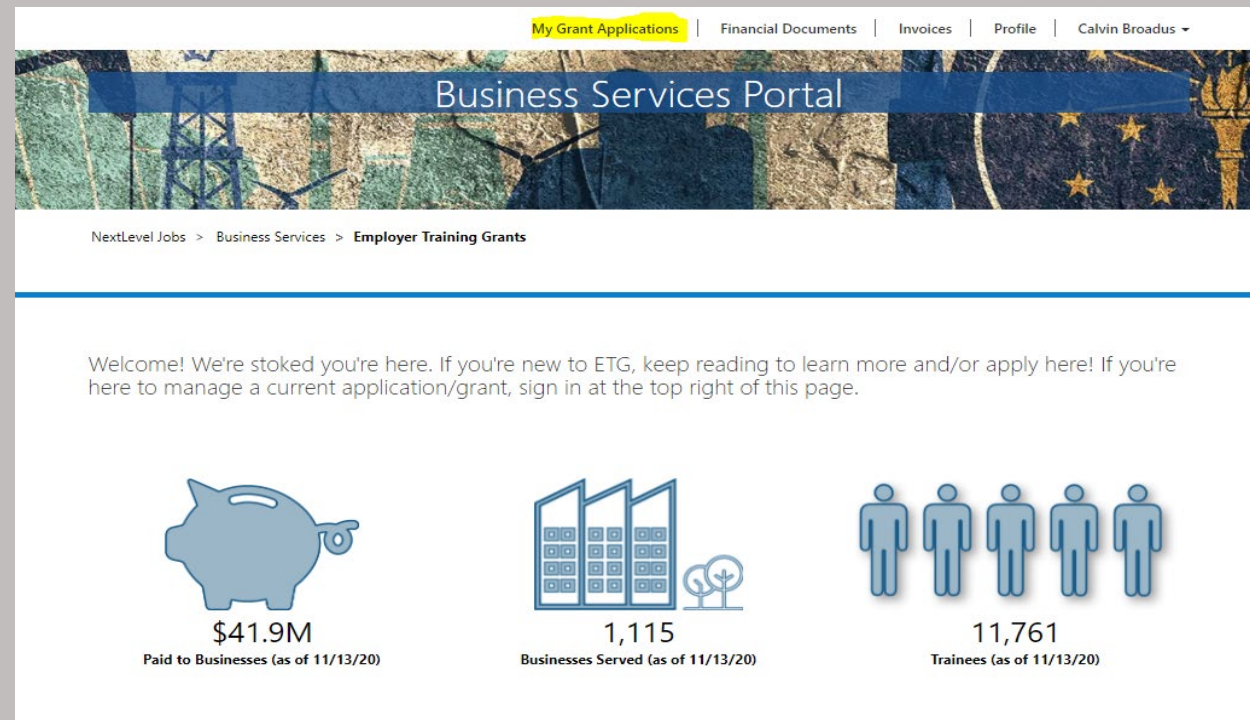
First, use the “Sign In” button at the top right of the page to redeem your email invitation!

Once logged in, select “Employer Training Grants” on the NextLevel Jobs main page (as shown below).



Welcome to the Business Services main page! You can learn all sorts of cool stuff about the Employer Training Grant here. Scroll down the page for additional resources and data.

To view your application, select “My Grant Applications” on the top menu (highlighted below).



Select the grant application you want to work on from the list by clicking the timestamp in the “Created On” column.

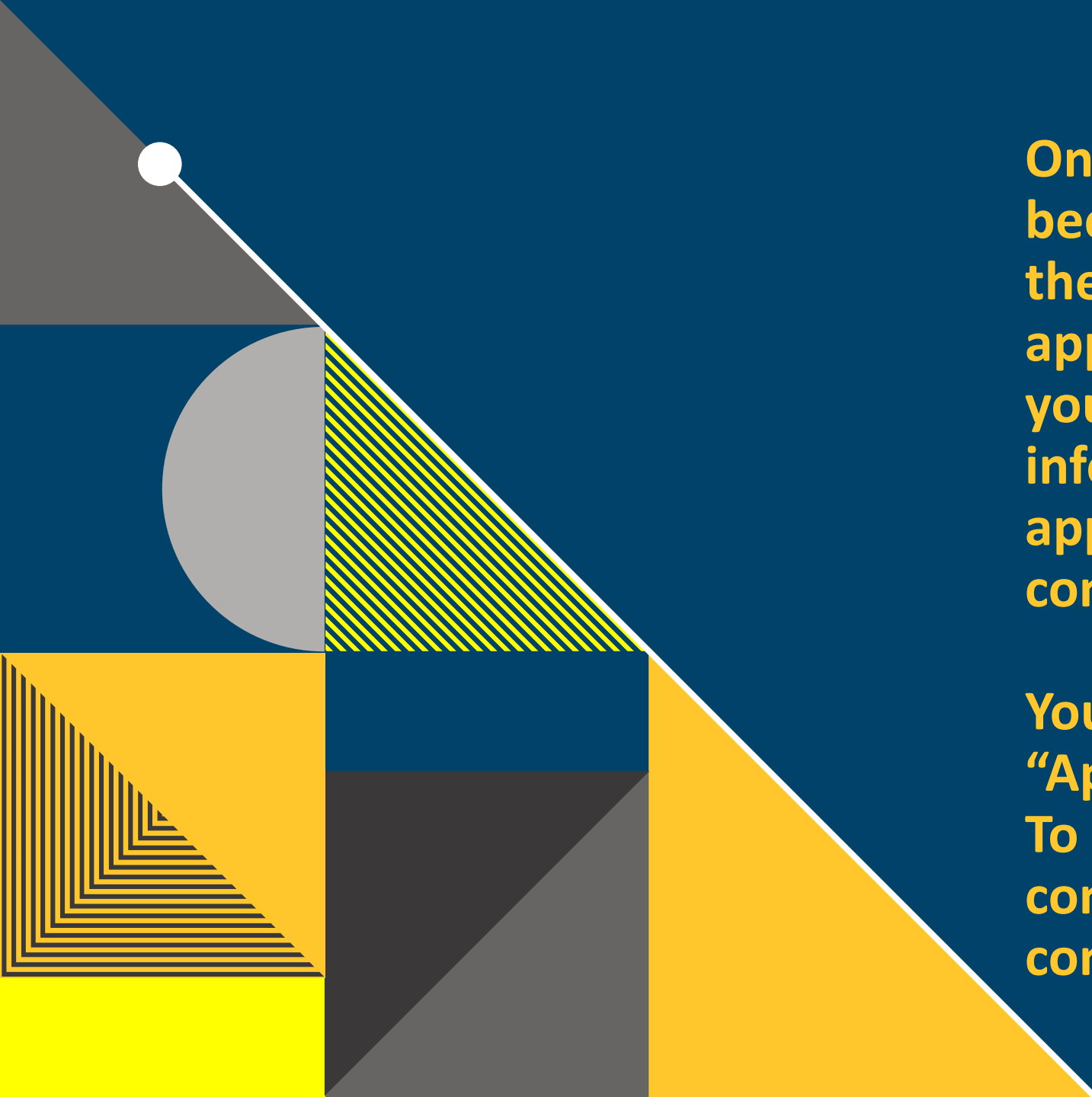


NextLevel Jobs > Business Services > My Grant Applications

My Grants Applications

Application Status:
Draft - Application has not been submitted by Applicant
Applied - Applicant has applied, but application is not yet assigned to DWD staff.
Assigned - Application has been assigned to DWD staff, but Applicant has not been contacted.
Contacted - DWD staff has contacted Applicant, waiting on final training plan.
Pending - DWD Staff and Applicant have finalized training plan, sent to DWD management for review
Agreement Sent to Employer - Agreement has been sent to the employer for signature.
Active - DWD Management has reviewed application and approved at least one training plan.
Closed - Application is no longer active
Idle - No contact in the last 30 days or employer is not ready to proceed with their application.
Denial - Employer will not be approved, regardless of training plan.

| Created On ↓ | Grant Applicant ID | Application Status | Owner | Company Industry Sector ↑ | Total Agreement Amount |
|--------------------|--------------------|--------------------|------------------------------|---------------------------|------------------------|
| 6/28/2021 12:51 PM | 1919 | Active | 1-DWD-Ingage Service Account | IT/Business Services | 1800 |



Once the grant application has been selected, you'll be directed to the "General" tab for that application. The "General" tab of your grant application will display information regarding your application, organization, and contact information.

You will be able to update the "Application Contact" on this tab. To make additional updates, please contact your regional business consultant.

The “Training Plan” tab will display all training plans that have been created for this specific grant application.

You can edit a training plan in “Draft” status by selecting the drop-down arrow on the right side of the row or you can create a new training plan by clicking “+ Create” button on the top right.

(Side note: there is a limit of 5 training plans per grant application!)

General

Training Plan

Comments

+ Create

| Training Plan Status ↑ | Training Plan Name | Grant Period | Average Hourly Wage | Total Trainees | Total Training Plan Amount | Remaining Reimbursement | Agreement Start Date | Agreement End Date | |
|------------------------|-------------------------|--------------|---------------------|----------------|----------------------------|-------------------------|----------------------|--------------------|---|
| Active | Training Plan Test-Davy | 5.0 | 14.00 | 6 | 1800 | 1755 | 2/3/2021 | 11/3/2021 | ▼ |
| Draft | CAD operator | 5.0 | 39.00 | 5 | 5000 | 5000 | | | ▼ |
| Sent for Approval | Training test 3 | 5.0 | 17.00 | 4 | 400 | 400 | 8/27/2021 | 5/27/2022 | ▼ |

Submit

When creating a new training plan, all fields with an asterisk (*) must be filled in before you can save and/or submit the new training plan.

Create

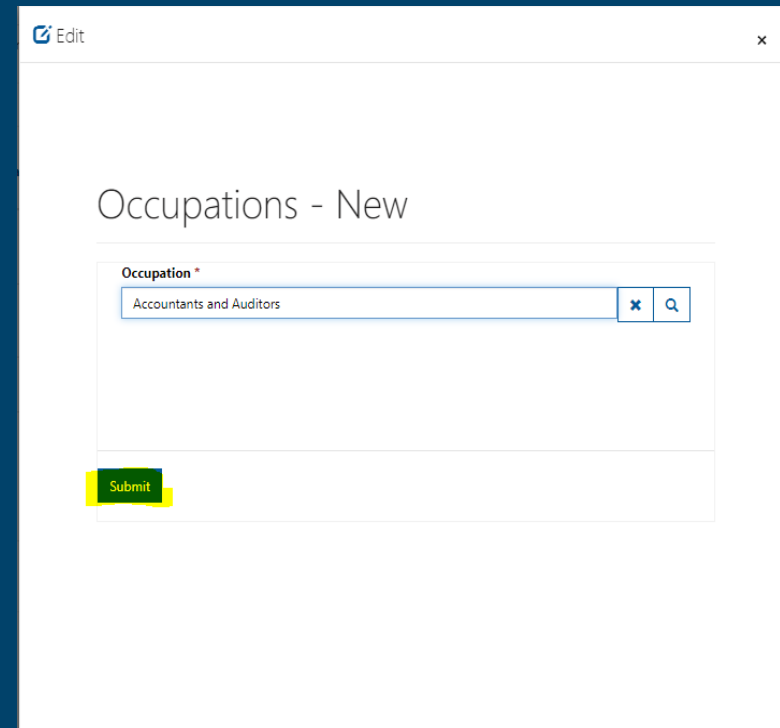
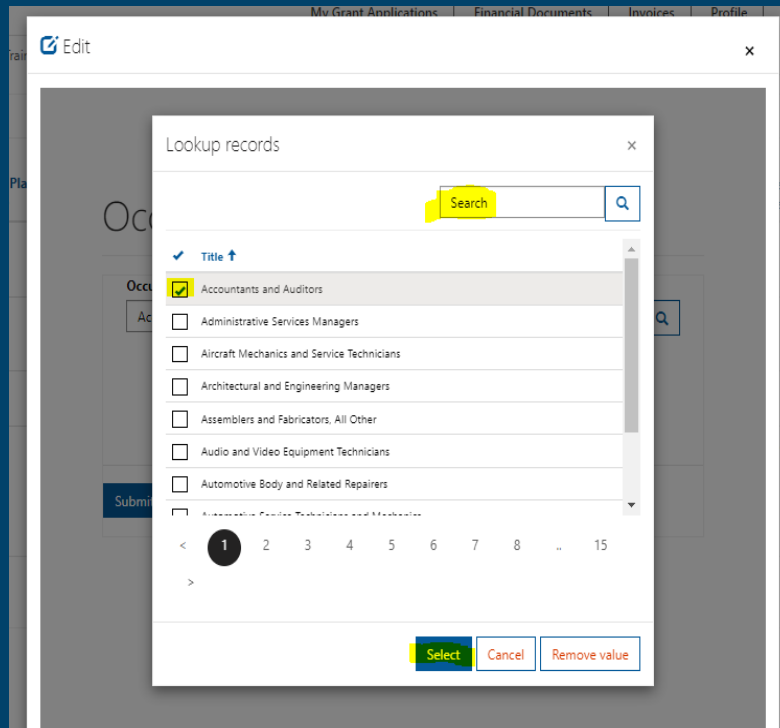
Training Plan

Please fill in the Training Plan information. All fields are required. The "Save" button at the bottom will save your changes and allow you to add additional information required to submit the training plan.

| | |
|--|---|
| Application Company Name * Mark's Test Grant Applicant | Training Type * <input type="text"/> |
| Linked Business * LIBERTY NATIONAL | Training Provider <input type="text"/> |
| Training Plan Name * <input type="text"/> | Training Provider Name <input type="text"/> |
| Average Hourly Wage * <input type="text"/> | |
| Expected # of New Hires Trained * <input type="text"/> | Trainer Contact First Name * <input type="text"/> |
| Expected # of Current Employees Trained * <input type="text"/> | Trainer Contact Last Name * <input type="text"/> |

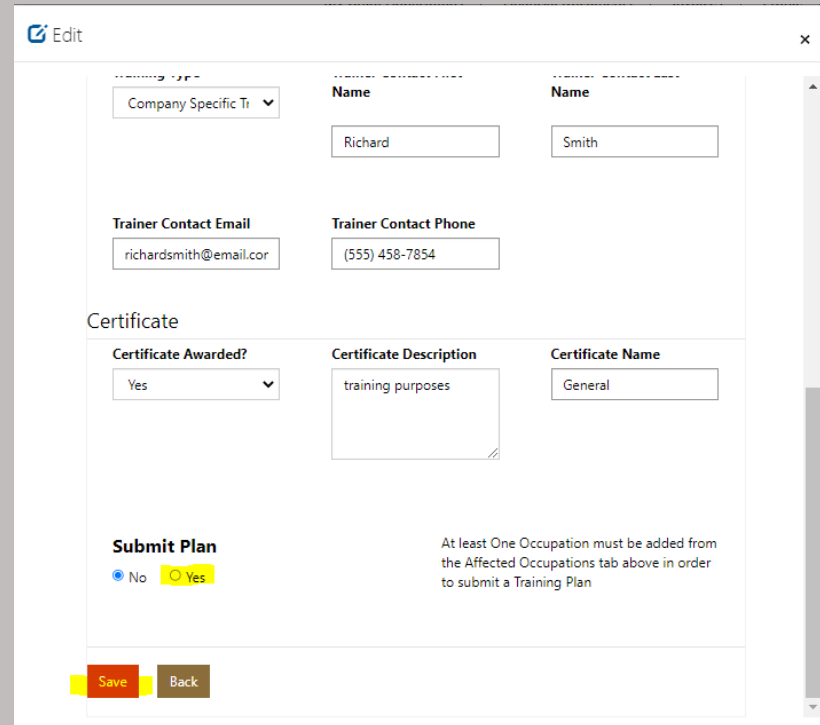
Once created, you can then edit the newly created training plan. Start on the “General” tab, and fill in all information before moving to the “Affected Occupations” tab.

Select the magnifying glass on the “Occupation” field to search the list of occupations to add. Once found, select the checkbox and choose “Select”, followed by the “Submit” button.



When you have completed the “General” and “Affected Occupation” tabs, you can add documents to the “Documents” tab and submit the training plan for approval.

To submit for approval, navigate to the “General” tab and scroll down. Select “Yes” under the heading “Submit Plan” and click the “Save” button.



The screenshot shows a web form titled "Edit" with a close button (X) in the top right corner. The form is divided into several sections:

- Training Type:** A dropdown menu with "Company Specific Tr" selected.
- Trainer Information:** Two columns of input fields. The first column has "Name" (Richard) and "Trainer Contact Email" (richardsmith@email.cor). The second column has "Name" (Smith) and "Trainer Contact Phone" ((555) 458-7854).
- Certificate:** A section with three fields: "Certificate Awarded?" (Yes), "Certificate Description" (training purposes), and "Certificate Name" (General).
- Submit Plan:** Radio buttons for "No" and "Yes" (selected). A note states: "At least One Occupation must be added from the Affected Occupations tab above in order to submit a Training Plan."
- Buttons:** "Save" and "Back" buttons at the bottom.

Once that is complete, your training plan is sent for approval. The training plan status will be updated when it has been approved or returned for edits.



Adding Trainees To A Training Plan

Once a training plan is approved,
trainees can be added to the
training plan.

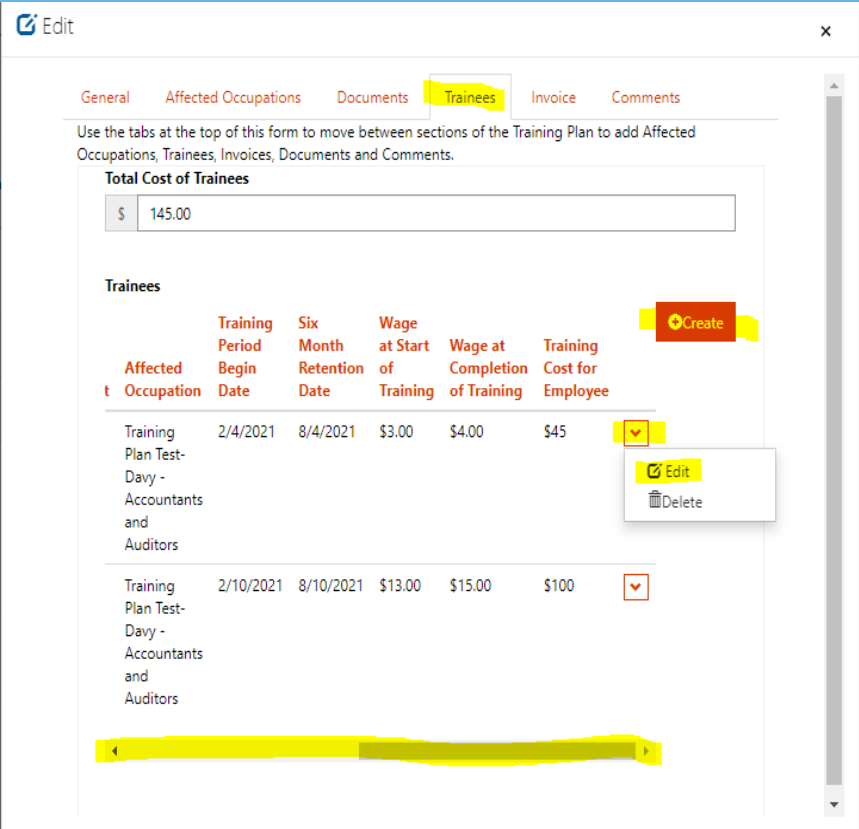
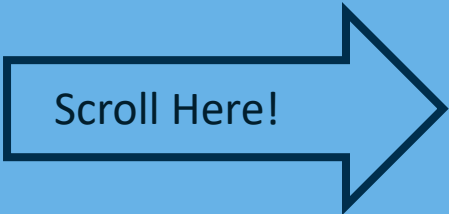
You will need to add the trainee's
information and then update their
status once they have completed
the training so you can invoice us!

Navigate to the training plan the trainee is participating in and then go to the 'Trainees' tab. Here, you can see all trainees added to this training plan and their status.

To add, select the “+ Create” button. When adding a new trainee, fill in all the fields and select “Submit”.

The trainee will automatically be given the status of 'Enrolled' upon creation. Once the trainee has been created, you may edit the status.

To edit a current trainee, scroll to the right and select the drop-down arrow to edit.



| Affected Occupation | Training Period Begin Date | Six Month Retention Date | Wage at Start of Training | Wage at Completion of Training | Training Cost for Employee |
|--|----------------------------|--------------------------|---------------------------|--------------------------------|----------------------------|
| Training Plan Test-Davy - Accountants and Auditors | 2/4/2021 | 8/4/2021 | \$3.00 | \$4.00 | \$45 |
| Training Plan Test-Davy - Accountants and Auditors | 2/10/2021 | 8/10/2021 | \$13.00 | \$15.00 | \$100 |

Once a student has either completed or dropped out of the training, you may edit the trainee status. After choosing “Edit” on the trainee record, scroll down to “Trainee Status” and select either “Completed” or “Dropped” depending on the situation. Once the trainee status is updated to “Completed” that trainee will be added to any new invoice created for that training plan.

- **Completed** means the trainee has successfully finished the training.
- **Dropped** means the trainee has withdrawn from the training and has no intention of completing it in the future.
- **Enrolled** is the default status and the trainee can remain in this status until one of the other options is more appropriate.

The screenshot shows a web form titled "Edit" with a close button (X) in the top right corner. The form is divided into sections. The "General" section is visible on the left. The main form area contains the following fields:

- Training Period Begin Date ***: A date input field showing "2/10/2021" with a calendar icon.
- Wage at Start of Training ***: A currency input field showing "\$ 13.00".
- Trainee Status ***: A dropdown menu currently showing "Enrolled". This field is highlighted with a yellow background.
- Wage at Completion of Training ***: A currency input field showing "\$ 15.00".
- Indiana resident ***: A dropdown menu.
- Training Cost for Employee ***: A currency input field showing "\$ 100".
- Six Month Retention Date ***: A date input field showing "8/10/2021".

A red "Submit" button is located at the bottom of the form.

Uploading Financial Documents



Click on the “Financial Documents” tab at the top of the page. This tab will always be displayed when logged into your portal account.

My Grant Applications | **Financial Documents** | Invoices | Profile

NextLevel Jobs > Business Services > My Grant Applications

My Grants Applications

Application Status:
Draft - Application has not been submitted by Applicant
Applied - Applicant has applied, but application is not yet assigned to DWD staff.
Assigned - Application has been assigned to DWD staff, but Applicant has not been contacted.
Contacted - DWD staff has contacted Applicant, waiting on final training plan.
Pending - DWD Staff and Applicant have finalized training plan, sent to DWD management for review
Agreement Sent to Employer - Agreement has been sent to the employer for signature.
Active - DWD Management has reviewed application and approved at least one training plan.
Closed - Application is no longer active
Idle - No contact in the last 30 days or employer is not ready to proceed with their application.
Denial - Employer will not be approved, regardless of training plan.

| Created On ↓ | Grant Applicant ID | Application Status | Owner | Company Industry Sector ↑ | Total Agreement Amount |
|------------------|--------------------|--------------------|---------------|---------------------------|------------------------|
| 7/7/2021 1:10 PM | 1968 | Active | Kenneth Kincy | Health and Life Sciences | 100000 |

From here, you can select which type of financial document that you would like to upload by clicking on that particular document type.

My Grant Applications | Financial Documents | Invoices | Profile

NextLevel Jobs > Business Services > Financial Documents List

Financial Documents List

| Document Type | Last Received ↓ |
|----------------|--------------------|
| W-9 | 12/7/2021 12:38 PM |
| Direct Deposit | 12/7/2021 12:37 PM |
| Other | 11/2/2021 11:43 AM |

You will then be taken to the page where you'll be able to upload your financial document by clicking on the “Add Note” button.

My Grant Applications | Financial Documents | Invoices | Profile

NextLevel Jobs > Business Services > Financial Documents List > Financial Documents

Financial Documents

General

Document Type *
W-9

Account *
Test

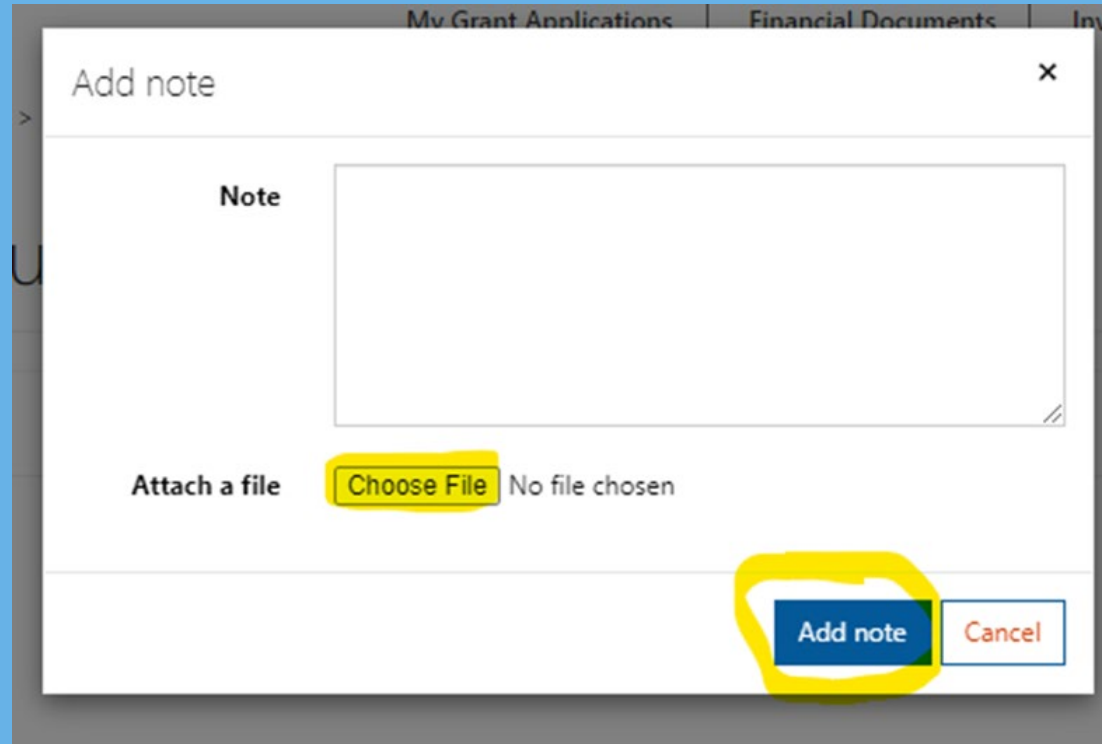
Last Received
12/7/2021 12:38 PM

Notes

8 days ago
Kenny Kincaid
Test W-9 document.
Test Document.docx (11.51 KB)

Add note

A small box will appear. Click on “Choose File” to find the financial document that you would like to upload. Once you’ve found and selected your file, click the “Add Note” button.



The screenshot shows a web application interface with tabs for 'My Grant Applications', 'Financial Documents', and 'Invoicing'. A modal dialog box titled 'Add note' is open. It contains a text area labeled 'Note' and a file upload section. The file upload section has the text 'Attach a file' followed by a yellow button labeled 'Choose File' and the text 'No file chosen'. At the bottom right of the dialog, there are two buttons: a blue 'Add note' button and a white 'Cancel' button. The 'Add note' button is circled in yellow.

Once the financial document is uploaded to your account, your business representative can view your document.

A history of your uploaded documents is listed here with the most recent document appearing at the top. Any other documents can be viewed from this list as well by clicking on the name of the document.

Financial Documents

General

Document Type *

W-9

Account *

Test

Last Received

12/15/2021 10:27 AM

Notes

3 minutes ago

Kenny Kincy

Test Document.docx (11.51 KB)

8 days ago

Kenny Kincy

Test W-9 document.

Test Document.docx (11.51 KB)

Add note

March 2022

ETG Employer Portal

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Creating A New Invoice



Go to “My Grant Applications” on the top menu and select the appropriate application by clicking the timestamp in the “Created On” column.

Click Here!

My Grant Applications | Financial Documents | Invoices | Profile | Calvin Broadus ▾

NextLevel Jobs > Business Services > My Grant Applications

My Grants Applications

Application Status:
Draft - Application has not been submitted by Applicant.
Applied - Applicant has applied, but application is not yet assigned to DWD staff.
Assigned - Application has been assigned to DWD staff, but Applicant has not been contacted.
Contacted - DWD staff has contacted Applicant, waiting on final training plan.
Pending - DWD Staff and Applicant have finalized training plan, sent to DWD management for review.
Agreement Sent to Employer - Agreement has been sent to the employer for signature.
Active - DWD Management has reviewed application and approved at least one training plan.
Closed - Application is no longer active.
Idle - No contact in the last 30 days or employer is not ready to proceed with their application.
Denial - Employer will not be approved, regardless of training plan.

| Created On ↓ | Grant Applicant ID | Application Status | Owner | Company Industry Sector ↑ | Total Agreement Amount |
|--------------------|--------------------|--------------------|------------------------------|---------------------------|------------------------|
| 6/28/2021 12:51 PM | 1919 | Active | 1-DWD-Ingage Service Account | IT/Business Services | 2200 |

Navigate to the “Training Plan” tab and select the training plan that you are creating an invoice for by clicking the drop-down arrow on the right and selecting “Edit” option.

Note: A training plan must be in “Active” status for an invoice to be created. Additionally, only one invoice should be submitted per training plan. All trainees need to have met their 6 month retention date prior to being added to an invoice for submission

My Grant Applications | Financial Documents | Invoices | Profile | Calvin Broadus ▾

General | **Training Plan** | Comments

+Create

| Training Plan Status ↑ | Training Plan Name | Grant Period | Average Hourly Wage | Total Trainees | Total Training Plan Amount | Remaining Reimbursement | Agreement Start Date | Agreement End Date | |
|------------------------|-------------------------|--------------|---------------------|----------------|----------------------------|-------------------------|----------------------|--------------------|---|
| Active | Training Plan Test-Davy | 5.0 | 14.00 | 6 | 1800 | 1800 | 2/3/2021 | 11/3/2021 | ▼ |
| Active | Training test 3 | 5.0 | 17.00 | 4 | 400 | 400 | 8/27/2021 | 5/27/2022 | ▼ |
| Draft | CAD operator | 5.0 | 39.00 | 5 | 5000 | 5000 | | | ▼ |
| Submitted | Training Material Test | 5.0 | 20.00 | 2 | 200 | 200 | | | ▼ |

Submit

First, ensure all trainees have the appropriate trainee status. A trainee must have completed the training and have a trainee status of “Completed” before an invoice is created.

When the invoice is created and saved, all trainees with a trainee status of “Completed” will be added to the invoice.

Mv Grant Applications Financial Documents Invoices Profile

Edit

General Affected Occupations Documents **Trainees** Invoice Comments

Use the tabs at the top of this form to move between sections of the Training Plan to add Affected Occupations, Trainees, Invoices, Documents and Comments.

Total Cost of Trainees


\$ 145.00

Trainees

Create

| Person | Trainee Status | Last 4 of SSN (Person) | Date of Birth (Person) | Hire Date | Employment | Affected Occupatic |
|--------------|----------------|------------------------|------------------------|-----------|------------|--|
| Aaron Floyd | Completed | 0000 | 3/14/1981 | 8/17/2021 | New Hire | Training Plan Test-Davy - Accountar and Auditors |
| Kenny Rogers | Completed | | | 8/27/2021 | New Hire | Training Plan Test-Davy - Accountar and Auditors |

Go to the “Invoice” tab and click on the “+ Create” button. Click “Yes” under Employer Submit section, then type in name in the “Invoice Submitted By” box. Scroll to the bottom of the page and click save.

 Edit ✕

General Affected Occupations Documents Trainees Invoice Comments

Use the tabs at the top of this form to move between sections of the Training Plan to add Affected Occupations, Trainees, Invoices, Documents and Comments.

Invoices

| Invoice Date ↓ | Invoice ID | Training Plan | Invoice Amount | Grant Invoice Status | Total Trainees |
|----------------------------------|------------|---------------|-------------------|----------------------------|-------------------|
| There are no records to display. | | | | | |

+ Create

Employer Submit
☒ No ☐ Yes

Invoice Submitted By

I certify that all expenditures reported or payment requested are for appropriate purposes and in accordance with the provisions of the employer training guidelines and voucher. I hereby certify that the foregoing information is accurate, I certify that all expenditures reported or payments requested are for appropriate purposes and are accurate, activities have been performed in accordance with programs, guidelines and the amount claimed is legally due, after allowing all just credits and that no part of the same has been paid.

Trainees

There are no records to display.

Save

Back


When you select “Invoices” from the top menu you will see your newly created invoice. Additionally, you can see the trainees added to the invoice by clicking the button under the “Review” column.

[My Grant Applications](#) | [Financial Documents](#) | [Invoices](#) | [Profile](#) | Calvin Broadus ▾

Employer Training Grant Invoices

[NextLevel Jobs](#) > [Business Services](#) > [Employer Training Grant Invoices](#)

Grant Invoice Status:
Received - This will be used when the Grant Applicant can upload info from portal
Region/RM Review - The Grant Applicant has submitted the Invoice for the DWD Region Manager to review
Admin Review - DWD Administrative review
Executive Review – Ready for final review and signature by DWD
Signed - DWD has approved and signed the Invoice
Accounting Review - Once Accounting acknowledges receipt of Invoice in CRM
Paid - Invoice has been processed for payment to the employer
Denied - If the Invoice is not valid and will not be paid

| Invoice Date ▾ | Invoice ID ↑↓ | Grant Applicant ↑↓ | Training Plan ↑↓ | Invoice Amount ↑↓ | Grant Invoice Status ↑↓ | Total Trainees ↑↓ | Review |
|----------------|---------------|-----------------------------|-------------------------|----------------------|----------------------------|-------------------|---|
| | Invoice - 147 | Mark's Test Grant Applicant | Training Plan Test-Davy | \$145.00 | Draft | 2 |  |

« < 1 > »







Viewing & Editing An Invoice

To view any invoices you have already created, you can select the “Invoices” tab at the top of the page.

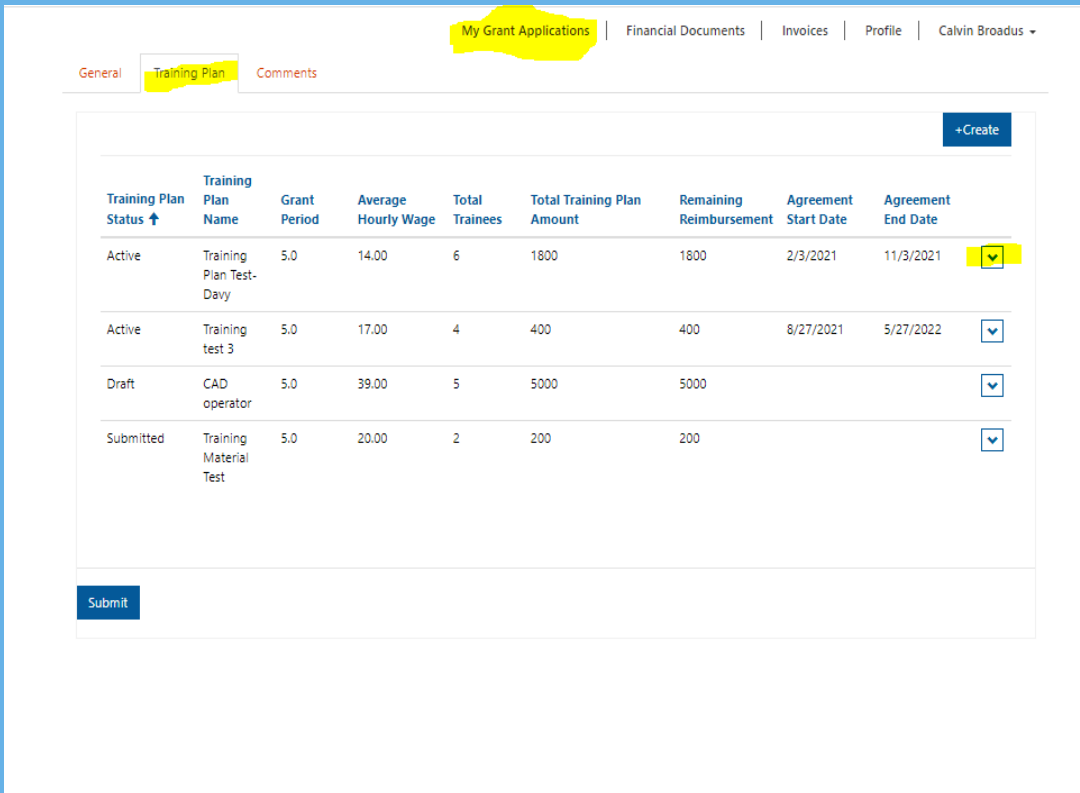


The screenshot shows the 'Employer Training Grant Invoices' page in the ETG Employer Portal. The top navigation bar includes 'My Grant Applications', 'Financial Documents', 'Invoices' (highlighted), 'Profile', and 'Calvin Broadus'. The page title is 'Employer Training Grant Invoices'. Below the title, there is a breadcrumb trail: 'NextLevel Jobs > Business Services > Employer Training Grant Invoices'. A section titled 'Grant Invoice Status:' lists the following statuses: 'Received' (upload info from portal), 'Region/RM Review' (submitted to DWD Region Manager), 'Admin Review' (DWD Administrative review), 'Executive Review' (ready for final review and signature by DWD), 'Signed' (DWD has approved and signed the Invoice), 'Accounting Review' (Once Accounting acknowledges receipt of Invoice in CRM), 'Paid' (Invoice has been processed for payment to the employer), and 'Denied' (If the Invoice is not valid and will not be paid). Below this, a table displays the invoice details.

| Invoice Date ▾ | Invoice ID ↑↓ | Grant Applicant ↑↓ | Training Plan ↑↓ | Invoice Amount ↑↓ | Grant Invoice Status ↑↓ | Total Trainees ↑↓ | Review |
|----------------|---------------|-----------------------------|-------------------------|-------------------|-------------------------|-------------------|---|
| 12/2/2021 | Invoice - 97 | Mark's Test Grant Applicant | Training Plan Test-Davy | \$100.00 | Submitted | 1 |  |
| 12/2/2021 | Invoice - 96 | Mark's Test Grant Applicant | Training Plan Test-Davy | \$45.00 | Submitted | 1 |  |
| | Invoice - 145 | Mark's Test Grant Applicant | Training test 3 | | Draft | 1 |  |

You can review the invoices here, but you can not edit them. In order to edit, you must navigate through the grant application, which we will show you in the next steps.

To edit an invoice, select “My Grant Applications” from the top menu. Then, choose the appropriate application for which you wish to edit an invoice.



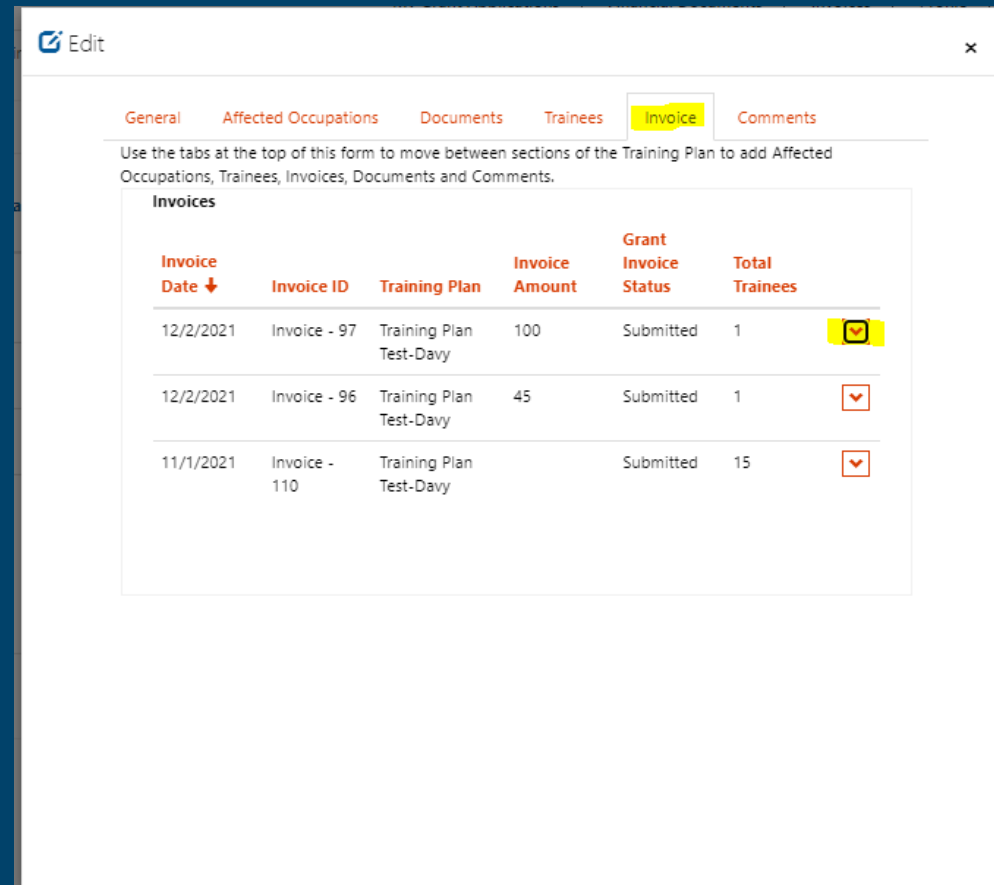
The screenshot shows the ETG Employer Portal interface. At the top, the 'My Grant Applications' tab is selected. Below it, the 'Training Plan' sub-tab is active. A table lists training plans with columns for Status, Name, Grant Period, Average Hourly Wage, Total Trainees, Total Training Plan Amount, Remaining Reimbursement, Agreement Start Date, and Agreement End Date. The first row, 'Training Plan Test-Davy', is highlighted in yellow, and its drop-down menu is open, showing the 'Edit' option.

| Training Plan Status ↑ | Training Plan Name | Grant Period | Average Hourly Wage | Total Trainees | Total Training Plan Amount | Remaining Reimbursement | Agreement Start Date | Agreement End Date | |
|------------------------|-------------------------|--------------|---------------------|----------------|----------------------------|-------------------------|----------------------|--------------------|---|
| Active | Training Plan Test-Davy | 5.0 | 14.00 | 6 | 1800 | 1800 | 2/3/2021 | 11/3/2021 | ▼ |
| Active | Training test 3 | 5.0 | 17.00 | 4 | 400 | 400 | 8/27/2021 | 5/27/2022 | ▼ |
| Draft | CAD operator | 5.0 | 39.00 | 5 | 5000 | 5000 | | | ▼ |
| Submitted | Training Material Test | 5.0 | 20.00 | 2 | 200 | 200 | | | ▼ |

Go to the “Training Plan” tab and select the training plan for which the invoice was created.

Click on the drop-down arrow on the right and select the “Edit” option.

Once in the correct training plan, go to the “Invoice” tab and open the invoice of your choosing by selecting the drop-down arrow and choosing the “Edit” option.



Edit

General Affected Occupations Documents Trainees **Invoice** Comments

Use the tabs at the top of this form to move between sections of the Training Plan to add Affected Occupations, Trainees, Invoices, Documents and Comments.

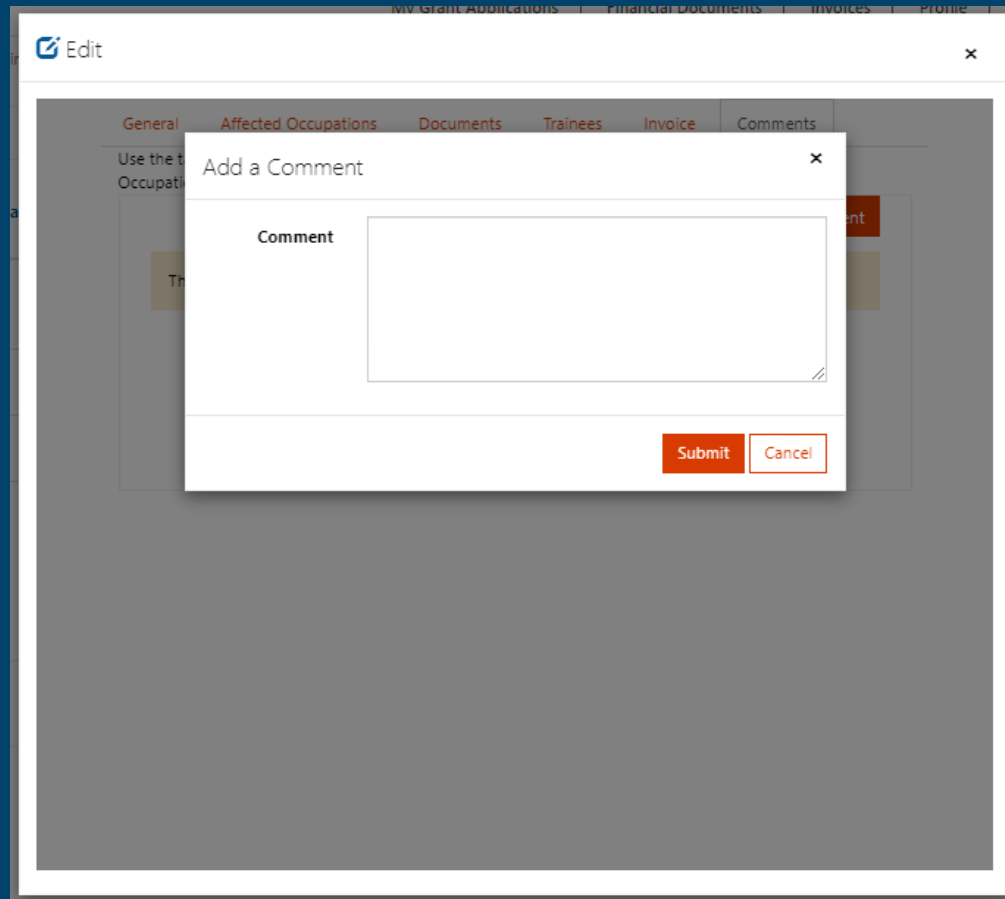
Invoices

| Invoice Date ↓ | Invoice ID | Training Plan | Invoice Amount | Grant Invoice Status | Total Trainees |
|----------------|---------------|-------------------------|----------------|----------------------|----------------|
| 12/2/2021 | Invoice - 97 | Training Plan Test-Davy | 100 | Submitted | 1 |
| 12/2/2021 | Invoice - 96 | Training Plan Test-Davy | 45 | Submitted | 1 |
| 11/1/2021 | Invoice - 110 | Training Plan Test-Davy | | Submitted | 15 |

Portal Comments



If you would like to communicate with your regional business consultant via the portal, you may create a comment on a grant application and/or training plan. In order to do so, navigate to the grant application or training plan and select the “Comments” tab.

The image shows a screenshot of a web application interface. In the background, there is a window titled 'Edit' with a close button (X) in the top right corner. Below the title bar, there is a navigation menu with tabs: 'General', 'Affected Occupations', 'Documents', 'Trainees', 'Invoice', and 'Comments'. The 'Comments' tab is currently selected. In the foreground, a modal dialog box titled 'Add a Comment' is open. It has a close button (X) in the top right corner. Inside the dialog, there is a text input field labeled 'Comment'. At the bottom of the dialog, there are two buttons: 'Submit' and 'Cancel'.

Select the button ‘Add Comment’, type in your correspondence, and hit the ‘Submit’ button.

After submitting, the business consultant will be able to view your comment and they can reply to you.

If you receive a comment from your business consultant, you will receive an email notifying you of their comment.

A history of the communication will be kept under the “Comment” tab of the grant application and/or training plan.

General

Training Plan

Comments

Portal Comments

Add comment

a day ago

Modified on 12/2/2021 1:08 PM

Calvin Broadus → 1-DWD-Ingage Service Account

testing the functionality of adding comment as an employer.

Created by SYSTEM

4 days ago

Modified on 11/29/2021 2:36 PM

Mark Davy → test Davy

Created by Mark Davy

4 days ago

Calvin Broadus → 1-DWD-Ingage Service Account

testing email is sent to grant applicant owner at DWD upon comment creation.

Created by SYSTEM

Submit



THANK YOU 😊

Rikki Hartupee

rhartupee@dwd.in.gov