



# WorkINdiana

**The WorkINdiana program offers short-term occupational training to Adult Education students, resulting in industry-recognized certifications.**

---

## **Students:**

Employers want individuals with experience and training. A high school diploma or a high school equivalency diploma alone may not be enough to get the job you need. Take your skills to the next level with WorkINdiana.

The WorkINdiana program enables you to earn your high school equivalency certificate or improve your skills in an Adult Education classroom, and earn a career certificate giving you the boost you need to get the job you want. Choose from over 30 certifications and start a career in Advanced Manufacturing, Business Administration and Support, Construction, Health Care, Hospitality, Information Technology, or Transportation and Logistics. Choose one today; start earning tomorrow.

## **Providers:**

WorkINdiana is a Department of Workforce Development initiative that involves a framework of approved certifications (see table).

The purpose of the program is in refocusing the goal of adult education, adding basic occupational training opportunities (WorkINdiana), enhancing student support, and implementing new data systems to better track clients in the workforce and education training system.

To ensure success, WorkINdiana requires regional partnerships among their adult education centers, career and technical education centers, WorkOnes, community colleges, and local economic development representatives. Together, these partners determine which careers from the certification framework are most relevant to their regions and then implement the requisite training programs.

---

# WORKINDIANA

## Career Certifications

Industry Sector	Occupations	Certifications/Licensures
<b><u>Health Care</u></b>	Certified Nurse Aide	CNA
	Emergency Medical Technician	EMT-B
	Dental Assistant w/ limited radiography license	LRC
	Home Health Aide	HHA
	Medical Coder/Billing Specialist	CPC
		CCA
		CBCS
	Medical Administrative Assistant	CMAA
	Medical Assistant	CCMA
	Patient Access	CHAA
	Pharmacy Technician	C.Ph.T
	Phlebotomy Technician	CPT
		PBT
	Sterile Processing Technician	CRCST
CSPDT		
Ophthalmic Scribe	JCAHPO OSC	
<b><u>Information Technology</u></b>	Computer Support Specialist	CompTIA A+
		ETA ITS
	Electronics Technician	EST

		ESA-4
		CET
		ETA FOI
		FOA CFOT
		ETA RESI
<b><u>Business Administration &amp; Support</u></b>	Teacher Assistant	ETS
		CDA
	Administrative Assistant	IC3
		MOS
	Bookkeeper	Quickbooks
	Customer Service/Sales	TSIA CSP-1
		NRF
		CBP-Customer Service <b>plus</b> IC3 or MOS
	<b><u>Advanced Manufacturing</u></b>	CNC Machine Operator
180 Skills CNC Lathe Production Operator Technician		
180 Skills CNC Machining Center Production Operator Technician		
Entry Welder		AWS
Heating and Cooling Technician		EPA 608
Machine Maintenance		CMRT
Production Worker		MSSC CPT
		180 Skills Certified Advanced Manufacturing Technician
		Purdue's Skills for Success <b>plus</b> MSSC Quality <b>plus</b> OSHA10

	Underground/Surface Coal Mining	MSHA 5023
<b><u>Transportation &amp; Logistics</u></b>	Automotive Service Technician	ASE
	Laborers and Material Movers	MSSC CLA
		MSSC CLA <b>plus</b> forklift
		MSSC CLA <b>plus</b> MSSC CLT
	Truck driver	CDL-A
CDL-B		
<b><u>Hospitality</u></b>	Hospitality staff	START
		START <b>plus</b> ServSafe
		CGSP
<b><u>Building Construction</u></b>	Construction Trades Helper	NCCER Core Curriculum <b>plus</b> OSHA10
		HBI PACT Core
	Pre-Apprenticeship	Partnership with one Registered Apprenticeship
<b><u>Social Services</u></b>	Community & Social Service Specialist	AAFCS Family & Community Services

If you would like to see a new certification added to the WorkINdiana list, please e-mail us at [WorkINdiana@dwd.in.gov](mailto:WorkINdiana@dwd.in.gov).