

**STATE WORKFORCE INNOVATION COUNCIL (SWIC)
EDUCATIONAL REVIEW COMMITTEE (ERC)**

September 12, 2013

8:30 – 9:45 a.m.

Indiana Government Center South

Conference Room 130

Indianapolis, IN

Present: Dan Clark, Leroy Jackson, Rebecca Nickoli, Derek Redelman

Conference Call: --

Absent: Dennis Rohrs, Tim Skinner

Also present from the Indiana Department of Workforce Development (DWD): Marie Mackintosh, Brenda Johnson, Keith Chandler, Amanda Brewer, Cory Mahon, Jeff Gill, Melinda McKinney, and Donna Lovelady.

At 8:37 a.m., the meeting was called to order by Dan Clark.

The July 25, 2013 meeting minutes* were reviewed. Rebecca Nickoli moved that the minutes be accepted; Leroy Jackson seconded the motion. All approved and the motion was carried.

INTraining Report (Provider and Program Review/Subsequent Eligibility Update)

Amanda Brewer distributed the INTraining Monthly Report*. All regions now have a Workforce Investment Board (WIB).

Ms. Brewer presented the Provider and Program review. The DWD staff recommended that AC/C Tech (Indianapolis) Smart Home Technology and Swimming Pool & Spa Maintenance programs* be denied because of lack of employer demand in the region. A discussion on what constitutes a “lack of demand” followed the report*. At this time, INTraining does not have a certain number required to show demand for a program or training. DWD staff searched websites (Hoosiers by the Numbers, <http://www.hoosierdata.in.gov/> and Indiana Career Connect, <https://www.indianacareerconnect.com>) for open positions in the aforementioned fields and found four postings for Indianapolis and the surrounding area. Rebecca Nickoli commented that we do not want students to go through a program with little or no job demand. Dan Clark encouraged the staff to develop a standard for the demand threshold.

Derek Redelman moved to affirm the DWD staff recommendation to deny the Smart Home Technology and Swimming Pool & Spa programs. Leroy Jackson seconded the motion and all approved.

Ms. Brewer next reported on the American College Massage School Inc. (Crown Point, IN) Massage Therapist program appeal*. INTraining staff is in agreement with the regional workforce investment board that Massage Therapy is not in-demand in EGR 1, and that this training program should be denied inclusion on INTraining. Most of the employers listed by the provider were for part-time or out of region jobs.

*Meeting handouts are available upon request.

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Derek Redelman moved to affirm the DWD staff recommendation to deny the Massage Therapist program. Leroy Jackson seconded the motion and all approved.

Keith Chandler reported on the Allied Health Institute (Merrillville, IN) Phlebotomy Technician/Phlebotomist program*. Although there are 28 Phlebotomy jobs within an hour commute of Region 1, INTraining staff is in agreement with the local Workforce Investment Board that this program is not an occupation in demand in this region. DWD staff recommends it be denied inclusion on INTraining. Discussion on this program included the comment that the jobs are close enough—many people drive an hour or more to work—to the region to indicate a demand for this training. Upon hearing that there are already providers for Phlebotomist training in the area, the question arose if it is the mandate of this committee to decide competition for students in a region.

Dan Clark presented a motion to approve the Allied Health Institute's Phlebotomy Technician/Phlebotomist program for inclusion on the INTraining list. Derek Redelman seconded the motion and all approved.

Amanda Brewer submitted a subsequent eligibility review description* with April 2013 updates.

WorkINDiana Update

Brenda Johnson distributed the WorkINDiana Stats and Enrollments by Region* to the committee. Ms. Johnson reported that the WorkINDiana Summit was a success and staff had received positive feedback from attendees.

Ms. Johnson presented the DWD staff recommendation to deny the Cisco Certified Network Associate (CCNA)* certification and training program for WorkINDiana students. Reasons given for this recommendation include: adult learners are not likely to have the prerequisite education/experience necessary to master this training and certification; and the program length would surpass the maximum 14 weeks required for WorkINDiana students.

Rebecca Nickoli moved to accept the staff recommendation to remove the CCNA certification and training program from the WorkINDiana list; Derek Redelman seconded the motion. All approved and the motion was carried.

High School Equivalency Assessment (HSEA) News

Marie Mackintosh updated the committee on the HSEA Request for Proposal (RFP): CTB/McGraw-Hill was chosen to provide a new high school equivalency assessment to replace the GED tests. The new Test Assessing Secondary Completion*, (TASC), will gradually move from paper-based testing to all computer-based testing. Another reason for choosing TASC is its rigor; validity and norming were stronger than the competition in the RFP process.

A policy draft will be presented to the committee at the October meeting. The draft will address testing and retesting fees; eligibility requirements; minimum passing scores; time limit for completion of testing battery; and maximum number of retesting attempts per calendar year. It was suggested by Derek Redelman that CTB/McGraw-Hill provide a criterion-based cut score,

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instead of norming-referenced. It has not been determined if the credential will be a “certificate” or a “diploma.” (Current Indiana Code, IC 22-4.1-18-5, refers to the GED credential as a diploma, but statute can be changed, if necessary.)

No public comments were made.

The meeting was adjourned at 9:50 a.m.

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