

**STATE WORKFORCE INNOVATION COUNCIL (SWIC)
EDUCATIONAL REVIEW COMMITTEE (ERC)**

January 24, 2013

8:30 – 9:45 a.m.

Indiana Government Center South

Conference Room 130

Indianapolis, IN

Present: Dan Clark, James Dunn, Sandy Hartz, Leroy Jackson

Conference Call: Rebecca Nickoli, Debra Williams

Absent: Derek Redelman, Dennis Rohrs, Tim Skinner

Also present from the Indiana Department of Workforce Development (DWD): Marie Mackintosh, Monica Markovich, Brenda Johnson, Chris Deaton, and Donna Lovelady

At 8:33 a.m., the meeting was called to order by Dan Clark.

The December 2012 ERC meeting minutes were reviewed. Leroy Jackson moved to accept the minutes; James Dunn seconded the motion. A roll call vote was taken and all members were in favor: the motion was approved.

INTraining (Handouts are available)

Brenda Johnson submitted the INTraining Monthly Activity Report to the committee. Copies of the Provider Site Visit report for ENS Group were distributed. After review, James Dunn moved to follow the DWD staff recommendation to approve ENS Group as a provider; Leroy Jackson seconded the motion. A roll call vote was taken and all members were in favor: the motion was approved.

Adult Education Request for Applications for PY 2013 (Handout is available.)

Monica Markovich gave a brief overview of the Request for Applications for the upcoming year.

- One year grant competition
- Formal consortium agreements required
- Consortium management is heavily weighted toward consortia applying for grant; individual programs may still apply
- WorkINDiana
 - Target enrollments and goals
 - Strong business partnerships
 - Ensure students receive certifications which are desired by employers
- Adult Education Program
 - Professional development added at the program level, supporting teachers as they prepare students for the new assessments in 2014
- College and Career Readiness
 - Added meaningful partnerships with post-secondary providers

Discussion

- In the event that Indiana state academic K-12 standards change, Adult Education will maintain alignment with Common Core Standards. Credentials for students can be earned through DWD.
- Question: What does College and Career Readiness (C&CR) mean?
 - Skills students need per National Transition
 - OVAE (Office of Vocational and Adult Education) will put out C&CR standards in April, 2013
- Question: Will OVAE's standards be appropriate for adult education learners on career paths? For example, Algebra 2 may be a barrier for the Adult Education student.
 - GED Testing Service says that the math test will align with Common Core Standards.
- Comment: It is important to raise the math requirement to what is needed for career readiness without surpassing the abilities of and necessity for adult education students.

Adult Education Formula Allocations (Handout is available)

The formula is based on the budget being restored to former \$14 million level. The formula weights are enrollments, UI (unemployment insurance) claimants, and performance. The Reimbursement Schedule changes include: ESL (English as a Second Language) has added a bingled gain and time allowed; added ESL transition to ABE (Adult Basic Education); and the WorkINDiana and C&CR time frame was removed.

Leroy Jackson moved to approve the RFA for the Adult Education grant program and allocation formula; James Dunn seconded the motion. A roll call vote was taken and all approved, with Sandy Hartz abstaining. Motion was carried.

EL/Civics Request for Applications and Formula Allocations (Handout is available)

- The EL/Civics grant competition will be the same as last year.
- The purpose of the grant is to provide adult English language instruction, integrating all four civics concepts: naturalization, civic engagement, U. S. history, and government. DWD has expanded the definition to include understanding of the Indiana work world.
- Narrative requirements:
 - Statement of need
 - Agency capacity and competency for service provision
 - Instructional goals and activities
 - Evaluation of outcomes/demonstrated effectiveness
- Formula Weights
 - Enrollee
 - ESL without credential
 - Performance/reimbursement

James Dunn moved to approve the RFA for the EL/Civics grant program and allocation formula; Leroy Jackson seconded the motion. A roll call vote was taken and all approved, with Sandy Hartz abstaining. Motion was carried.

WorkINDiana Formula Allocations (Handout is available)

Brenda Johnson presented information on the WorkINdiana formula allocations.

- Formula Weights
 - Adult Education enrollment
 - WorkIN Enrollment
 - Performance
 - Completion
 - Certification
 - Placement

Discussion

- It was noted that the collaboration of consortia, Adult Education providers, and WorkOnes has a correlative affect on performance outcomes.
- The performance allocation included a hold harmless provision of \$30,000. This provision increased the awards for regions with less than \$30,000 while proportionally reducing the awards of other regions.

James Dunn moved to approve the formula allocation for WorkINdiana, 2013; Sandy Hartz seconded the motion. A roll call vote was taken and all approved, with Leroy Jackson abstaining. Motion was carried.

All were encouraged to attend Adult Education Day at the State House on February 22, 2013.

No public comments were made.

The meeting was adjourned at 9:34a.m.