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State Workforce Innovation Council  
Career and Technical Schools Accreditation Committee  
December 18, 2014  
Indiana Government Center South – Conference Room 6  
302 West Washington Street – Indianapolis, IN 46204

Present: Randy Holmes, Leroy Jackson, Jac Padgett

Absent: Dennis Rohrs, Paula Pinkstaff

Also present from DWD: Robert Robisch, Associate General Counsel, Terri Banks, Associate Director of Policy, and Accreditation Specialists Ryan Sherwood and Dinell Edge.

Guests: From Unified Technical Institution: Donald Patterson, President, Jeffrey Davis, Chief Administrative Officer

### **Call to Order and Roll**

Committee Chair, Randy Holmes, called the meeting to order at 1:29 p.m. and noted that a quorum was present.

### **Approval of Prior Meeting Minutes**

#### Meeting Minutes – November 13, 2014

Mr. Holmes introduced the minutes of the committee meeting held on November 13, 2014, and asked for comments. There were no comments. A motion to approve the minutes was made by Mr. Padgett and seconded by Mr. Jackson. Motion carried unanimously.

### **Action Items – New Business**

#### Appeal Hearing – Unified Technical Institution, LLC (Case No. OCTS 2014-02)

Chairman Holmes began the proceedings by swearing in Ms. Banks and Mr. Patterson. Ms. Banks presented the position of the Office for Career and Technical Schools and Mr. Patterson presented the position of Unified Technical Institution. Both parties were allowed to ask questions of each other and the Committee was allowed to ask questions of the parties. The Committee deliberated, and by a 3 – 0 vote, issued a ruling denying the appeal, thus affirming the Office for Career and Technical Schools' determination to deny accreditation. A written Decision will be issued to both parties.

Mr. Holmes adjourned the hearing at 2:29 p.m.

Michael R. Pence, *Governor*  
Scott B. Sanders, *Commissioner*

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## **Other Business**

### Appeal Hearing – Animal Arts Academy of Pet Grooming

Ms. Banks explained that the second matter to be heard before the committee had been continued, and that the hearing would be rescheduled to a later date.

### Staff Update

Staff provided the activity report detailing agency activity and revenue generated. The balances for the Proprietary Education and Career College Student Assurance Funds were provided.

### 2015 Meeting Schedule

The 2015 SWIC Career and Technical Schools Accreditation Committee Meetings are as follows:

February 12

March 13

June 11

September 10

December 10

The meeting was adjourned at 2:47 p.m.