

COMMUNITY HEALTH WORKER (CHW) WORKGROUP

CHAIR: JUDY HASSELKUS, INDIANA DEPARTMENT OF WORKFORCE DEVELOPMENT

CO-CHAIR: LAURA HEINRICH, INDIANA STATE DEPARTMENT OF HEALTH

AUGUST 9, 2018

WELCOME

APPROVAL OF PREVIOUS MEETING MINUTES* AND
ROLL CALL

Today's Meeting Format

1. Review each recommendation
2. Final opportunity for discussion on each recommendation
3. If there is consensus for amendments, revisions will be made LIVE on the screen.
4. Voting will occur once all discussion is complete. Voting will be voice vote. Each recommendation will be voted on separately.

REVIEW: RECOMMENDATIONS TO GOVERNOR'S HEALTH
WORKFORCE COUNCIL

Recommendation 1: Definition

- A Community Health Worker (CHW) is a frontline public health worker who is a trusted member of and/or has an unusually close understanding of the community served.
- This trusting relationship enables the CHW to serve as a liaison/link/intermediary between health/social services and the community to facilitate access to services and improve the quality and cultural competence of service delivery.
- A CHW also builds individual and community capacity by increasing health knowledge and self-sufficiency through a range of activities such as:
 - Outreach,
 - Community education
 - Informal counseling
 - Social support and advocacy

Recommendation 2: Competencies and Associated Skills

- Adopt Community Health Worker competencies and associated skills defined in the C3 project with Indiana amendments (as adopted by the workgroup on April 19th, 2018).

Recommendation 3: Certification

- Implement state-recognized certification for Community Health Workers.
- This certification will be a declaration by the State of Indiana that an individual has certain qualifications (i.e. training or skills).
- Certification shall be required in order for an individual to use the title Certified Community Health Worker; however, this does not preclude an individual from being employed as a Community Health Worker in settings in which certification is not required by an employer or for reimbursement purposes.

Recommendation 4: Education and Training

- Develop standardized education/training to certify community health workers through a flexible curriculum that teaches to competencies. Develop an assessment (exam) and publish pass rates.

Recommendation 5: Grandfathering

- Develop grandfathering provisions which facilitate certification for individuals who have previously completed training. Grandfathering provisions shall include but may not be limited to: 1) requiring demonstration of formal training as a community health worker, 2) experience working as a community health worker, and 3) a period of time when grandfathering will be permitted.

Recommendation 6: Registry

- Maintain a registry of state-recognized Certified Community Health Workers.
- Information maintained on Certified Community Health Workers may include but not be limited to:
 - Name, Date of Birth, Social Security Number, address, qualifying education/training provider information [name, address, date of completion, director's signature], and examination information.
- Information made publicly available for verification of certification:
 - Name, Certification Number, Occupation Title, Certification Status, Certification Issue Date, Certification Expiration

Recommendation 7: Regulatory Oversight

The Indiana State Department of Health shall provide regulatory oversight for Certified Community Health Workers.

As the certifying authority, ISDH shall oversee the following functions:

- Establish an advisory body to provide counsel and guidance, in a frequency to be determined, on aspects of Certified Community Health Worker regulation. The advisory body shall be limited to 8-10 members and shall include representatives from the following:
 - Stakeholder agencies: FSSA, ISDH, DWD
 - Employer of Certified Community Health Worker
 - Certified Community Health Worker
 - Rural Health Association
 - Primary Care Association
 - Hospital Association
 - Education
 - Consumer
 - Representative of Community Health Worker Association

Recommendation 7: Regulatory Oversight Cont.

- Adopt Competencies and Skills for Certified Community Health Worker (CCHW)
- Establish baseline criterion (hour, modes of delivery, etc.) for CCHW training
- Establish review criterion for CCHW curriculum
- Review CCHW curriculum to ensure alignment
- Generate assessment for CCHWs
- Develop strategy for implementation of electronic assessment required for Certified Community Health Workers
- Develop strategy to report pass rates for assessment by training program/vender
- Develop and oversee application process for Community Health Workers certification
- Maintain a registry of Certified Community Health Workers.
- Perform ongoing assessment of regulatory schema for Certified Community Health Worker to ensure alignment with state needs.

Next Meeting

Thursday, September 6th

1:00 pm - 2:30 pm

Indiana Government Center South - Conference Room B

302 W. Washington Street, Indianapolis, IN