2020-21 PDF Quarterly Report

Three quarterly reports are due to Dan Devers ddevers@dwd.in.gov and Nancy Karazsia nkarazsia@dwd.in.gov on or before the 10th of October, January, and April.

During the fourth quarter, in lieu of a quarterly report, the Reflection Report and the final Local Professional Development Plan will be due on May 7, 2021.

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| **PDF Name(s) and Region(s):**  |  **Director Name(s):**  | **Program(s):**  |
| **Quarterly report for:** [ ]  October 10th (1st Qtr - July-Sept) [ ]  January 10th (2nd Qtr - Oct-Dec) [ ]  April 10th (3rd Qtr - Jan-March) |

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| **Performance Goal and Strategies/Activities** | **What we did, how we did it, and why** *(Track all strategies/activities performed over the entire quarter – use bullets):* | **Strategy/Activity Timeline Date(s):**  |  | **PD Hour(s) for Staff/PDF:** |
| **Performance Goal 1***(List one goal and all correlated strategies/activities exactly as they appear on your local PD Plan 20-21)***:** |  |
| **PD Plan Strategy/Activity:** |  |
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| **Strategy/Activity Highlights***(List progress highlights from any of the goal’s strategies/activities. Note only the positive aspects in this section. Example; What occurred,/worked, who was involved, outcome of completed items or current standing of ongoing items, and how did it/they change/affect performance outcomes – Table 4):* | **Strategy/Activity Barriers** *(List barriers that have occurred for goal’s strategies/activities. Discuss the elements that did not work and why, barrier details, buy-in issues, etc. How did it/they affect performance outcomes – Table 4):* |
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| **Next Steps: What’s on the Radar?***(Write information that is on the radar – upcoming or needs to be done – for this goal. Write elements that are short and long term. What needs to be done before the end of PY 20-21?):* |
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| **Performance Goal and Strategies/Activities** | **What we did, how we did it, and why** *(Track all strategies/activities performed over the entire quarter – use bullets):* | **Strategy/Activity Timeline Date(s):**  |  | **PD Hour(s) for Staff/PDF:** |
| **Performance Goal 2***(List one goal and all correlated strategies/activities exactly as they appear on your local PD Plan 20-21)***:** |  |
| **PD Plan Strategy/Activity:** |  |
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| **Strategy/Activity Highlights***(List progress highlights from any of the goal’s strategies/activities. Note only the positive aspects in this section. Example; What occurred,/worked, who was involved, outcome of completed items or current standing of ongoing items, and how did it/they change/affect performance outcomes – Table 4):* | **Strategy/Activity Barriers** *(List barriers that have occurred for goal’s strategies/activities. Discuss the elements that did not work and why, barrier details, buy-in issues, etc. How did it/they affect performance outcomes – Table 4):* |
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| **Next Steps: What’s on the Radar?***(Write information that is on the radar – upcoming or needs to be done – for this goal. Write elements that are short and long term. What needs to be done before the end of PY 20-21?):* |
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| **Performance Goal and Strategies/Activities** | **What we did, how we did it, and why** *(Track all strategies/activities performed over the entire quarter – use bullets):* | **Strategy/Activity Timeline Date(s):**  |  | **PD Hour(s) for Staff/PDF:** |
| **Performance Goal 3***(List one goal and all correlated strategies/activities exactly as they appear on your local PD Plan 20-21)***:** |  |
| **PD Plan Strategy/Activity:** |  |
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| **Strategy/Activity Highlights***(List progress highlights from any of the goal’s strategies/activities. Note only the positive aspects in this section. Example; What occurred,/worked, who was involved, outcome of completed items or current standing of ongoing items, and how did it/they change/affect performance outcomes – Table 4):* | **Strategy/Activity Barriers** *(List barriers that have occurred for goal’s strategies/activities. Discuss the elements that did not work and why, barrier details, buy-in issues, etc. How did it/they affect performance outcomes – Table 4):* |
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| **Next Steps: What’s on the Radar?***(Write information that is on the radar – upcoming or needs to be done – for this goal. Write elements that are short and long term. What needs to be done before the end of PY 20-21):* |
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| **Performance Goal and Strategies/Activities** | **What we did, how we did it, and why** *(Track all strategies/activities performed over the entire quarter – use bullets):* | **Strategy/Activity Timeline Date(s):**  |  | **PD Hour(s) for Staff/PDF:** |
| **Performance Goal 4***(List one goal and all correlated strategies/activities exactly as they appear on your local PD Plan 20-21)***:** |  |
| **PD Plan Strategy/Activity:** |  |
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| **Strategy/Activity Highlights***(List progress highlights from any of the goal’s strategies/activities. Note only the positive aspects in this section. Example; What occurred,/worked, who was involved, outcome of completed items or current standing of ongoing items, and how did it/they change/affect performance outcomes – Table 4):* | **Strategy/Activity Barriers** *(List barriers that have occurred for goal’s strategies/activities. Discuss the elements that did not work and why, barrier details, buy-in issues, etc. How did it/they affect performance outcomes – Table 4):* |
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| **Next Steps: What’s on the Radar?***(Write information that is on the radar – upcoming or needs to be done – for this goal. Write elements that are short and long term. What needs to be done before the end of PY 20-21?):* |
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| **Performance Goal and Strategies/Activities** | **What we did, how we did it, and why** *(Track all strategies/activities performed over the entire quarter – use bullets):* | **Strategy/Activity Timeline Date(s):**  |  | **PD Hour(s) for Staff/PDF:** |
| **Performance Goal 5***(List one goal and all correlated strategies/activities exactly as they appear on your local PD Plan 20-21)***:** |  |
| **PD Plan Strategy/Activity:** |  |
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| **Strategy/Activity Highlights***(List progress highlights from any of the goal’s strategies/activities. Note only the positive aspects in this section. Example; What occurred,/worked, who was involved, outcome of completed items or current standing of ongoing items, and how did it/they change/affect performance outcomes – Table 4):* | **Strategy/Activity Barriers** *(List barriers that have occurred for goal’s strategies/activities. Discuss the elements that did not work and why, barrier details, buy-in issues, etc. How did it/they affect performance outcomes – Table 4):* |
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| **Next Steps: What’s on the Radar?***(Write information that is on the radar – upcoming or needs to be done – for this goal. Write elements that are short and long term. What needs to be done before the end of PY 20-21?):* |
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